### **Rental Car Receipt**

**1. Receipt Information**

* **Receipt Number:** [Insert Receipt Number]
* **Date of Issue:** [Insert Date]
* **Rental Agreement Number:** [Insert Rental Agreement Number]

**2. Rental Company Information**

* **Company Name:** [Insert Company Name]
* **Address:** [Insert Address]
* **Phone Number:** [Insert Phone Number]
* **Email:** [Insert Email Address]

**3. Customer Information**

* **Customer Name:** [Insert Customer Name]
* **Address:** [Insert Customer Address]
* **Phone Number:** [Insert Customer Phone Number]
* **Email:** [Insert Customer Email Address]

**4. Vehicle Details**

* **Vehicle Make:** [Insert Vehicle Make]
* **Vehicle Model:** [Insert Vehicle Model]
* **Year of Manufacture:** [Insert Year]
* **Vehicle Identification Number (VIN):** [Insert VIN]
* **Registration Number:** [Insert Registration Number]

**5. Rental Period**

* **Pick-up Date and Time:** [Insert Date and Time]
* **Return Date and Time:** [Insert Date and Time]
* **Total Rental Days:** [Insert Number of Days]

**6. Payment Details**

| **Description** | **Amount (Currency)** |
| --- | --- |
| Rental Fee (Daily Rate) | [Insert Amount] |
| Insurance Fee (if any) | [Insert Amount] |
| Taxes and Fees | [Insert Amount] |
| Additional Charges | [Insert Amount] |
| **Total Amount** | [Insert Total Amount] |

**7. Payment Information**

* **Payment Method:** [Cash, Card, Bank Transfer]
* **Amount Paid:** [Insert Amount Paid]
* **Balance Due (if any):** [Insert Balance Due]

**8. Signatures**

* **Authorized Signature (Company):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  **Name:** [Insert Company Representative Name]  
  **Date:** [Insert Date]
* **Customer Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  **Name:** [Insert Customer Name]  
  **Date:** [Insert Date]