
Car Rental Agreement Letter

[Your Name/Company Name]

[Your Address]

[City, State, ZIP Code]

[Date]

[Renter's Name/Company Name]

[Renter's Address]

[City, State, ZIP Code]

Subject: Car Rental Agreement

Dear [Renter's Name],

This letter serves as a formal rental agreement between [Your Name/Company Name], the car owner, and [Renter's Name/Company Name], for the rental of the vehicle described below:

Terms and Conditions:

1. Vehicle Details:

Make: [Car Make], Model: [Car Model], Year: [Year], Registration Number: [Number].

2. Rental Term:

The rental period begins on [Start Date] and ends on [End Date].

3. Rental Fee:

The daily/weekly/monthly rental fee is [Amount in Words and Figures], payable in advance.

4. Security Deposit:

A security deposit of [Amount in Words and Figures] is required at the time of signing the agreement.

5. Usage Restrictions:

The vehicle must only be used for [Specify purpose, e.g., personal/business] purposes and must not be driven outside [Specify geographical limits].

6. Insurance and Liability:

[Specify insurance coverage and liability responsibilities].

7. Termination Clause:

The agreement may be terminated by either party with [Notice Period].

Signatures:

Car Owner's Signature:

[Your Full Name]

[Your Contact Information]

[Signature Line]

Date: _____

Renter's Signature:

[Renter's Full Name]

[Contact Information]

[Signature Line]

Date: _____