

Rental Car Receipt

1. Receipt Information

- **Receipt Number:** [Insert Receipt Number]
- **Date of Issue:** [Insert Date]
- **Rental Agreement Number:** [Insert Rental Agreement Number]

2. Rental Company Information

- **Company Name:** [Insert Company Name]
- **Address:** [Insert Address]
- **Phone Number:** [Insert Phone Number]
- **Email:** [Insert Email Address]

3. Customer Information

- **Customer Name:** [Insert Customer Name]
- **Address:** [Insert Customer Address]
- **Phone Number:** [Insert Customer Phone Number]
- **Email:** [Insert Customer Email Address]

4. Vehicle Details

- **Vehicle Make:** [Insert Vehicle Make]
- **Vehicle Model:** [Insert Vehicle Model]
- **Year of Manufacture:** [Insert Year]
- **Vehicle Identification Number (VIN):** [Insert VIN]
- **Registration Number:** [Insert Registration Number]

5. Rental Period

- **Pick-up Date and Time:** [Insert Date and Time]

- **Return Date and Time:** [Insert Date and Time]
- **Total Rental Days:** [Insert Number of Days]

6. Payment Details

Description	Amount (Currency)
Rental Fee (Daily Rate)	[Insert Amount]
Insurance Fee (if any)	[Insert Amount]
Taxes and Fees	[Insert Amount]
Additional Charges	[Insert Amount]
Total Amount	[Insert Total Amount]

7. Payment Information

- **Payment Method:** [Cash, Card, Bank Transfer]
- **Amount Paid:** [Insert Amount Paid]
- **Balance Due (if any):** [Insert Balance Due]

8. Signatures

- **Authorized Signature (Company):** _____
Name: [Insert Company Representative Name]
Date: [Insert Date]
- **Customer Signature:** _____
Name: [Insert Customer Name]
Date: [Insert Date]