

atlas
continent
contracting

COMPANY PROFILE

www.atlascontinent.com

Al Quoz Industrial 2 – Dubai

P.O. Box 49971, Dubai, U.A.E.

Tel. # : + 971 4 347 6647 Fax # : + 971 4 347 9547

info@atlascontinent.com

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1. INTRODUCTION

WELCOME TO ATLAS

Atlas Continent Contracting L.L.C. continues to gain a solid reputation of one of the best fitout companies in UAE. The name is being built based on extensive knowledge in construction, design, contracting and trading, and is constantly asserted by actual results.

Started in 2006 by one person, nowadays the company located in Dubai occupies area of more than 51,000 square feet of manufacturing, warehousing and administrative facilities, employees over 200 people and is still growing.

As of year 2014, Atlas includes a furniture factory and AC ducts production unit as semi-dependent entities, and additional internal divisions which are to assist Atlas in providing competitive solutions. The divisions, reflecting the company's comprehensive approach to clients' needs, complement the range of services offered by Atlas and operate separately or jointly depending on the requirements.

Atlas first specialization was Food and Beverage facilities and the number of Restaurants and Cafes executed is now over 50, among them significant part is turnkey projects. As of today, Atlas projects range from Food and Beverage to Residential, Administrative, Beauty, Retail and Leisure & Entertainment world class premises.



ATLAS VALUES

Atlas strives to deliver high standard results that embellish the lifestyle of people by practicing the following:

- ❖ We believe in no limits
- ❖ We have critical and demanding attitude to our performance
- ❖ We cherish the positive working atmosphere in our company
- ❖ We treat our clients with trust and respect
- ❖ We put stake on planning and internal locus of control
- ❖ We are inspired by achieving success through teamwork
- ❖ We stand for effectiveness and high productivity
- ❖ We are determined to grow professionally by investing in our manpower
- ❖ We love to see our clients enjoying our work



Project Quality

The quality policy followed by Atlas on any project is to carry out the work in accordance with the contract requirements, within the agreed time frame and in a cost effective way.

To achieve this Atlas is committed to:

- Ensure that a Project Quality Plan is established, implemented and maintained as per the contract requirements
- Ensure that all Atlas personnel assigned to a project are suitably qualified, skilled and experienced and clearly realize their role in the project to be execution
- Maintain honest and open communications, request/provide clarifications when in doubt and practice a systematic approach, essential for the successful execution of the project
- Constant improvement in the quality system implemented on site through regular reviews of quality objectives and by undertaking effective preventive or corrective actions when and if needed



Quality Health Safety Environment

Atlas is actively committed to and supports the QHSE concept.

The QHSE standards are communicated and implemented on each stage of our working process – from designing to fitout executions.

In this framework we:

- ✓ Are committed to constantly integrate QHSE objectives into our management system
- ✓ Stand for improvement of the health, safety and security of our people at all times
- ✓ Tend to prevent Quality non-conformance and HSE accidents
- ✓ Maintain the framework for achieving performance objectives within the QHSE goals
- ✓ Are fully prepared to respond to any QHSE emergency
- ✓ Strive to minimize our impact on the environment through control of emissions, efficient use of natural resources along with reduction and recycling of waste
- ✓ Educate our employees and business partners on the safe and environmentally-friendly use of our services and products
- ✓ Communicate openly with interested parties and ensure understanding of our QHSE practices, rules and performance
- ✓ Are knowledgeable of Federal, State, and Local regulations for better understanding of our legal obligations and other rules
- ✓ Continuously monitor and update our QHSE effectiveness



Ensuring QA/QC

All works during contract period shall be controlled through Quality Control system to make sure that the work activities are carried out in accordance with the requirements of the contract, drawings and technical specifications.

Quality plan shall be established and implemented, which shall include the procedures, instructions, records, etc. covering the following:

- Project Organization including the quality control rules and qualification requirements of personnel
- Authority and area of responsibilities of the quality control personnel
- Documents control
- Design & Development
- Material Purchasing and control
- Construction control including process control and quality control procedures
- Inspection and Testing
- Control of inspection, Measuring and Test Equipment
- Control of Supplied Product
- Identification and Traceability
- Control of Non-Conforming products
- Handling & Storage
- Control of Quality Records



2. COMPANY INFO

Contact info

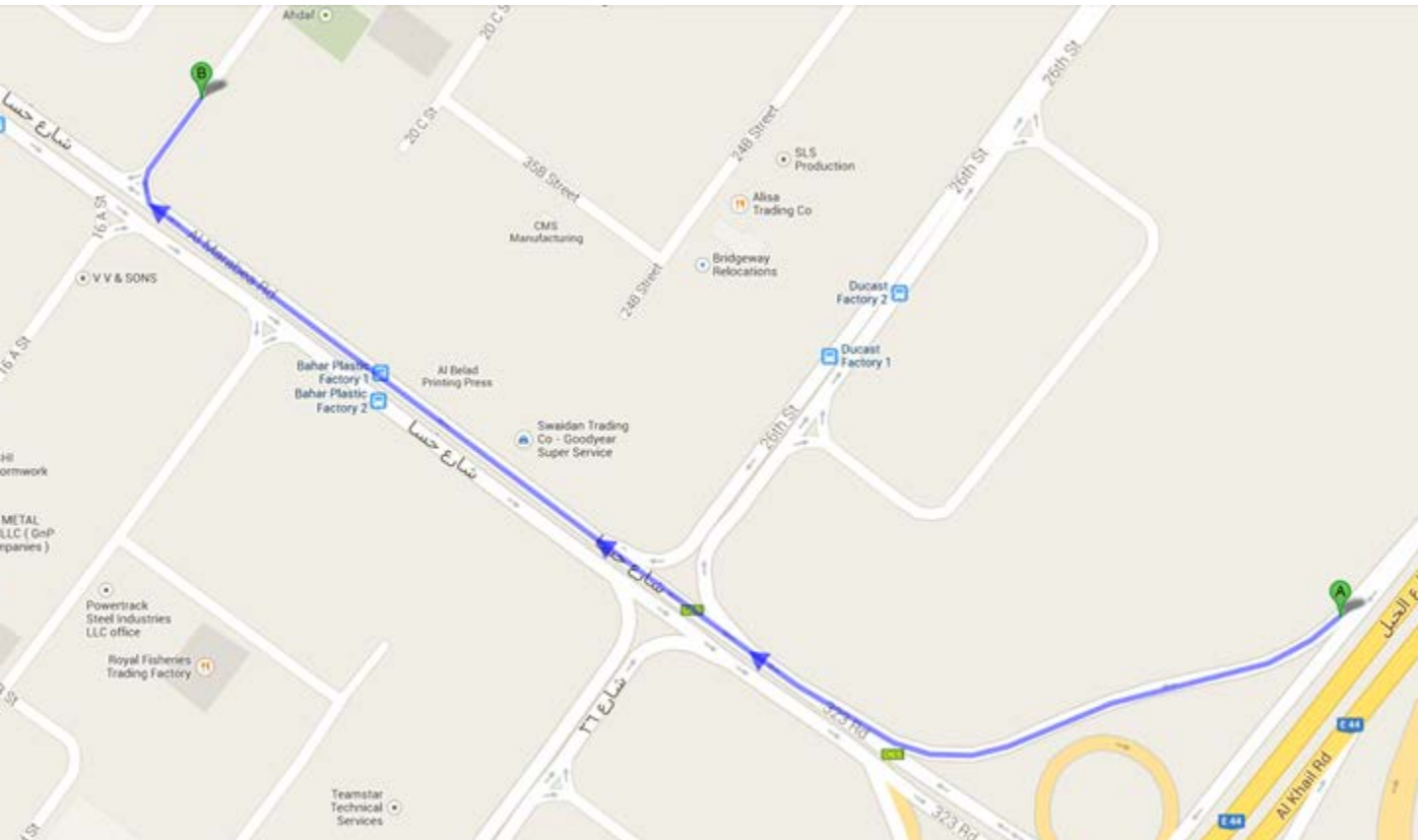
Al Quoz Industrial 2 – Dubai
P.O. Box 49971, Dubai, U.A.E.

Tel. # : + 971 4 347 6647

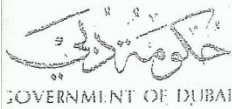
Fax # : + 971 4 347 9547

Web: www.atlascontinent.com

E-mail: info@atlascontinent.com



Commercial Licenses



دولة الامارات العربية المتحدة
DEPARTMENT OF ECONOMIC DEVELOPMENT



رخصة تجارية Commercial License

تفاصيل الرخصة / License Details			
License No.	580302	رقم الرخصة	
Company Name	ATLAS CONTINENT CONTRACTING L.L.C	اسم الشركة	اطلس كونتينانت للمقاولات ش.م.م
Trade Name	ATLAS CONTINENT CONTRACTING L.L.C	الاسم التجاري	اطلس كونتينانت للمقاولات ش.م.م
Legal Type	Limited Liability Company(LLC)	الشكل القانوني	ذات مسؤولية محدودة
Expiry Date	17/04/2014	تاريخ الانتهاء	Issue Date 18/04/2008
D. -U-N-S @ No.	561430906	الرقم العالمي	Main License No 580302
Register No.	80181	رقم السجل التجاري	DCCI No. 108720

اطراف الرخصة / License Members			
Share / الحصص	Role / الصلة	Nationality / الجنسية	No. / رقم الشخص
	Manager / مدير	Lebanon / لبنان	215167
			youssef ali amro / يوسف طلي عمرو

License Activities / نشاطات الرخصة التجارية	
Building Maintenance	صيانة المباني
Electrical Fitting Contracting	اصال التمديدات الكهربائية
Air-Conditioning, ventilations & air filtration Systems	تركيب أنظمة التكييف والتهوية وتنقية الهواء وصيانتها
Installation&maintenance	مقاولات البناء
Building Contracting	تركيب معدات السلامة وإطفاء الحريق
Fire Fighting Safety Equipment Installation	

Telephone	971-4-3478647	هاتفون	P.O. Box 49971
Fax	971-4-3478647	فاكس	Parcel ID 365-913
Mobile No	971-50-9541495	الهاتف المحمول	مستودع رقم 2+1 - ملك مؤسسة دبي التجارية - التوز الصناعية

Remarks / ملاحظات	
مقاولات بناء أرضي + أول	
تم إضافة النشاط : وتغيير الاسم التجاري : ونقل المحل في 13/4/30	
تم نقل المحل في 2013/11/18	

Print Date	19/11/2013 15:16	تاريخ الطباعة	Receipt No.	11559233	رقم الإيصالي
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Activity Owners	المحتج التي لها صلاحية متابعة أنشطة
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(وثيقة إلكترونية معتمدة وصادرة بدون توقيع من دائرة التنمية الاقتصادية. لمراجعة صحة البيانات الواردة في الرخصة برجاء زيارة الموقع <http://www.dubaideid.gov.ae>)

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Commercial Licenses – cont'd...



رخصة تجارية Commercial License

رخصة تجارية Commercial License				تفاصيل الرخصة / License Details	
License No.	527112			رقم الرخصة	
Company Name	WOOD & SPACE (L.L.C.)			اسم الشركة	وود أند سبيس (ش ذ م م)
Trade Name	WOOD & SPACE (L.L.C.)			الإسم التجاري	وود أند سبيس (ش ذ م م)
Legal Type	Limited Liability Company(LLC)			الشكل القانوني	ذات مسئولية محدودة
Expiry Date	16/06/2014	تاريخ الإنتهاء	Issue Date	17/06/2001	تاريخ الإصدار
D&B D-U-N-S ® No.	561393609	الرقم العالمي	Main License No	527112	رقم الرخصة الأم
Register No.	56865	رقم السجل التجاري	DCCI No.	64554	عضوية الغرفة
اطراف الرخصة / License Members					
Share / الحصص	Role / الصفة	Nationality / الجنسية	No. / رقم الشخص	Name / الاسم	
	Manager / مدير	Lebanon / لبنان	215167	youssef ali amro / يوسف علي عمرو	
نشاط الرخصة التجارية / License Activities					
Floor and wall Tiling Works			اعمال تخطيط الارضيات والجوانب		
Painting Contracting			اعمال الاصباغ والدهانات		
Carpentry & Flooring Contracting			اعمال النجارة وتركيب الارضيات		
Insulation Contracting			تركيب المواد العازلة في الابنية والمنشآت المدنية		
Address / العنوان					
Telephone	971-4-3476647	تليفون	P.O. Box	30171	صندوق البريد
Fax	971-4-3479547	فاكس	Parcel ID	0	رقم القطعة
Mobile No		الهاتف المتحرك	مستودع رقم 5.6 ملك عقارات حكومة دبي / فاروق فيصل عبدالكريم - القوز		
Remarks / الملاحظات					

Print Date 18/06/2013 16:40 تاريخ الطباعة

Receipt No. 11453817 رقم الإيصـال

Activity
Owners

الجهات التي لها
صلاحية متابعة أنشطة

(وثيقة إلكترونية معتمدة وصادرة بدون توقيع من دائرة التنمية الاقتصادية. لمراجعة صحة البيانات الواردة في الرخصة يرجى زيارة الموقع (http://www.dubaided.gov.ae))

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http://www.dubaided.gov.ae)

Certificates

غرفة دبي
DUBAI CHAMBER

شهادة تسجيل العضوية Membership Certificate

License no. 580302
Membership no. 106720
Registration no. 80181
Trade Name ATLAS CONTINENT CONTRACTING L.L.C
Legal Status Limited Liability Company
Activity Building maintenance * Electrical fitting contracting * Air-condition, ventilations, air filtration systems installation & maintenance * Building contracting * Fire fighting and safety equipment installation
Member Since 18-APR-2006
Date of Issue 14-MAY-2013
Expiry Date 17-APR-2014

Remarks

This certificate shall be invalid incase of any alteration without chamber's authorization

For online verification of this Certificate, please visit our website
<http://www.dubaichamber.ae/verify>

غرفة تجارة وصناعة دبي
Dubai Chamber of Commerce & Industry

P.O. Box 1457 - Dubai, U.A.E. | Tel (Within UAE) 800 CHAMBER (800 2426237) |
Fax (+971) 4 2211646 فاكس | customercare@dubaichamber.ae | www.dubaichamber.ae

رقم الرخصة 580302
رقم العضوية 106720
رقم السجل التجاري 80181
الاسم التجاري اطلس كونتينانت للمقاولات ش.ذ.م.م
الشكل القانوني شركة ذات مسؤولية محدودة
نوع النشاط صيانة المباني * اعمال التمديدات الكهربائية * تركيب أنظمة التكييف والتبريد وتنقية الهواء وصيانتها * مقاولات البناء * تركيب معدات السلامة وإطفاء الحريق
تاريخ الانساب 18-APR-2006
تاريخ الإصدار 14-MAY-2013
تاريخ الانتهاء 17-APR-2014

الملاحظات

تعتبر هذه الشهادة لاغية في حال أي كسب أو تعديل عليها دون اعتماد ذلك من الغرفة

للتأكد من صحة بيانات الشهادة يرجى الرجوع إلى موقع الغرفة
<http://www.dubaichamber.ae/verify>



Health Insurance

DUBAI NATIONAL INSURANCE & REINSURANCE
(Public Shareholding Company)



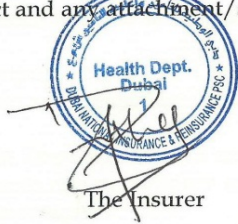
دبي الوطنبة للتأمين وإعادة التأمين
Policy No. 09/951/2013/53/NEX
(شركة مساهمة عامة)

HEALTHCARE INSURANCE CONTRACT

Medium, Large Group (MLG)

A. PREAMBLE

In consideration of the request and statements made by the Contractholder in the Application Form and the payment of Premium by the Contractholder, the Insurer guarantees to provide healthcare expense benefits in accordance with and subject to the terms and conditions of this Contract and any attachment/s thereto.



The Insurer

The Contract holder

Dubai National Insurance & Reinsurance P.S.C

ATLAS CONTINENT CONTRACTING

Throughout this Contract, the masculine gender shall be deemed to include the feminine.

B. DEFINITIONS

Contract Definitions

1. Contract: The Contract or insurance policy (as defined in Article 1 of Section C: General Terms and Conditions) whereby the Insurer, subject to the Application Form/s, terms, provisions, Limitations, Exclusions and other conditions provided herein, guarantees the payment of the benefits set forth in the Contract Schedule and Applicable Scope of Coverage Schedules.
2. Schedule: Two technical addenda defining and forming an integral part of this Contract:
 - 2.1 Contract Schedule: The Schedule that specifies the specific conditions of the Contract and the Beneficiary and Insurer data. Listings of data include: Contract Party data, Effective Dates, Expiration Dates, Beneficiary' data, Enrollment Dates Specific Exclusions and related Exclusion Validity Periods, if any, Lifetime Limits when applicable, Hospitalization Class, selected Plan/Products, Premium, frequency of payment, and reference to the Applicable Scope of Coverage Schedule.

سجلت في سجل شركات التأمين طبقاً للقانون الإتحادي رقم (٦) لسنة ٢٠٠٧، شهادة قيد رقم ٦٤ بتاريخ ٦ يناير ١٩٩٢
Registered in the Insurance Companies Register Under Federal Law No. (6) of 2007, Certificate No. 64 Dated 6th January 1992
E-mail: mails@dnirc.com, Website : www.dnirc.com

ص.ب: ١٨٠٦، دبي، الإمارات العربية المتحدة، هاتف : +٩٧١ ٤ ٢٩٥٦٧٠٠ فاكس : +٩٧١ ٤ ٢٩٥٦٧١١
P.O. Box : 1806, DUBAI, United Arab Emirates, Tel. : +971 4 2956700, Fax : +971 4 2956711

All Risks Insurance

AL-ITTIHAD AL-WATANI
L'UNION NATIONALE

GENERAL INSURANCE COMPANY FOR THE NEAR EAST S.A.L.



الإتحاد الوطني

شركة الضمان العامة للمشرق الأدنى ش.م.ل.

ATTACHED TO AND FORMING PART OF POLICY NO. F/35680/H

Dhs. 6,200,000.- (Dirhams Six Million two Hundred Thousand Only)

(Dhs.)

- a) **Dhs. 6,200,000.-** On the contents of the Insured's premises, built with block walls, sandwich panels and RCC roof located on Plot No. 913-365 Al Quoz Industrial Area Dubai- U.A.E. – consisting of:

Wood & Space - Office in Porta Cabins + 2 Whses used as Carpentry/Painting)

- Stock of Paint, Wood&Plywood	500,000.-
- Semi Finished Goods	400,000.-
- Finished Goods	750,000.-
- Sanding Machine	240,000.-
- Spray Paint Machine	130,000.-
- Central Vacuum	75,000.-
- Edge Banding Machine	168,000.-
- Blade Saw 2 No.	20,000.-
- Table Plate Saw 1 No.	12,000.-
- Router Machine.1 No.	20,000.-
- Hole saw Machine	15,000.-
- Lock Hole saw Machine	15,000.-
- Sliding Cutter Machine	160,000.-
- Molder Machine	20,000.-
- Thicknesses Planner	70,000.-
- Planner Machine 2 No.	70,000.-
- Central Duct Vacuums	90,000.-
- Compressor Big	20,000.-
- Brush Machine	125,000.-
- Loose Tools	100,000.-

Atlas Continent Contracting - Office + 2 Warehouses used as A/C Ducting & Pre-Insulation panel Manufacturing

-Office Furniture & Equipments	500,000.-
-Stock of Goods (Electrical, Plumbing, AC Materials and Loose Tools)	200,000.-
	Cont/2...

All Risks Insurance – cont'd...

AL-ITTIHAD AL-WATANI
L'UNION NATIONALE

GENERAL INSURANCE COMPANY FOR THE NEAR EAST S.A.L.



الإتحاد الوطني

شركة الضمان العامة للشرق الأدنى ش.م.ل.

:: 2 ::

-GI Sheet Cutter Machine	45,000.-
-Bending Machine	60,000.-
-Clip Machine	20,000.-
-GI Sheet Rounding Machine	15,000.-
-Grinder Machine	10,000.-
-Drill Press	10,000.-
-Loss of Rent 12 Months	840,000.-
-Tenant Liability	500,000.-
-Neighbors Recourse	1,000,000.-
TOTAL :	6,200,000.-

All the Insured's properties described above and for which they may be held liable in the event of loss or damage caused by Fire and/or Lightning whilst contained in their premises described above.

SUBJECT TO:

- Bank Mortgage Clause – M/s Invest Bank (as per Mortgage Clause attached)
- Special Clauses as per Annex attached
- Extended Perils as per Annex attached
- A Deductible of : - 1% of Sum Insured on Earthquake Each and Every Loss.
- Dhs. 15,000.- On Each and Every Loss.
- No Known or Reported loss till 24.11.2013

N.B.: - Cover stocks stored in Open yard and Open sided sheds will be restricted to Fire and Lightning Only.
- Distance between two location is more than 100 meters away from each other.

AL ITTIHAD AL WATANI
General Insurance Company For The Near East

Workmen Compensation Policy

شركة الإمارات للتأمين (م.ش.ع)
Emirates Insurance Co. (PSC)



TYPE OF COVER	:	WORKMEN'S COMPENSATION / EMPLOYERS LIABILITY INSURANCE.
INSURED	:	M/s. Atlas Continent General Maintenance & Interiors Design (LLC) &/or Wood And Space LLC &/or others for their respective rights & interests
BUSINESS	:	Maintenance & Interiors Design
PERIOD	:	25/03/2013 to 24/03/2014.
COVER	:	Workmen's Compensation Insurance : All liabilities imposed by the U.A.E. Labor Law under chapter 8 of UAE Federal Labour Law No.8 (1980) and any subsequent amendment.
TERRITORIAL LIMIT	:	UAE, Worldwide Excluding USA & Canada in respect of non-manual business trips
EMPLOYER'S LIABILITY	:	DHS 1,000,000.00 anyone occurrence and in the aggregate(as per clause attached)
JURISDICTION	:	UAE
ESTIMATED NO. OF EMPLOYEES	:	117 nos
ESTIMATED ANNUAL WAGES	:	DHS. 3,900,000.00
POLICY NO.	:	03/2110/21/2013/46
CONDITIONS	:	<p>As per EIC Standard policy wording including:</p> <ul style="list-style-type: none"> ▪ Employees to include persons on their sponsorship and/or their payroll ▪ Medical Expenses – Limit AED 15,000 per person per accident in Country of Work Private / Government Hospitals / Clinics ▪ Repatriation expenses up to a limit of AED 15,000 per person ▪ Including medical treatment outside Country of Work; subject to expenses not exceeding UAE Medical Costs ▪ Cover for Hernia, Heatstroke, Sunstroke & Muscle Strain caused due to work accidents ▪ 24 hours coverage for non-work related accidents subject to standard PA exclusions as per attached ▪ Including Social and sports activities ▪ Including Insured's Employees Whilst On Flights and/or Commuting From/To Country of Work provided they are not part of the flight as aircraft crew ▪ Including Insured's New Employees On Employment Visas Whilst On Incoming Flights From Their Country Of Origin To Country of

Shje



Workmen Compensation Policy – cont'd...



	<p>Work</p> <ul style="list-style-type: none">▪ Including risk of Transportation of employees to & from the place of work▪ Employee to Employee Clause▪ Including Cover for Employees on Temporary Hire for whom the Insured is responsible and on the Insured's Payroll but not under their sponsorship provided all the legal formalities are finalized prior to start of work▪ Including cover for any difference between Labour Law compensation and Diya money if any awarded▪ Increased Death & Permanent Total Disability Benefit AED 100,000▪ War & Terrorism Exclusion▪ Nuclear Chemical Biological terrorism Exclusion Clause▪ Asbestos/TSE/GMO/EMF Exclusion Clause▪ Excluding claims arising out of aids▪ Sanction limitation and exclusion clause▪ Excluding 1st day of disability▪ Excluding natural death / disease
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To attach to the above Policy and form part thereof Subject otherwise to the terms conditions and limitations of the Policy.

Signature
EMIRATES INSURANCE COMPANY
Signature



Bank references



Dubai Branch

Al Maktoum street, Dubai

Acc. No.: 401 606341 030 000

IBAN: AE 480300000606341030000

RAK BANK

Al Maktoum street Branch, Dubai

Acc. No.: 000 3363 477 061

IBAN: AE640400000003363477061

Key Personnel

Name	Designation	Years of experience
Youssef Amro	Owner, Chief Executive Officer	17
Mazin Abdullah	General Manager	14
Mohamed Mandour	Finance Manager	25
Hamzah Amro	Projects Manager	8
Praveen Pallipurath	MEP Manager	14
Jessamy H. Doneza	Civil Manager	5
Rynald Razo	Projects Coordinator	20
Najah Darwich	Joinery Manager	23

Companies Assets

Atlas Continent Contracting L.L.C./ Wood &Space L.L.C.			
ITEM	QTY	ITEM	QTY
Toyota Hillux	2	Mitsubishi Canter Pick up	2
Toyota Van	3	Mitsubishi Canter Tripper	1
Toyota Yaris	6	Nissan Sunny	3
Mitsubishi Rosa DLX Bus	1	Nissan Micro Van	1
Daihatsu Delta Tripper-2009M	1	Nissan Van	1
GL Sheet Cutter Machine	1	Sanding Machine	1
Bending Machine	1	Spray Paint Machine	1
Clip Machine	1	Central Vacuum	1
GL Sheet Rounding Machine	1	Edge Bending Machine	1
Grinder Machine	1	Blade Saw	2
Drill Press	1	Table Plate Saw	1
Hilti Laser Levelling Machine	1	Router Machine	1
Mixer	2	Hole Saw Machine	1
Tile Cutter Water Jet Big	1	Lock Hole Saw Machine	1
Welding Machine	1	Sliding Cutter Machine	1
Coring Machine	2	Molder Machine	1
Jack Hammer	5	Thickness Machine	1
Thred Machine	2	Planner Machine	2
Hilti Gun Machine	4	Central Duct Vacuum	1
Water Pressure Machine	2	Compressor Big	1
Aluminium Scaffolding Set	30 sets	Brush Machine	1
Steel Scaffolding Set	30 sets		
Mega Testing Machine	2		

Atlas services

Wood&Space Joinery

Specializes in designing, manufacturing and installation of all furniture items and fixed Joinery. The production facilities are equipped with the latest modern machinery to ensure cost effectiveness and a safe and friendly working environment.

Our team of experienced designers, engineers and managers work on the projects ensuring that engineering and craftsmanship combined together will provide for Atlas clients the best quality wooden products which include but are not limited to:



- ✓ Doors
- ✓ Furniture for living rooms, bed rooms, dining rooms, offices.. etc.
- ✓ Decorative items and carving ornaments
- ✓ Upholstery and drapery work
- ✓ Artistic wall cladding



Atlas services - cont'd...

Atlas AC ducts fabrication line

Atlas AC ducts line provides precision-fit duct and fittings, serving all air distribution needs for the projects we execute. We fabricate such types of ductwork as galvanized steel, paintable steel, aluminum, stainless steel and PVC-Coated steel spiral duct and fittings in either single or double wall in diameters of 3 inches through 60 inches in gauges 26 through 18.

Our capacities allow us also to provide individualized service not available from large companies.



Our machinists are skilled and experienced technicians who take pride in providing the best quality ductwork.



Atlas services - cont'd...

Engineering Department

Our engineering department is fully equipped for preparing shop drawings, presentations and specifications as per the project requirement.

Our engineers start their work with studying all the requirements to be later on analyzed by our designers.

The goal is to efficiently provide the clients with all the drawings and documents required on:

- ✓ Electrical design
- ✓ HVAC design
- ✓ Fire fighting system design
- ✓ Plumbing design

The Engineering team ensures

that all drawings like plans,

elevations, sections are well prepared & coordinated, as well as takes cares about all the required approvals and actively participates in the projects execution.



The Computer systems are latest in Technology & are regularly updated and upgraded.

Atlas services - cont'd...

Design Department

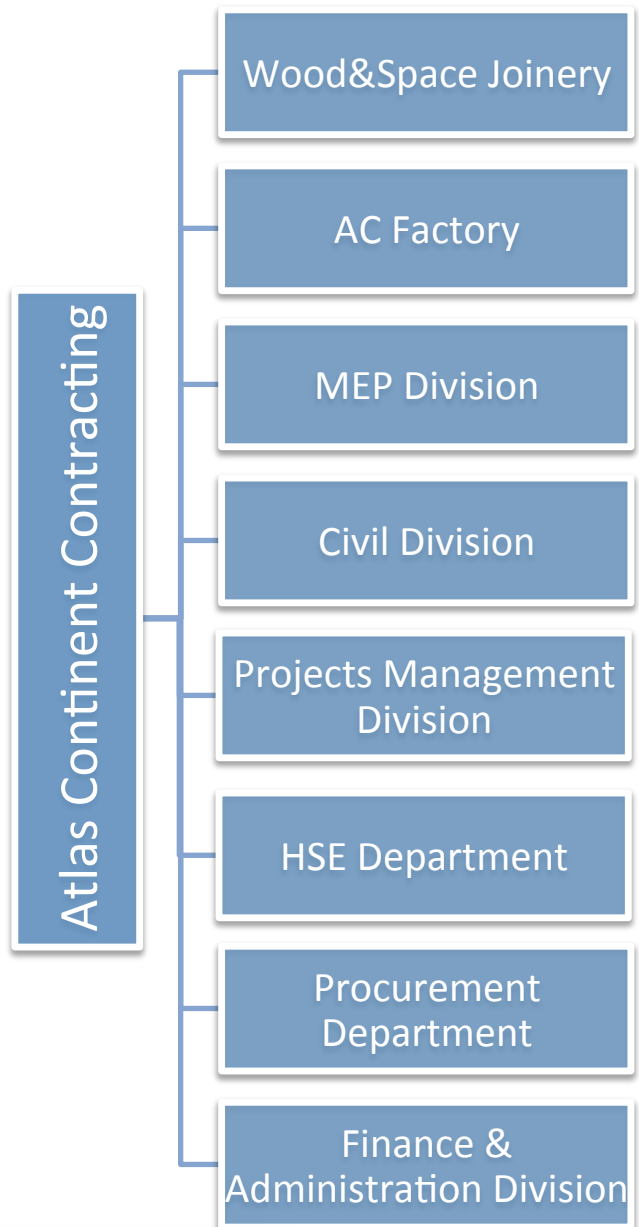
Atlas Design Department is where we develop concepts as per the clients' wishes. The department produces perspectives, images and complete presentations whenever required as well as follows the projects up to the next stage.



Material Selection and product specification is prepared by Atlas designers to the highest standards latest trends.



Company Structure



Company Structure – cont'd...

Estimation Department

A complete job presentation or tender documents are handed over to the Estimation Department to prepare the complete B.O.Q. The B.O.Q will be submitted for approval. A complete offer including design, specification, concept drawing, B.O.Q and the works plan will be submitted to the client.

Quantity Surveying (QS) will be done throughout the project progress, measure the quantity of work done, monitoring the procurement activities and perform the payment certificate process.

QS Dept also will ensure all requisite contractual notices are submitted in accordance with the contract, identifying variations between Tender and Contract documents, preparation of variations, claims, cases for extension of time as necessary, measurement and proper settlement of subcontract accounts in accordance with company procedures and provisions of the contract, ensuring timely submission of interim valuations and expediting timely receipt of certificates and payments, preparation of financial reports, budgets and revised contract forecasts and monitor site expenditure and advice on risk areas or overrunning items.

Company Structure – cont'd...

QHSE Department

This department is involved in Quality Management, Quality Assurance, Quality Control and Health, Safety & Environmental aspects of all company's factories and projects.

This includes all activities of the planning & documentation and also operational & inspection activities both at production and on sites. QHSE department is an independent division and works under supervision of Project Manager.

Our primary objective is to satisfy clients by achieving a high level of effectiveness and efficiency in each phase of project (engineering, procurement, manufacturing and installation), and to meet the clients' expectations – implied and stated, which we achieve throughout innovation and contemporary technology in execution of interior fit out projects.

Planning & Coordination Department

Provides professional ideas to forecast demand for resources, effectively manages workforce skill mix, identifies and evaluates risks and issues, maintains detailed as built records and contract history and timely communicates status to Management/ Client.

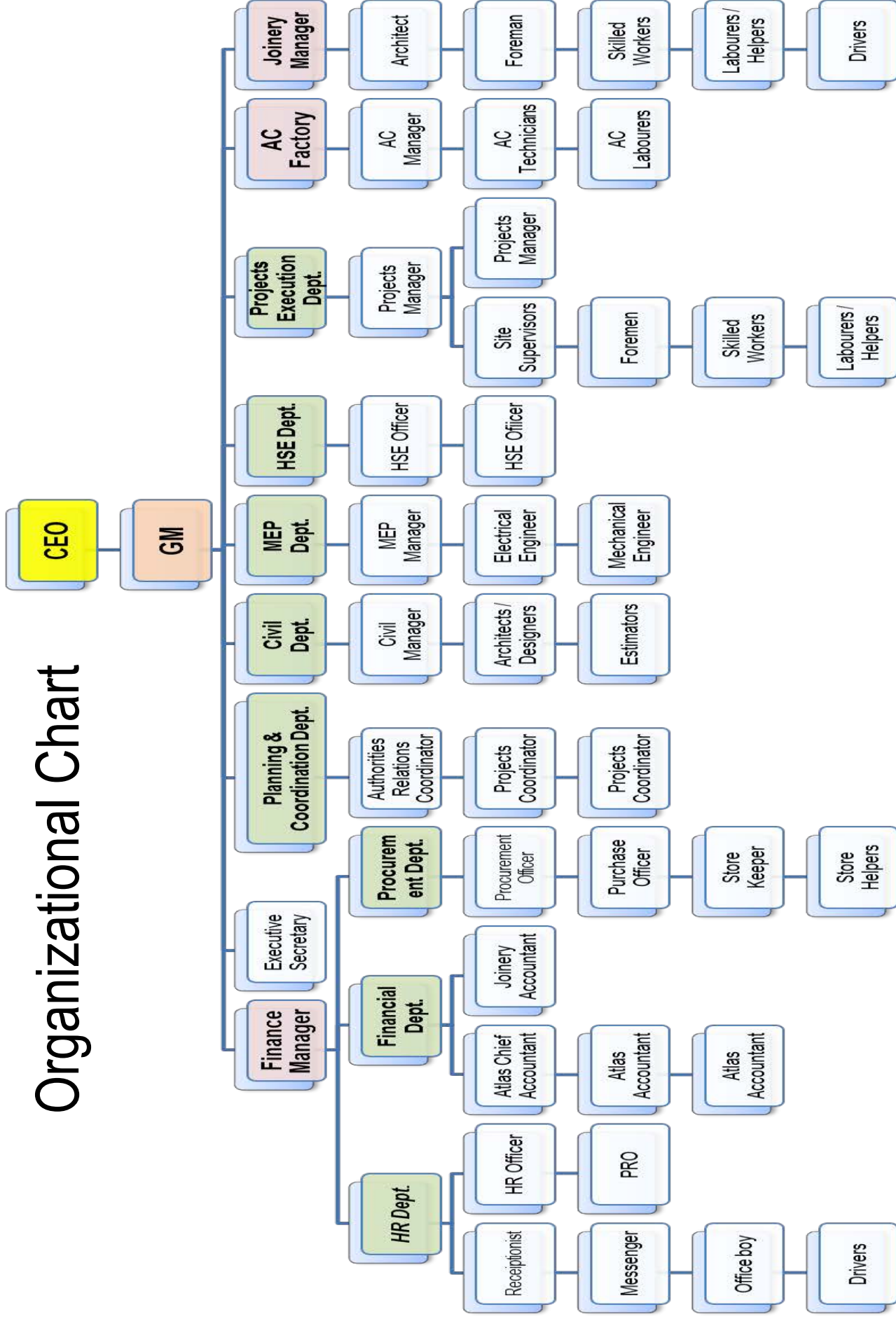
Company Structure – cont'd...

Procurement Department

Procurement activity is executed as per the Procurement Plan, Client / Employer's specification and the Bill of Quantity. The material/service is procured with the proper evaluation and approvals. All procured material shall first be subject for approval. All procured material shall be compared with the material specification where a material is deemed to be acceptable it shall be submitted. If any discrepancy occurs, the material will return back to the supplier.

The procured material shall be inspected by the QC Inspector along with the Project / Production representative(s) and with the Warehouse Keeper as per the Project Quality Plan, Method Statement, product specification and PO terms and conditions.

Organizational Chart



3. PROJECTS

Atlas Specialties

Restaurants/Cafes



Residential villas



Offices



Atlas Specialties - cont'd...

Beauty salons



Boutiques/Retail



Atlas Specialties - cont'd...

Clubs & Night Clubs



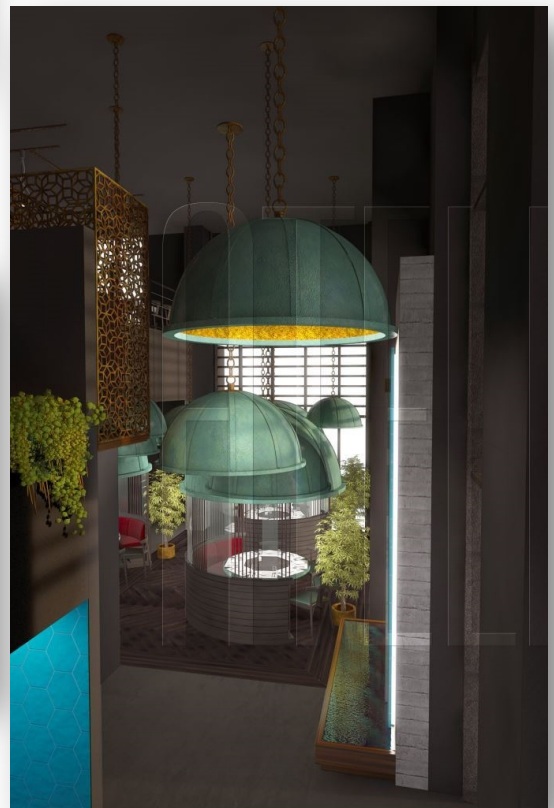
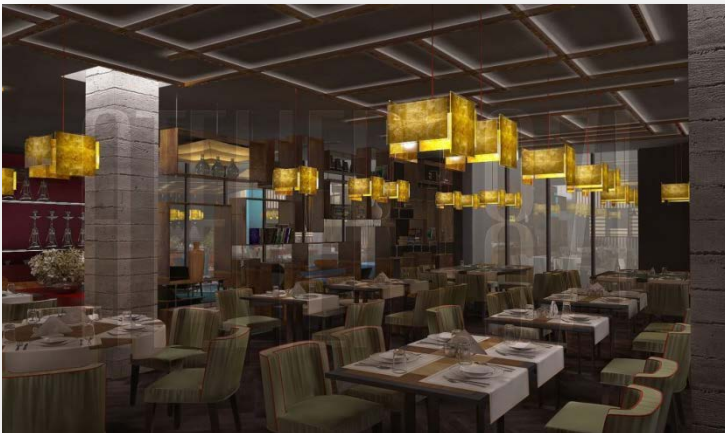
Current Projects

Location: JBR, Dubai

La Postreria Restaurant



Tike Restaurant



Turnkey Projects



List of Projects

Project name	Location	Functionality	Contract value, AED
Villa P54	Emirates Hill, Dubai	Villa	7,000,000
Blue Marlin Ibiza	Ghantoot Resort, Abu Dhabi	Beach club	5,416,000
La Postreria Restaurant	The Beach, Dubai	Restaurant	5,032,160
The Tike Restaurant	The Beach, Dubai	Restaurant	4,589,250
The ACT Club	Shangri-La Hotel, Dubai	Night club	3,973,317
Aramex Emirates	Jebel Ali, Dubai	Restaurant	3,400,000
Kanpai Japanese Restaurant	Souk Al Bahar, Dubai	Restaurant	2,726,000
La Postreria Restaurant	The Avenue Mall, Dubai	Restaurant	2,244,670
Carrefour Market	Mazaya Center, Dubai	Retail	2,100,000
Apollo Gym	Knowledge village, Dubai	Gym	1,950,000
Carrefour Market	Hamarain Center, Dubai	Retail	1,950,000
CBI Bank	Al Etihad, Dubai	Office	1,950,000
Carrefour Market	Marina Crown, Dubai	Retail	1,810,483
Dubai Property	Media City, Dubai	Office	1,800,000
Carrefour Market	Al Fardan Center, Dubai	Retail	1,788,301
La Postreria Restaurant	Souk Al Bahar, Dubai	Restaurant	1,500,000
Ali Khalifa Villa	Al Qusais, Dubai	Villa	1,500,000
Entrecote De Paris Café	Dubai Mall	Restaurant	1,450,000
Carrefour Market	Al Twar, Dubai	Retail	1,443,312
CBI Bank	Ajman	Office	1,400,000
Carrefour Market	JLT Armada, Dubai	Retail	1,300,000
Villa 25	Sport City, Dubai	Villa	1,240,000
Step EVI	Dubai Mall	Retail	1,200,000
Peoples by Crystal Night Club	Raffles Hotel, Dubai	Night club	1,200,000
Jedoudna Restaurant	JBR, Dubai	Restaurant	1,200,000
Café Habana	Souk Al Bahar, Dubai	Restaurant	1,178,360
E71 Villa	Emirates Hill, Dubai	Villa	1,139,552
Al Ghandi Office	Ras Al Khor, Dubai	Office	1,100,000
Hollywood Restaurant	Souk Al Bahar, Dubai	Restaurant	1,074,000
Roberto Cavalli Club	Fairmont Hotel, Dubai	Night club	1,050,000
Salwa Restaurant	Sheikh Zayed Road, Dubai	Restaurant	1,040,000
Majestic kids	Dubai Mall	Retail	1,025,000
Dr. Kaylie's Villa	Al Wasl Road, Dubai	Villa	990,000
Mandaloun Restaurant	DIFC, Dubai	Restaurant	950,000

List of Projects - cont'd...

Project name	Location	Functionality	Contract value, AED
Qatar Media	Tecom, Dubai	Office	950,000
Mezza House	Emaar Boulevard, Dubai	Restaurant	947,000
Amro Ladies Salon	JW Marriott Hotel, Dubai	Beauty Salon	900,000
800 Pizza Central Kitchen	Al Quoz, Dubai	Restaurant	875,000
Villa H42	Emirates Hill, Dubai	Villa	850,000
Al Marfa Ladies Salon	Deira, Dubai	Beauty Salon	800,000
Sandwichy Restaurant	Business Bay, Dubai	Restaurant	800,000
Amro Ladies Salon	Saadiy Island, Abu Dhabi	Beauty Salon	800,000
Amro Ladies Salon	Metropolitan Palace Hotel, Dubai	Beauty Salon	800,000
Gulnaz Restaurant	The Point, Marina, Dubai	Restaurant	780,000
Istyle Computers	Dubai Mall	Retail	740,000
Abajour Restaurant	Al Garhoud, Dubai	Restaurant	725,000
DIFX	DIFC, Dubai	Office	700,000
Cornisi Café	DIFC, Dubai	Coffee Shop	700,000
Gourmet District	Abu Dhabi	Restaurant	695,700
Arbel Iraqi Kabab&Restaurant	Deira, Dubai	Restaurant	686,580
Amro Ladies Salon	Al Ghurair Center, Dubai	Beauty Salon	675,000
Libya Africa Portfolio	Business Bay, Dubai	Office	650,000
Central Pantry	DIFC, Court	Pantry	650,000
DIFC Toilet (special)	DIFC, Dubai	Public place	650,000
800 Pizza	Old Town Yansoon, Dubai	Restaurant	641,000
Koffecake Corner	Souk Al Bahar, Dubai	Restaurant	600,000
Amro Salon Office	Business Bay, Dubai	Office	600,000
Atlas Office	Al Quoz, Dubai	Office	600,000
Baqer Mohebi Super Market	Al Nahda, Dubai	Retail	600,000
Beydoun Villa	Jumeirah, Dubai	Villa	576,000
Groupon Office	Media City, Dubai	Office	567,000
Bonyan Sales Center	Sheikh Hamdan Tower, Abu Dhabi	Retail	550,000
Amro Ladies Salon	Qamardeen Hotel, Dubai	Beauty Salon	500,000
Ali Khalifa Villa	Mirdiff, Dubai	Villa	500,000
Carrefour	Ajman City Center	Retail	500,000
Byblos Italian Restaurant	Tecom, Dubai	Restaurant	495,000
Alex Villa	Motor City, Dubai	Villa	480,000
Levant Capital Office	Emirates Financial Tower, Dubai	Office	455,000

List of Projects - cont'd...

Project name	Location	Functionality	Contract value, AED
Top Excellent Restaurant	Al Khaleej Palace, Dubai	Restaurant	450,000
Amro Gents Salon	Emaar Business Square, Dubai	Beauty Salon	450,000
Escada	MOE, Dubai	Retail	450,000
Villa H25	Emirates Hill, Dubai	Villa	450,000
Zaroob Restaurant	Sheikh Zayed Road, Dubai	Restaurant	400,000
Amro Salon Office	Deira, Dubai	Office	400,000
Italian Restaurant	Al Khaleej Holiday, Dubai	Restaurant	400,000
Laurel	Burjuman Center, Dubai	Retail	400,000
Jewellery Spot	Burjuman Center, Dubai	Retail	400,000
Amro Ladies Salon	Shangri-La Hotel, Dubai	Beauty Salon	400,000
Japanese Restaurant	Al Khaleej Palace, Dubai	Restaurant	400,000
Ali Khalifa Office	Dubai	Office	400,000
Sheikh Al Hilal Office	Dubai	Office	400,000
800 Pizza	Motor City, Dubai	Restaurant	377,000
Great Length Salon	Al Wasl Road, Dubai	Beauty Salon	352,000
Khaleej Hotel	Deira, Dubai	Restaurant	350,000
Al Qureshi Perfumes	MOE, Dubai	Retail	350,000
Abajour Restaurant	Le Meridian Resort	Restaurant	350,000
Yeumi Furniture Shop	Al Garhoud, Dubai	Furniture	350,000
Bonyan Holding	Capital Tower, Dubai	Office	350,000
Business Real Estate	JBR, Dubai	Office	340,000
EarthFruitYougurt	The Avenue Mall, Dubai	Health&Food	336,505
Afandam Restaurant	Abu Dhabi	Restaurant	300,000
Al Marfa Ladies Salon	Deira, Dubai	Beauty Salon	300,000
Clarity Jewellers	Gold&Diamond Park	Retail	300,000
Standard&Poor's Office	DFC, Dubai	Office	300,000
Betty Barclay	Outlet Mall	Retail	290,000
Laurel	MOE, Dubai	Retail	280,000
Carrefour Market	International City, Dubai	Retail	275,000
Demind Investment Office	Sama Tower, Dubai	Office	250,000
SAJ 2 Go Restaurant	International City, Dubai	Restaurant	250,000
Istyle Computers	Marina Mall, Abu Dhabi	Retail	250,000
Marc Cain	Burjuman Center, Dubai	Retail	250,000
Amro Ladies Salon	Gloria Hotel, Dubai	Beauty Salon	250,000

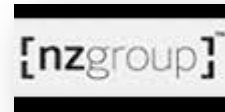
List of Projects - cont'd...

Project name	Location	Functionality	Contract value, AED
Escada	Burjuman Mall, Dubai	Retail	250,000
Ammounah Restaurant	Dubai	Restaurant	250,000
800 Pizza	IBN Battuta Mall, Dubai	Restaurant	204,000
Graffio Gents Salon	Gloria Hotel, Dubai	Beauty Salon	202,000
Zurna Restaurant	Al Safa Park, Dubai	Restaurant	200,000
Moulin D'or Restaurant	Jebel Ali, Dubai	Restaurant	200,000
Entrecote De Paris Café	Abu Dhabi	Restaurant	200,000
SAJ 2 Go Restaurant	Abu Dhabi	Restaurant	200,000
Moulin D'or Restaurant	Festival City, Dubai	Restaurant	200,000
Carrefour Market	Burj View, Dubai	Retail	200,000
Kisaku Restaurant	Al Khaleej Holiday, Dubai	Restaurant	200,000
Shireen Villa	Jumeirah, Dubai	Villa	200,000
IVY Shop	Dubai	Retail	200,000
Alu Wood Factory	Al Quoz, Dubai	Industry	200,000
Juma Aman Office	Dubai	Office	200,000
Moulin D'or Restaurant	Al Mizhar, Dubai	Restaurant	180,000
Villa 13	Sport City	Villa	150,000
800 Pizza	Dubai Marina	Restaurant	150,000
Advanced Health Care	Business Bay, Dubai	Office	150,000
RG Concept Office	Deira, Dubai	Office	150,000
Makeup etc	Palm Street, Dubai	Retail	150,000
Liu-Jo	DFC, Dubai	Retail	150,000
Future Speed Café	Reef Mall, Dubai	Café	150,000
Canadian University of Dubai	Dubai	University	150,000
Al Qureshi Office	Al Serkal Building, Dubai	Office	150,000
Irish Pub Corner	Al Khaleej Holiday, Dubai	Restaurant	130,000
Berts Coffee Shop	Greens, Dubai	Coffee Shop	126,525
Cigar Shop	Fairmont Hotel, Dubai	Office	120,000
Liu-Jo	Wafi City, Dubai	Retail	120,000
Quantum Night Club	Sheikh Zayed Road, Dubai	Night club	120,000
Byblos Gents Saloon	Metropolotan Palace Hotel, Dubai	Beauty Salon	115,000
Technique Trade Factory	Sharjah	Industry	100,000
Premier Brokerage Office	Al Garhoud, Dubai	Office	100,000
Mariet Restaurant	Marina, Dubai	Restaurant	50,000

Atlas Clients



Atlas Clients - cont'd...



Atlas Clients - cont'd...



Clients Reference Letters



Date: 26/12/2013

Subject: Reference letter /Letter of recommendation

Dear Sirs,

This is to confirm that Atlas Continent Contracting L.L.C. were the successful Nominated Contractor for Amro International General Trading LLC, Office 502, One Omniyat, Business Bay, Dubai

With the Scope of work covering the following:

1. Civil Work
2. MEP Work
3. Joinery (Wooden) Work

Atlas Continent Contracting provided a team of motivated professionals led by well-qualified and dedicated managers, who lead the work in a highly efficient and pro-active manner.

Generally, the company demonstrated a cooperative teamwork approach combined with good planning expertise for onsite activities and supported us throughout the execution of the project. Their positive and result-oriented attitude in dealing with complex situations was commendable /praiseworthy and made work significantly easier for all the parties involved.

Based on our experience, we recommend Atlas Continent Contracting L.L.C. as a capable and cooperative contractor for the above mentioned works, capable of executing high standard projects, delivering on time and ensuring quality.

Yours faithfully,
For Amro International General Trading LLC

NAME : Mohmad Ali Amro
DESIGNATION : C.E.O



Clients Reference Letters - cont'd...



Date: 26/12/2013

Subject: Reference letter /Letter of recommendation

Dear Sirs,

This is to confirm that Atlas Continent Contracting L.L.C. were the successful Nominated Contractor for Amro Ladies Saloon with all the branches, includes

1. Al-Ghurair Center, Deira, Dubai
2. Metropolitan Palace Hotel, Dubai
3. Shangri-La Hotel , Sheikh Zayed Road, Dubai
4. Vida Hotel, Burj Khalifa Boulevard, The Old Town, Dubai
5. Gloria Hotel, Media City, Dubai
6. JW Marriot Marquis Hotel, Sheikh Zayed Road, Dubai
7. Al Ain Mall, Al-Ain
8. St Regis Hotel, Abu Dhabi
9. The Collection , St Regis Saadiyat Island, Abu Dhabi

With the Scope of work covering the following:

1. Civil Work
2. MEP Work
3. Joinery (Wooden) Work

Atlas Continent Contracting provided a team of motivated professionals led by well-qualified and dedicated managers, who lead the work in a highly efficient and pro-active manner.

Generally, the company demonstrated a cooperative teamwork approach combined with good planning expertise for onsite activities and supported us throughout the execution of the project. Their positive and result-oriented attitude in dealing with complex situations was commendable /praiseworthy and made work significantly easier for all the parties involved.

Based on our experience, we would have no hesitation in recommending Atlas Continent Contracting L.L.C. for any project of similar nature.

Yours faithfully,
For Amro Ladies Saloon

NAME : Mohmad Ali Amro
DESIGNATION : C.E.O



   | amro ladies salon
www.amroladiessalon.com

AL GHURAIR CENTER-DEIRA, T 222 25 34
AL MAKTOUM STR. METROPOLITAN PALACE HOTEL T 227 78 77
SHEIKH ZAYED STR. SHANGRI-LA HOTEL, DUBAI T 343 40 30
VIDA. BURJ KHALIFA BOULEVARD, THE OLD TOWN, T 447 27 27
GLORIA HOTEL, MEDIA CITY DUBAI T 395 83 95
HOTEL MARRIOT MARQUIS. SHEIKH ZAYED. DUBAI T 452 45 54
AL AIN MALL, AL AIN
ABU DHABI BRANCH ST REGIS HOTEL, AD T 2 679 99 46

Clients Reference Letters - cont'd...



29th December, 2013

Subject: Reference letter

Dear Sirs,

This is to confirm that Atlas Continent Contracting L.L.C. were the successful Nominated Contractor for **Mezza House Restaurant & Cafe Lounge located in Old Town Burj Dubai**, with their scope of work covering full fit out work.

Atlas Continent Contracting provided a team of motivated professionals led by well-qualified and dedicated managers, who lead the work in a highly efficient and pro-active manner.

Generally, the company demonstrated a cooperative teamwork approach combined with good planning expertise for onsite activities and supported us throughout the execution of the project. Their positive and result-oriented attitude in dealing with complex situations was commendable and made work significantly easier for all the parties involved.

Based on our experience, we can recommend Atlas Continent Contracting L.L.C. as a reliable company capable of executing high standard projects, delivering on time and ensuring quality.

Yours faithfully,
for **Mezza House Restaurant & Cafe Lounge**

Nasser N. A. Zuhour
Mezza House Restaurant & Cafe Lounge
Old Town Burj Dubai, Yansoon – 9 Souk Tamerhind



Mezza House at the Boulevard of Burj Khalifa

P.O. Box 102902, Dubai, U.A.E | T +971 4 386 9644 | F +971 386 9640
Office 204, Al Kharbash Tower, Sheikh Zayed Road
www.mezzahouse.com

Clients Reference Letters - cont'd

Sandwichy Restaurant

مطعم ساندويشي

Date- 26-12-2013

Subject: Reference letter /Letter of recommendation

Dear Sirs,

This is to confirm that Atlas Continent Contracting L.L.C. were the successful Nominated Contractor for Sandwichy Restaurant, Omniyat One Tower, Business Bay, Dubai with their scope of work covering the following:

1. Civil Work
2. MEP Work
3. Joinery (Wooden) Work

Atlas Continent Contracting provided a team of motivated professionals led by well-qualified and dedicated managers, who lead the work in a highly efficient and pro-active manner.

Generally, the company demonstrated a cooperative teamwork approach combined with good planning expertise for onsite activities and supported us throughout the execution of the project. Their positive and result-oriented attitude in dealing with complex situations was commendable/praiseworthy and made work significantly easier for all the parties involved.

Based on our experience, we recommend Atlas Continent Contracting L.L.C. as a capable and cooperative contractor for the above mentioned works, capable of executing high standard projects, delivering on time and ensuring quality.

Yours faithfully,

For Sandwichy Restaurant



Name: Firas Amro

Designation: CEO

P.O. Box: 29878, Omniyat One Tower, Business Bay, Dubai
Phone: +9714 4424985 Fax: +9714 4424718

Clients Reference Letters - cont'd...



P.O.Box: 102902 Dubai, UAE

Tel: +971 43276060

Fax: +971 4 3276262

manager@zaroob.net

29th December, 2013

Subject: Reference letter

Dear Sirs,

This is to confirm that Atlas Continent Contracting L.L.C. were the successful Nominated Contractor for Zaroob Restaurant & Cafe Lounge located in Shop No. 1 Jumeirah Tower Sheikh Zayed Road, with their scope of work covering full fit out work.

Atlas Continent Contracting provided a team of motivated professionals led by well-qualified and dedicated managers, who lead the work in a highly efficient and pro-active manner.

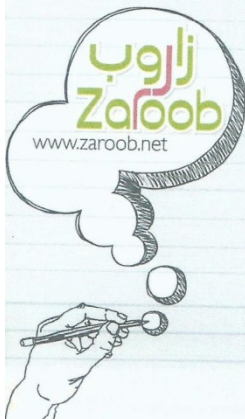
Generally, the company demonstrated a cooperative teamwork approach combined with good planning expertise for onsite activities and supported us throughout the execution of the project. Their positive and result-oriented attitude in dealing with complex situations was commendable and made work significantly easier for all the parties involved.

Based on our experience, we can recommend Atlas Continent Contracting L.L.C. as a reliable company capable of executing high standard projects, delivering on time and ensuring quality.

Yours faithfully,
for Zaroob Restaurant & Cafe Lounge

Nasser N. A. Zuhour
Zaroob Restaurant & Cafe Lounge
Shop No. 1 Jumeirah Tower Sheikh Zayed Road

Handwritten signature of Nasser N. A. Zuhour.



Clients Reference Letters - cont'd...



Date December 30th 2013

Subject: Reference letter

Dear Mme / Sir

This is to confirm that Atlas Continent Contracting L.L.C. were the successful Nominated Contractor for the following projects related to Dynamic Hospitality LLC.

1. La Postreteria, Souk Al Bahar, Downtown, Dubai
2. La Postreteria, The City Walk, Al Safa street, Dubai
3. La Postreteria, The Beach, Jumeirah Beach Residence
4. Tike, The Beach, Jumeirah Beach Residence.

Their scope of work included the following:

1. Flooring works
2. Ceiling works
3. Elevations
4. Aluminium & Metal works
5. Doors
6. Wood works
7. Electrical works
8. Mechanical works / HVAC
9. Fire alarms
10. Plumbing
11. Fire Fighting systems
12. Fire Suppression systems
13. Furniture works
14. Local authorities approval

Generally, the company demonstrated a cooperative teamwork approach combined with good planning expertise for onsite activities throughout the execution of the project. Their positive and result-oriented attitude in dealing with complex situations was commendable and made work significantly easier for all the parties involved.

Atlas Continent Contracting provided a team of motivated professionals led by well-qualified and dedicated managers, who accomplished the work in a highly efficient and pro-active manner.

Office # 2503, One Tower, Business Bay
P.O. Box 211632 Dubai, UAE
T : +971 4 330 7553
F : +971 4 330 7554
info@dynamichospitality.ae
www.dynamichospitality.ae

Clients Reference Letters - cont'd...



Based on our experience, we would have no hesitation in recommending Atlas Continent Contracting L.L.C. for any project of similar nature, as a reliable company capable of executing high standard projects, delivering on time and ensuring quality.

Yours Faithfully,
For Dynamic Hospitality LLC

Issa Ataya
General Manager



Office # 2503, One Tower, Business Bay
P.O. Box 211632 Dubai, UAE
T : +971 4 330 7553
F : +971 4 330 7554
info@dynamichospitality.ae
www.dynamichospitality.ae

Clients reference letters - cont'd...



Date 30 -12-2013

Subject: Reference letter

Dear Sirs,

This is to confirm that Atlas Continent Contracting L.L.C. were the successful Nominated Contractor for our Dubai Projects as below:

800PIZZA - Dubai Marina Branch
800PIZZA - Motorcity Branch
800PIZZA - Downtown Branch
800PIZZA - IBN Battuta Branch
800 PIZZA - Central Kitchen Branch

Their scope of work included the following:

1. MEP Drawings and execution
2. Interior Fit out
3. All Authorities approvals

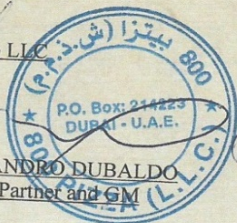
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Atlas Continent Contracting provided a team of motivated professionals led by well-qualified and dedicated managers, who accomplished the work in a highly efficient and pro-active manner.

Based on our experience, we would have no hesitation in recommending Atlas Continent Contracting L.L.C. for any project of similar nature, as a reliable company capable of executing high standard projects, delivering on time and ensuring quality.

Yours faithfully,
for 800PIZZA Co LLC

NAME : ALESSANDRO DUBALDO
DESIGNATION: Partner and GM



4. ADDITIONAL INFO

METHOD STATEMENT

SCOPE

The scope of this Method Statement is to define the mechanism to be used for the Project Execution. The purpose of this document is to establish systematic procedures for the Project Execution activities such as Installation, Procurement, Engineering, Construction, Project Control and Scheduling, QA/QC, HSE and Project close out etc.

REFERENCES

- Tender Documents (Conditions of Contract, Specification, BOQ, Drawings)
- Approved Shop Drawing
- Approved Method Statements
- Construction Specification

DEFINITIONS

- Atlas - Atlas Continent Contracting LLC, Dubai
- PM - Project Management
- PE - Project Engineering
- HSE - Health, Safety and Environment
- QA/QC - Quality Assurance/ Quality Control

RESPONSIBILITIES

- **Project Management (PM):**

- Responsible for the establishment and effective implementation of the project.
- Overall coordination and liaison with the Consultant and Employer, including administration of the contract.
- Delegation of authority to the Project team, as appropriate to their particular functions.
- Implementation of remedial and/or corrective actions on matters affecting quality and project performance.
- Training

- **Project Engineering (PE):**

- Preparation and implementation of project procedures related to design and technical activities where applicable.
- Performance of design development.
- Preparing and verifying; by checking, interdisciplinary reviews and/or technical reviews, as appropriate; all issues of designated deliverables.
- Interfacing with procurement on all matters relating to purchasing, e.g. material requisitions, technical bid evaluations, vendor document reviews, etc
- Carrying out technical bid evaluations with procurement staff including clarification meetings with bidders, as appropriate, and making recommendations based on technical acceptability of bids.
- Interfacing by external parties involved in the project.

METHOD STATEMENT - cont'd..

- **Project Procurement:**

- Implementation of project procedures for procurement
- Interfacing with design on all matters relating to the engineering input to, and involvement in, purchasing.
- Preparation and issue of packages, comprising the technical requirements, conditions and other requirements for approval
- Responding to bidder's enquiries during the bid period
- Holding of clarification meetings with bidders, as appropriate

Administration of purchase orders after award including quality surveillance, expediting, shipping and logistics

- **Project Construction:**

- Preparation and implementation of methods statement related to construction and quality control activities
- Execution of construction activities
- Management and administration of construction subcontracts
- Field supervision of construction work
- Establishment and execution of jobsite materials management
- Establishment and execution of jobsite health, safety and environmental programs.
- Performances of field procurement activities
- Tracking of construction progress
- Management of construction/commissioning interfaces
- Execution of field design change control

- **Project QA/QC:**

- Ensuring that the requirements of the quality management system are established, implemented and maintained.
- Preparing and revising, as necessary, the PQP and quality assurance related project procedures
- Carrying out internal and external quality audits
- Liaising with project management on quality related matters
- Participating in the selection of quality system requirements for suppliers
- Establishing the quality system requirements for subcontractors
- Appraisal audits, where required, of supplier and subcontractor's quality systems
- Liaising with the Engineer's QA representative on quality matters
- Training

METHOD STATEMENT - cont'd..

- **Project Planning and Programming:**

- Planning for identifying the resources and construction elements of the project and all ancillary works
- Monitoring the progress of construction including that of subcontractors
- Updating the construction program on a regular basis
- Attending meetings with the Client's Representative/Engineer and subcontractors to advise on, and resolve, planning issues.
- The preparation of target program and short-term look-ahead program and monitoring outcomes, as necessary
- Participating in the selection of quality system requirements for suppliers
- Establishing the quality system requirements for subcontractors
- Appraisal audits, where required, of supplier and subcontractor's quality systems
- Liaising with the Engineer's QA representative on quality matters
- Training.

- **Project Planning and Programming:**

- Planning for identifying the resources and construction elements of the project and all ancillary works
- Monitoring the progress of construction including that of subcontractors
- Updating the construction program on a regular basis
- Attending meetings with the Client's Representative/Engineer and subcontractors to advise on, and resolve, planning issues.
- The preparation of target program and short-term look-ahead program and monitoring outcomes, as necessary
- Advising the Project Management on the status of the works and suggesting viable solutions to achieve internal milestones
- The preparation of weekly, fortnightly and monthly reports on progress and planning matters.

METHOD STATEMENT – cont'd..

- **Project HSE:**

- Responsible for the preparation and implementation of Project HSE Plan.
- Ensuring that all project personnel and subcontractor's staff are aware of the HSE requirements.
- Provide formal training in safety and carry out regular toolbox talks.
- Liaison with subcontractors, plant operators, etc. to ensure that cranes and plant are tested and certified
- Implementation and monitoring of HSE procedures at the point of operation, especially those affecting third parties and the general public
- Implementation of a safe system of work including housekeeping and security of the site
- Co-ordination of temporary works including formwork, temporary supports, access, etc
- Ensuring that HSE inspections and testing are carried out and reported.

- **Project HSE:**

- Responsible for the preparation and implementation of Project HSE Plan.
- Ensuring that all project personnel and subcontractor's staff are aware of the HSE requirements.
- Provide formal training in safety and carry out regular toolbox talks.
- Liaison with subcontractors, plant operators, etc. to ensure that cranes and plant are tested and certified
- Implementation and monitoring of HSE procedures at the point of operation, especially those affecting third parties and the general public
- Implementation of a safe system of work including housekeeping and security of the site
- Co-ordination of temporary works including formwork, temporary supports, access, etc
- Ensuring that HSE inspections and testing are carried out and reported.

- **PROJECT SCOPE OF WORKS:**

< Project Scope of Works>

METHOD STATEMENT - cont'd..

- **PROJECT PLANNING PHASE**

The package will be broken down into discrete areas to enable timely execution, snagging, handover and protection. Each zone will be scheduled in detail to include a breakdown of trades and will be sequenced to take into account the project milestones, access availability and to avoid damage of existing works.

Any other necessary procedure shall be implemented to ensure that the work will proceed and tracked properly.

PROJECT PROCUREMENT PHASE:

- **SELECTION OF SUPPLIER / SUBCONTRACTOR**

A prequalification of all sub-contractors / suppliers shall be carried out by using "Prequalification Checklist" to establish their ability to achieve the desired quality of product or process on time.

- **Procurement Control**

All procured material shall first be subject for approval. All procured material shall be compared with the material specification where a material is deemed to be acceptable it shall be submitted. If any discrepancy occurs, the material will return back to the supplier with "Goods Return Voucher". Only approved materials shall be procured. Each purchase order raised shall reference the approved control sample and include a required date.

- **Material Inspection**

Upon receipt of the material, it shall be inspected by the QC Inspector along with the Project Representative and with the Store Keeper as per the Project Quality Plan, Method Statement, product specification and PO terms and conditions.

The discrepancies will be reported to the Procurement Dept immediately.

The material will be accepted with the QC approvals.

METHOD STATEMENT - cont'd..

PROJECT ENGINEERING PHASE:

Drawings shall be generated with regards to tender drawings and subsequent construction drawings, technical specifications, technical standards and any other information submitted by the Consultant / Employer.

All interfaces with previous and subsequent contractors shall be discussed to ensure a coordinated design. Further to this all drawings shall be presented to the consultant. Any comments noted shall be investigated and incorporated into the drawings where possible. If a conflict occurs then discussion shall take place to resolve these issues. Discussion with consultant is necessary if no resolution can be achieved. If the comments was resolved and there's a cost and time implication to the changes immediately Atlas will notify consultant to inform the Client on the changes.

Prior to submission to consultant, the coordinated drawings will be stamped by the related packages contractor to verify the design if compatible with their design. Where comments have been made, these shall be incorporated into drawings and will be submitted along with the commented stamped drawing to consultant.

- **Shop Drawings Submittal**

All drawings shall be coordinated and checked thoroughly by the design manager prior to submission for approval. Procedures shall be in place to ensure that only the most current and approved drawings are used for manufacturing and installation purposes. All approved copies shall be clearly marked to indicate so.

- **Materials Submittals**

All drawings shall be analyzed and a list of material submission shall be generated. Appropriate materials shall be formally submitted with reference to the designer's specifications and the technical specifications. Any material submitted which does not conform to the specifications shall be accompanied with a complete RAS (Request for Alternative / Substitutions). Any material shall not be used until all the necessary authorizations have been received.

METHOD STATEMENT - cont'd...

- **Detailed Method Statement:**

All installation processes shall be detailed in method statement which shall describe the processes in a logical sequence.

All pre-construction checks, in process checks, setting out procedures and pre-handover checks shall be detailed in this procedure.

The methods statement shall be submitted to consultant for approval. No work shall commence until approval of this method statements has been granted.

PROJECT COORDINATION PHASE:

At all times the project team shall liaise with other contractors at all levels to ensure work can progress smoothly.

Particularly close coordination will be maintained with M.E.P division.

Co-ordination shall be in the form of formal meetings, workshops, telecommunications and informal site meetings, organized and supervised by the consultant. One week prior to installation in an area associated trades will be informed to ensure availability.

PROJECT CONSTRUCTION PHASE:

Before commencement on site the area shall be cleaned and all datum points shall be checked to verify their accuracy.

All provided trades shall be formally signed over by the main contractor. These shall include but not be limited to Civil & MEP contractor, and any other related packages.

All material delivered to site shall be stored in the same environmental conditions as it shall be used on site. Original packing material shall be kept on the product until it is installed to minimize damages.

Trades which are liable to deterioration due to excess moisture and heat shall not be installed until cooled and dry air is available. These trades shall include but not be limited to gypsum and all finished joinery. All works shall be set out from verified datum points and with approved drawings. Each trade shall produce a detailed method statement which shall detail all the critical elements of the construction process.

METHOD STATEMENT - cont'd...

In general the works shall commence with ceilings followed by floor and then walls. Works shall be sequenced to avoid damages to subsequent trades.

However, design manager has been appointed and he will be in touch with the Employer to commence technical discussion. Planning Dept will try to get the master Construction Program to incorporate our ID activities.

PROJECT QA/QC PHASE:

The Project Quality Plan (PQP) outlines the general requirements of the project construction phase. Inspection and Test Plans (ITP) shall be prepared by the QA/QC Manager to incorporate all the necessary checks for each trade. During the construction process and before the commencement of the next stage inspections shall be carried out as per ITP.

PROJECT HSE PHASE:

The Project HSE plan outlines the safety requirements for the construction plans.

All activities on site shall be assessed for risk / hazard and appropriate guidance procedures shall be prepared to minimize these risks. It is the responsibility of all workers and members of the management to ensure safe working practices. Any instances of unsafe operations shall be reported to management at the earliest opportunity and appropriate action shall be taken.

PROTECTION:

All finished and semi finished works shall be adequately protected to prevent damages.

Sufficient manpower and equipment shall be employed to monitor and minimize the damages to the material and to put across the material in a safe manner.

PROJECT CLOSING OUT AND DEMOBILIZATION:

It will be ensured that the works are completed including all aspects for the items / areas, which are to be snagged.

METHOD STATEMENT - cont'd..

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Same zoning plan will be agreed for this package shall be followed for the snagging procedure and the snag works shall be carried out as a whole by programming the works in sequence for better co-ordination.

Engineer's inspection and listing out of all snags shall be carried out as per specifications. The completion program shall be offered with project manager.

The action list shall be prepared for all snags including required completion date and sent to the concerned subcontractors, project engineers and site engineers etc.

De-snagging will be carried out as per agreed procedure for a sample area and engineer's approval shall be obtained. Based on this, de-snagging to other areas Shall proceed and when completed for one area / local Area, engineer's inspection shall be arranged and final approval will be obtained.

Details of material method statement will be submitted during the actual work execution.

METHOD STATEMENT – cont'd.

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HSE

Atlas observes safe working conditions and practices for all the employees on project sites. Therefore, all the necessary precautions are taken to prevent adverse effects on the people. All the information about the equipment and the physical environment in which it operates, are communicated to all employees and parties involved by prominent display on the project sites.

It is the responsibility of all employees to understand their role in following this concept and practicing the safety instruction and guidelines for the overall safety and welfare of all.

Atlas is totally committed to the safe operation of the project in accordance with all contractual requirements and the local rules and regulations.

Informal safety inspections are carried out by Atlas managers of different levels and are communicated to the Site Supervisor.

HSE Goals & Objectives

Atlas believes that pursuit of high standards of health, safety and a positive approach towards protecting environment is an integral part of management efficiency in construction industry.

- The ultimate aim of the management is to have accident free projects
- All employees are trained and made aware of the HSE requirements and mandatory requirements of the project. The employees are to participate in all mandatory courses provided by the Client.
- HSE performance will be monitored throughout the project. The statistics will be reviewed and efforts will be made towards further continual improvement. Monthly Safety Reports are made.
- All construction activities are carried out using efficient and safe work practices – construction plans, methods of work and safety guidelines.
- Hazard identification and risk assessment is carried out regularly and necessary control measures are implemented. Necessary displays related hazards are placed.
- All accidents and incidents are investigated and reported to Management, and where applicable, to the relevant government authorities.
- Management would welcome all constructive ideas and suggestions for improvement of HSE performance.

HSE - cont'd...

Prevention and Identification of Hazards

Routine inspections are done for monitoring compliance with safety requirements as well as early identification of potential hazards and risks of the works executed. Appropriate corrective actions are taken either to eliminate the risk involved or to effectively reduce it to the lowest level possible.

- Employees' suggestions and their perceptions of risks involved are encouraged, and this would also motivate personnel to effectively participate in the safety effort and prevention/identification of potential hazards. This participation by the employees is appreciated.
- All works are reviewed to minimize the risks involved.
- Past safety performance is reviewed and analyzed to highlight risks involved in similar work and take effective respective measures.
- A suitable reward is given to employees who help to avoid an accident by timely identification of hazard and taking effective corrective actions.

Wherever a risk cannot be avoided due to the nature of work involved, the following measures are used to control risks:

- Ensure safety procedures are in place and implemented
- Use of safe working facilities
- Encourage employee participation in safety initiatives (hazard identifications, suggestions, better and safer method of working.... etc)
- Avoid or eliminate risk at source (do things in a better way, alternate methods)
- Contain risk by protective enclosure
- Reduce employee's exposure to risk
- Use of Personal Protective Equipment, Preventive Maintenance
- Provision of properly lighted and ventilated work space
- A risk assessment is done and actions planned to diminish the risks are recorded, for all major activities involving risks

HSE - cont'd...

Operating Control

- Site Operations are carried out in full accordance with Safety Procedures and applicable local Laws and Regulations.
- Routine Interactions and meetings with Client Safety Engineer are done to ensure clear communication and understanding of Requirements.
- Weekly and Monthly Safety Reports are submitted to / Main Contractor as per Contract Requirements.
- Project Specific HSE Procedures as may be required can be developed if and when needed.
- All employees are to take reasonable care to prevent injury to themselves or others and to co-operate fully to enable management to fulfill their legal obligations.
- Any employee willingly failing to comply with the Company rules & regulations will be subjected to disciplinary action as decided by management.
- Compliance with the Company rules and regulations is monitored by management at all levels of the Company structure

Permit To Work System

- Permit to work system as implemented by the Client will be complied with. The permit to work system will require that formal – written permission be obtained before carrying out any non-routine work or work for the first time. Work will not commence unless the work permit signed by relevant authorities is in place as applicable.
- Any conditions/additional precautions mentioned by the issuing authority are strictly implemented.
- When work is completed, the site will be left in a clean tidy state and the relevant permits to work will be signed off as completed.

HSE - cont'd...

Manpower Control and Competence

- Skilled and experienced employees will be assigned for work thus ensuring efficiency of work. This will be further improved through employee training, participation, and development.
- The Project Manager and Site Safety Officer will ensure all new recruits / personnel arriving on site are given trained with the company's safety policy.
- Periodic Safety Training will be given by Safety Officer and foreman on safe working practices and related issues.
- All personnel on site without exception will attend Supervisors/ Project Managers sponsored safety training / briefings / meetings.

Integrity of Systems / Units

All construction equipment, tools, and accessories are maintained and controlled to ensure safe working and availability as required by construction site.

A list of the equipment, tools, and accessories is kept updated and these are regularly checked for their fitness and safety aspects. Any faulty items is quarantined and repaired.

Pre-Use Equipment Inspection: Planned equipment checks are done to prevent downtime. The checks are performed by competent personnel trained on the equipment and understanding the importance of defect reporting. Any defects found will be attended to immediately or a planned action will be initiated as applicable.

Breakdown Maintenance is carried out as and when required and records are maintained.

Occupational Health

All Atlas employees have been medically tested and certified fit for work in the UAE. Medical arrangements are in force with local hospitals / clinics for staff and workmen. Sick employees are encouraged to visit hospital for examination and are given paid rest as required.

HSE - cont'd...

- First Aid Kits will be available on sites to take care of minor injuries – cuts and bruises. Safety Officer, Foremen, Site Engineer are trained to provide the basic first aid.
- Occupational health hazards will be identified during audits and inspections. Where a specific health hazard is present, a detailed survey/review will be held. The subsequent report will indicate the measures necessary for substitution, elimination, dilution of hazard as well as the PPE needed to minimize employees exposure.
- For any hazardous operation, continuous safety watch, + pickup will be continuously available for any possible emergency during the works.
- During summer work, sufficient water and rehydration fluid will be supplied to reduce the risk of heat stress amongst personnel.

Occupational Health and Personnel Protection

Personnel Protective Equipment

Personnel protection is essential to reduce human exposure to potential hazards associated with work, which cannot be controlled at source.

- All employees wear proper “personnel protective equipment” – PPE’s, at all times. PPE include helmets, safety shoes, safety goggles where required, dust masks where required and other hazardous exposure protective items.
- Worn out or defective PPE are replaced immediately. Personnel who wilfully disregard these regulations, or tamper with PPE to reduce its effectiveness will be subject to disciplinary sanctions.
- Supervisor/Safety Officer will instruct their personnel on correct application of PPE issued to them and will ensure that they are being used.
- The Safety Officer conducts training on the use and fitting of PPE. The Safety Officer keeps training records. The Safety Officer jointly with the Store Keeper controls the issue.
- The Safety Officer / Project Manager ensures that stock of standard PPE items and other safety equipment are available/ordered on time.

HSE - cont'd...

Toxic & Hazardous Substances – Control and Maintenance

- Hazardous materials are stored, handled and identified to comply with all the precautions listed in the Material Safety data Sheets. Local laws will be adhered to where applicable.
- The personnel will be trained about the risks and the appropriate emergency procedures in case of an emergency.
- As far as possible, the personnel will be prevented from direct exposure, all efforts will be made to minimize the exposure levels, such as:
 - Substituting to a less hazardous substance
 - Controlling hazards by limiting the release of dusts, and emissions
 - Enclosing the hazardous substances
 - Providing exhaust ventilation
 - Providing qualified Personnel and appropriate Protective Equipment
 - Providing continuous training
 - Increasing employee awareness of the potential hazards
- Each supervisor will give to employees handling hazardous materials, such information, and instructions as are contained in the material safety data sheets and ensure that proper PPE is supplied prior to beginning of work.

Attention is given to appropriate measures for safely drawing out the fumes / exposure levels by blowers / exhaust fans as required.

Environmental Protection

To always minimize the harmful impact of the Construction works on the environment, Atlas is ensuring that appropriate and applicable environmental protection controls are taken.

The Site Safety Officer and Project Manager ensure that the impact of their operations on the environment are assessed and minimized and that adequate arrangements are in place to deal with potential environment pollution as applicable and agreed in the Contract.

All projects performed on installations will conform to the environmental standards stated by the Client and the Government.

HSE - cont'd...

Disposal of Waste and Hazardous Material

All waste will be identified, segregated, handled, and disposed off at locations provided and approved by the Clients' Project Manager and the relevant authorities and in accordance with the prevalent Hazardous Waste Management Procedure of the Client as applicable for this project.

Consideration will also be given to Municipality regulations or directives

Non Hazardous waste generated from work related activities will be disposed off locally at approved locations after obtaining necessary approval and confirmation from respective authorities.

Site Management will enhance awareness amongst personnel to minimize generation of waste on site as well as subsequent handling.

Housekeeping / Tidiness

Atlas firmly believes that a well-kept site promotes safety by minimizing hazards caused by an untidy site. Cleanliness and order on site will also ensure a smoother and safer environment for working.

Top importance is given to site housekeeping and tidiness. Site Engineer and foreman carry out a monthly inspection.

Housekeeping within all work areas is ensured by each supervisor. Sites must be kept neat and tidy at all times which is to be monitored by Safety Officer during his daily rounds.