

Letter of Recommendation Reference Sheet

Give this sheet to your recommender/reference along with recommendation request letter

Name	
College level GPA	
Degree	
College major/field of study	
Transfer college	
Name of scholarship	
Attention to:	
Address	
Date needed/Due date	

Activities

Leadership/Awards/Honors

Personal characteristics

Experience

Academics (course work, etc.)

Additional information about the college or scholarship donor you would like addressed in the letter, or other information you want included: _____

Please submit a copy of your transcript