## **Automation Equipment Maintenance Log Sheet**

### **Header Section**

* **Company/Organization Name:** [Enter Company Name]
* **Department:** [Enter Department Name]
* **Date of Preparation:** [DD/MM/YYYY]
* **Equipment Supervisor:** [Supervisor Name]

### **Equipment Details**

| **Equipment Name** | **Equipment ID/Serial Number** | **Manufacturer** | **Location/Area** | **Date of Installation** |
| --- | --- | --- | --- | --- |
| [Enter Name] | [Enter ID] | [Enter Manufacturer] | [Enter Location] | [DD/MM/YYYY] |

### **Maintenance Record Table**

| **Date of Maintenance** | **Performed By (Technician/Engineer)** | **Maintenance Type (Routine, Repair, Update)** | **Issues Identified/Resolved** | **Parts Replaced** | **Software/Firmware Updates** | **Next Maintenance Dat** | **Comments/Notes** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| [DD/MM/YYYY] | [Technician Name] | [Type of Maintenance] | [List of issues/resolutions] | [Parts] | [Version of Update] | [Next Date] | [Notes/Comments] |

### **Sign-off Section**

* **Prepared By (Name, Position, Signature):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Reviewed/Approved By (Name, Position, Signature):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Date of Review/Approval:** [DD/MM/YYYY]