

REQUEST FOR PROPOSALS – AIRPORT LAWN MAINTENANCE

The City of St. Clair, MO, seeks proposals from qualified firms for the maintenance and upkeep of the grass located at the St. Clair Regional Airport. Maintenance will include upkeep of the lawn and grass on the property. The property has a total of 80 acres with approx. ½ of the property that could be baled (+/- 40 acres). This portion of the property would only need to be baled or cut twice per year (only once in 2021). There is another area that is approx. +/- 10 acres at the entrance to the property that would need to be maintained by cutting the grass and weeds in the area a minimum total of four times in a year (only twice in 2021). The City of St. Clair and the St. Clair IDA will potentially host events here in the future which may affect the cutting schedule, therefore the selected proposal will need to be flexible. While there may be a cost to bush hog and maintain the 10-acre portion of the property, it is the intent of the city to allow the selected vendor to keep the bales of hay from the 40-acre portion, in exchange for maintaining the 10-acre portion.

The other remaining 30 acres are brush, woods, and trees, therefore there is no maintenance required for this portion of the property. An outline of the property is provided on the following page. The successful vendor must have liability insurance naming the City and St. Clair IDA as additionally insured and complete a Hold Harmless provided by the city.

No storage will be allowed on the property for the bales of hay and said bales need to be removed from the property after being baled in a reasonable amount of time. Fertilizing the property shall be allowed for the hay; however, no crops will be allowed on the property.

A single copy of proposals must be received no later than 3:00 p.m. on Wednesday, August 18th, 2021, and may be submitted in person in a sealed envelope clearly identified as “Airport Lawn Maintenance Proposal”. Proposal must be typed and be as detailed as possible. Sealed proposals may also be submitted via postal mail or delivery identified as noted above and subject to the same submission deadline, addressed to:

City Administrator
City of St. Clair
1 Paul Parks Dr.
St. Clair, MO 63077

Proposals may also be submitted via electronic mail with the subject line Airport Lawn Maintenance Proposal, subject to the same submission deadline.

For additional information please contact St. Clair City Administrator Travis Dierker at 636-629-0333, or by email at cityadmin@stclairmo.us.

