

# EQUIPMENT / MACHINERY MAINTENANCE CHECKLIST

**EQUIPMENT**

Thicknesser/Planer

**MAKE/MODEL**

Regular Maintenance Checklist / Major or Minor repairs	Yes/No	Maintenance performed by	Tag-out (If Required)	Date
Stability – Is the machine stable and unlikely to move during operation?				
Are wood pieces securely clamped before machining begins?				
Are the cutter heads enclosed or guarded?				
Is an anti-kickback device fitted and working correctly?				
Are the cutters sharp and clean?				
Are push sticks or blocks used to move the timber through the machine?				
Are the operating controls easily accessible to the operator?				
Do the operating controls prevent accidental start-up?				
Are the control functions clearly marked?				
Is there an emergency stop of the mushroom-headed type (or equivalent)?				
Is the emergency stop easily accessible and labelled?				
Are the stop/start buttons, emergency stop buttons, and safety bars all operating effectively?				
Are the transmission drive and other moving parts totally enclosed or guarded?				
Are there systems in place for the machine to be isolated?				
Is there a clear work space around the machine?				
Is dust extraction fitted correctly, on during routing, and regularly maintained?				
Is the floor area regularly cleaned, and all off-cuts and other debris removed?				
Are all operators of this machine trained and experienced, or instructed and supervised by a competent person when undergoing training?				
Has the correct type of PPE been provided to members and being worn?				