

# Automation Equipment Maintenance Log Sheet

## Header Section

- **Company/Organization Name:** [Enter Company Name]
- **Department:** [Enter Department Name]
- **Date of Preparation:** [DD/MM/YYYY]
- **Equipment Supervisor:** [Supervisor Name]

## Equipment Details

Equipment Name	Equipment ID/Serial Number	Manufacturer	Location/Area	Date of Installation
[Enter Name]	[Enter ID]	[Enter Manufacturer]	[Enter Location]	[DD/MM/YYYY]

## Maintenance Record Table

Date of Maintenance	Performed By (Technician/Engineer)	Maintenance Type (Routine, Repair, ...)	Issues Identified/Resolved	Parts Replaced	Software/Firmware Updates	Next Maintenance Date	Comments/Notes

		<b>Update)</b>					
[DD/MM/YYYY]	[Technician Name]	[Type of Maintenance]	[List of issues/resolutions]	[Parts]	[Version of Update]	[Next Date]	[Notes/Comments]

### Sign-off Section

- **Prepared By (Name, Position, Signature):** \_\_\_\_\_
- **Reviewed/Approved By (Name, Position, Signature):**  
\_\_\_\_\_
- **Date of Review/Approval:** [DD/MM/YYYY]