



Request for Bids
Carpet and Flooring Services 2020

**City of Aransas Pass
600 W Cleveland Blvd.
Aransas Pass, TX 78336
Tel: 361-758-5301**

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The purpose of this Request for Bids (RFB) is to identify a qualified contractor to provide carpet and flooring installation services at various municipal facilities.

Potential Bidders must email the City's Secretary @ citysecretary@aptx.gov of interest in the project. Any subsequently issued addenda to this RFB will be posted on the city's website and notice of addenda will be sent to all confirmed bidders that have indicated interest in the project. The City Secretary can also be contacted at (361)758-5301. Interested contractors are encouraged to visit the work site.

Bid Submission and Acceptance

Any bid not meeting the requirements of the proposal directions shall be considered non-responsive.

Bids must be received by 3:00 PM, Thursday, November 5, 2020 at the Aransas Pass City Hall, 600 W. Cleveland, Aransas Pass, Texas 78336. A formal bid opening will follow directly after. It is the sole responsibility of the submitter to see that their bid is submitted on time. Any bid received after the deadline will not be considered and will be held unopened. No responsibility will be attached to any City employee for the premature opening of or failure to open a bid not properly addressed and identified. **A pre-bid meeting will be held on Wednesday, October 28, 2020 at 3:00 pm at the City Council Chambers located at City Hall, 600 W. Cleveland Blvd.**

The City reserves the right to reject any or all bids, to waive any informalities in the procedures, or to cancel the solicitation if it is in the best interest of the City. The City shall have the right to reject any bid from a contractor determined by the City at its discretion, to be not responsible or not qualified to perform the bid specifications. A determination that a contractor is not responsible may be made solely on the basis of previous failure to perform properly or to complete contracts.

Telegraphic or electronic submissions of bid will not be accepted except to withdraw, modify, or correct a previous hard copy that was submitted on time.

Bids shall be made on the forms provided by the City or copy thereof and shall be signed by the submitter with signature in full. Each bid shall be enclosed in an envelope and clearly marked **"Carpet and Flooring Services 2020 – City of Aransas Pass", "Request for Bid, DO NOT OPEN"**. Attention: City Secretary, 600 W. Cleveland Blvd., Aransas Pass TX 78336, (361)758-5301

This RFB is not to be construed as a commitment of any kind; nor does it commit the City to pay

for any costs incurred in the preparation or submission of a bid or for any other costs incurred prior to the execution of a formal contract.

Work Hours

Except as otherwise required for the safety or protection of persons or the Work or property at the site or adjacent thereto, the Contractor will be permitted to work only Monday thru Friday between 8:00 am and 5:00 pm. Any request for variation from the work hours must be submitted to the City Manager in writing for approval.

Contract Terms

The Contractor's duties begin on the date the City issues a Notice to Proceed. All work shall be completed no later than **60 working days** from date notice to proceed is issued. If the contract work is not complete on time the contractor shall pay the City liquidated damages for the delay (but not as a penalty) in the amount of **one hundred dollars (\$100)** for each calendar day that expires after the time specified above until the contract work is complete.

Proposal Format

All proposals are required to address each of the **Evaluation Criteria**. Proposals must be complete as to the requested information. Failure to follow this format in a proposal or failure to include complete information as requested will result in a lower score and may result in disqualification of the proposal. Each submission must include one original signed and two additional copies of the proposal. Proposals must be in a sealed envelope with the following information clearly identified on the outside of the envelope:

- Submitting firm's name

Project name: "**Carpet and Flooring Services 2020 – City of Aransas Pass**", "**Request for Bid, DO NOT OPEN**". Attention: City Secretary, 600 W. Cleveland Blvd., Aransas Pass TX 78336, (361)758-5301

Required Documents to be submitted with Proposal

- Contractor Information Form
- Bid Schedule

Required Supplemental Information

- Certificate of Insurance submitted within ten (10) days of receipt of Notice-of-Intent to Award (See **Insurance Requirements** below.)
- Performance Bond. A performance bond submitted within ten (10) days of receipt of Notice-of-Intent to Award (See **Performance and Payment Bond** requirements below.)

Insurance Requirements

Contractor must furnish a certificate of insurance within (10) days of receipt of the Notice-of-Intent

to Award and must provide for a sixty (60) day prior notice of cancellation, non-renewal or material change of the policies. Failure to furnish satisfactory evidence of insurance or lapse of policy is a material breach of the contract and grounds for termination of this agreement. Each policy shall be endorsed with a waiver of subrogation in favor of the Owner. All other insurance policies required of the Contractor by this agreement shall be endorsed to provide that such insurance shall apply as primary insurance and that any insurance or self-insured carried by the Owner will be excess only and will not contribute with the insurance required by this agreement. All other insurance policies required of the Contractor and subcontractors by this Agreement shall be endorsed to name the Owner as additional insured. All insurance shall be on an occurrence from acceptable to the Owner and having an A.M. Best rating of "A" or better.

Workers' Compensation and Employers' Liability Insurance as required by any applicable law or regulation. Employers' liability insurance shall be in the amount no less than \$500,000 each accident for bodily injury, \$500,000 policy limit for bodily injury by disease and \$500,000 each employee for bodily injury by disease. The Contractor shall be responsible for Workers' Compensation Insurance for any subcontractor who directly or indirectly provides services under this contract. This coverage must include statutory coverage for states in which employees are engaging work. If there is an exposure of injury to Contractor's employees under the U.S. Longshoremen's Harbor Workers' Compensation Act, the Jones Act, or under laws, regulations or statutes applicable to maritime employee, coverage shall be included for such injuries or claims.

1. Commercial General Liability Insurance: The Contractor is required to provide Commercial General Liability (CGL) insurance with limits not less than \$2,000,000 combined single limit per occurrence and \$2,000,000 in the aggregate not excluding premises operations, independent contractors, products, and completed operations, broad form property damage, blanket contractual, explosion, collapse and underground hazards. Limits may be a combination of primary and excess (umbrella) policy forms.
2. Comprehensive Automobile Liability Insurance: Covering all owned, hired and non-owned vehicles with coverage limits not less than \$1,000,000 single limit per occurrence bodily injury and property damage.
3. Property Insurance: The Contractor shall submit to the Owner evidence of All Risk Builder's Risk Insurance for all physical loss, including earthquake and flood (100% completed value basis) upon the entire work naming the Owner, the Contractor and the subcontractors as additional insured parties and as their interests may appear to the full contract sum thereof, until the project is completed by the Contractor and accepted by the Owner. The policy, by endorsement, shall specifically permit partial or beneficial occupancy at or prior to substantial completion or final acceptance of the entire work.(Only if applicable

Proof of Insurance: The Contractor shall furnish the Owner with a Certificate of Insurance or where requested by the Owner, the policy declaration page with required endorsements attached thereto showing the type, amount, effective dates and dates of expiration of all policies. All endorsements shall reference policy number and the project name and project number. The Owner is and is to be identified on all certificates and endorsements and shall be listed as an additional insured.

To the fullest extent permitted by law, the Contractor shall defend, indemnify and hold harmless Owner its officers, and employees from and against any and all loss, expense, damage, claim, demand, judgment, fine, charge, lien, liability, action, cause of action, or proceedings of any kind whatsoever (whether arising on account of damage to or loss of property, or personal injury, emotional distress or death) arising directly or indirectly in connection with the performance or activities of the Contractor hereunder, whether the same arises before or after completion of the contractor's operations or expiration of this Agreement, except for damage, loss or injury resulting from the Owner's gross negligence or willful misconduct.

Without limiting its indemnification, the Contractor shall maintain, until acceptance of the project by the Owner, occurrence type coverage of the kinds and minimum amounts set forth above. All insurance limits are minimums. If the Contractor's policy contains higher limits, the Owner shall be entitled to coverage to the extent of such higher limits. The Owner, at its sole discretion, may raise or lower the limit.

Performance and Payment Bonds

Proposals are being solicited based upon a lump sum cost

1. Contractor shall furnish performance and payment bonds, each in an amount at least equal to the Contract Price as security for the faithful performance and payment of all of Contractor's obligations under the Contract Documents. These bonds shall remain in effect until one year after the date when final payment becomes due, except as provided otherwise by Laws or Regulations or by the Contract Documents. Contractor shall also furnish such other bonds as are required by the Contract Documents.
2. All bonds shall be in the form prescribed by the Contract Documents except as provided otherwise by Laws or Regulations, and shall be executed by such sureties as are named in the list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570 (amended) by the Financial Management Service, Surety Bond Branch, U.S. Department of the Treasury. All bonds signed by an agent or attorney-in-fact must be accompanied by a certified copy of that individual's authority to bind the surety. The evidence of authority shall show that it is effective on the date the agent or attorney-in-fact signed each bond.
3. If the surety on any bond furnished by Contractor is declared bankrupt or becomes insolvent or its right to do business is terminated in any state where any part of the Project is located or it ceases to meet the requirements of Paragraph 2 above, Contractor shall promptly notify City and shall, within 20 days after the event giving rise to such notification, provide another bond and surety, both of which shall comply with the requirements of Paragraphs 2 above.

Inquiries

Proposal submission and technical questions should be directed to Fernando Quintanilla, Director of Public Works, Telephone: 361-758-5301, Email: fquintanilla@aptx.gov.

Scope of Work

Carpet and Flooring Services 2020

City of Aransas Pass
600 W. Cleveland Blvd.
Aransas Pass, TX 78336
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Scope of Work

The following scope of services is included as a guide for the proposer. It is designed to identify the minimum service level expected from the successful Contractor.

The purpose of the RFB is to identify a qualified Contractor to remove and replace existing flooring that was damaged by rains during Hurricane Harvey. Contractor shall provide all materials, labor, tools and related services required for the performance of the contract. The bid includes carpet to be removed and replaced in six (6) offices at City Hall totaling approximately 1872 square feet. The bid will also include placing approximately 1613 square feet in the Municipal Court and 2273 square feet in the Police Department of laminate wood flooring over existing vinyl composition tile flooring. Contractor shall carefully field measure and check all areas designated to receive floor coverings. Request for compensation will not be approved for measurement or take-off errors by the Contractor. Contractor is to remove and dispose of existing flooring material, prep floor as required and the installation of new product. Contractor will also be responsible for moving all furniture in and out of offices where flooring service are being provided. All employees of Contractor or subcontractors will be subject to fingerprinting and background checks for work being done in the Police Department and Municipal Court.

Contractor will be responsible for abiding by the State Standards for the work to be completed relating to the Carpet and Flooring Services Project. Contractor shall take all precautions necessary to protect all existing utilities, furniture, structures and all other properties. All damaged property shall be restored by the contractor to its original condition or better at no separate cost. Contractor will be responsible for verify quantities and field conditions prior to bidding project.

Product Specifications:

Commercial Grade Carpet Tile – Patcraft Commercial Carpet, **Logic 24”x24” 10460 Rational Collection**, color: **technique 00400**, installation method: **Ashlar**

Laminate Wood Flooring – Smartcore Pro 7-Piece 7.08-in x 48.03-in Luxury Vinyl Plank Flooring, color: **Burbank Oak** (or approved equal)

4” Commercial Rubber Topset Base – **4” Roppe 114 Lunar Dust**

The following figures and attachments are included with the RFB:

- Unit Price Bid Sheet
- Areal Location Map

- Carpet Tile Product Information
- Wood Flooring Product Information

Installation Quality Assurance:

- A. Flooring contractor to be specialty contractor normally engaged in this type of work and shall have three (3) years minimum documented experience in the installation of these materials.
- B. Flooring contractor will be responsible for the proper product installation, including floor preparation in all areas
- C. Flooring contractor to provide owner a written warranty that guarantees the completed installation to be free from defects in materials and workmanship for a period of no less than one (1) year after job is accepted by City.
- D. Carpet product to be securely attached to the floor in compliance with Americans with Disability Act (ADA), Section 4.5.3.
- E. Proper coordination with City staff will be required at all times to minimize downtime of City staff during flooring installation.

Job Conditions:

- A. Sub-floor preparation is to include all required work to prepare the existing floor for installation of the product as specified in this document. Sub-floor preparation shall meet all conditions as specified in the manufacturer's installation handbook instructions. Any door adjustments due to installation of new flooring will be included with this contract.
- B. Sub-floor preparation will include, as required, the repair of the existing floor surface.

Indoor Air Quality:

- Use Low VOC carpet adhesive as recommended by carpet manufacturer for direct glue down of carpet (in specified areas).
- Adhesives must provide a lifetime product performance warranty

Contractor Form
Carpet and Flooring Services 2020

City of Aransas Pass
600 W. Cleveland Blvd.
Aransas Pass, TX 78336
Tel: 361-758-5301

Company name

Address

City/State/ZIP

Telephone number

Fax number

Authorized individual's name (print)

Authorized individual's title

Authorized individual's signature

Date

Addenda

Submitter has received and examined the Addenda listed below, receipt of which is hereby acknowledged by listing the Addendum Number and Addendum Date.

Addendum Number	Addendum Date

**Proposal Fee Schedule
Carpet and Flooring Services 2020**

City of Aransas Pass
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Description	Unit	Estimated Quantities	Proposal Unit Price Numerically	Total Cost
Commercial Grade Carpet Tile	EA	1872		
Laminate Wood Flooring	EA	3886		
4" Commercial Rubber Topset Base	LF	1732		
Floor Preparation	LS	1		
Move & Replace Furniture	LS	1		

Total Base Bid:_____

Notes: Contractor to provide all materials, tools and labor required to complete the project. All quantities are estimated based on inspections done by FEMA representatives and must be verified by Contractor prior to bidding.

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, _____ as Principal, and, _____ as Surety, are hereby held and firmly bound unto the City Of Aransas Pass as the OWNER in the penal sum of _____ dollars (\$ _____) payment of which, well and truly made, we hereby jointly and severally bind ourselves, successors, and assigns. Signed this ____ day of _____, 2020. The Principal has submitted to the City of Aransas Pass a certain BID, attached hereto and hereby made a part hereof to enter into a contract in writing for the **Carpet and Flooring Services 2020**.

NOW, THEREFORE,

- a. If said BID shall be rejected or
- b. If said BID shall be accepted and the principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID), and shall furnish a BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said BID, then this obligation shall be void; otherwise the same shall remain in force and effect; it being expressly understood and agreed the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Principal _____ (L.S.)

Surety _____

By _____

IMPORTANT – Surety companies executing BONDS must appear on the Treasury Department’s most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

CONTRACT PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, _____ of _____ as Principal(s), and _____ of _____, as Surety, are hereby held and firmly bound unto the City of Aransas Pass as the OWNER in the penal sum of _____ dollars (\$ _____) for the payment of which, well and truly made, we hereby jointly and severally bind ourselves, successors, and assigns firmly by these presents.

WHEREAS, the said principals have entered into written contract with the City of Aransas Pass on this _____ Day of _____ **2020**, for the construction of the **Carpet and Flooring Services 2020**, said work to be done according to the terms of said contract.

NOW THEREFORE, the conditions of the foregoing obligations are such that if said principals shall comply with all the requirements of law and pay, as they become due, all just claims for labor performed and materials and supplies furnished upon or for the work under said contract, whether said labor be performed and said material and supplies be furnished under the original contract, and subcontract, or any and all duly authorized modifications as set for in the specifications, and shall indemnify and save harmless the City of Aransas Pass and employees thereof against any damage or loss which they or any of them may suffer or for which they or any of them become liable for the default of said principals or by any neglect or carelessness on the part of said principals, their agents, servants, or employees, then those presents shall become null and void, otherwise they shall remain in full force and effect.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Principal: _____

Surety: _____

By: _____

CONTRACT PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, _____
of _____ as Principal(s), and _____
of _____, as Surety, are hereby held and firmly bound unto the City
of Aransas Pass as the OWNER in the penal sum of _____ dollars
(\$ _____) for the payment of which, well and truly made, we hereby jointly and
severally bind ourselves, successors, and assigns firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION IS SUCH, THAT WHEREAS, the said principals
Have entered into written contract with the City of Aransas Pass (City) on this _____ day of _____,
2020, for the **Carpet and Flooring Services 2020**, said work to be done according to the terms of said
contract. This contract is hereby referred to and made part hereof as fully and to the same extent as if
copied at length herein.

NOW THEREFORE, the conditions of the foregoing obligations are such that if said principals shall
comply with all the requirements of law and shall well and truly perform and fulfill all the undertaking
covenants, terms, conditions, and agreements of said contract with any and all duly authorized
modifications, during the original term of said contract and any extensions or modifications thereof that
may be granted by the City, with or without notice to the Surety, then this obligation shall become null
and void, otherwise the obligation shall remain in full force and effect.

The said Surety, for the value received, hereby stipulates and agrees that no change, extension of time,
alteration or addition to the terms of the contract or to the Work to be performed thereunder or the
specifications accompanying the same, shall in anywise affect its obligations under this bond, and it
does hereby waive notice of any such change, extension of time, alteration, or addition to the terms of
the contract or to the work or to the specifications.

Whenever Principal shall be, and be declared by the City to be in default under the Contract the City
having performed its obligations thereunder, the Surety may promptly remedy the default or shall
promptly:

- 1 Complete the Contract in accordance with its terms and conditions, or
- 2 Obtain a bid or bids for submission to City for completing the Contract in accordance with its terms
and conditions. Upon determination by Surety of the lowest responsible bidder, or, if the City elects,
upon determination by the City and Surety jointly of the lowest responsible bidder, the Surety shall
arrange for a contract between such bidder and the City and make available as Work progresses
(even though there should be a default or a succession of defaults under the contract or contracts of
completion arranged under this paragraph) sufficient funds to pay the cost of completion less the
balance of the contract price but not exceeding, including other costs and damages for which the
Surety may be liable hereunder the amount set forth in the first paragraph hereof. The term "balance
of the contract price," as used in this paragraph, shall mean the total amount payable by the City to

Principal under the Contract and any amendments thereto, less the amount properly paid to the Principal by the City.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Principal_____ (L.S.)

Surety _____

By _____

 enter product style name or #

LOGIC

24" X 24"

I0460 | Rational Collection

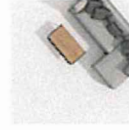
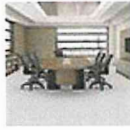
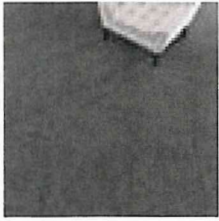
 [View Collection Page](#)





enter product style name or #

PRODUCT PHOTOGRAPHY & INTERACTIVE ROOM SCENES



SWATCH COLORS - ALL COLORS IN THIS STYLE AVAILABLE NOW TO SHIP



Technique
00400



Blueprint
00450



Method
00500



Intellect
00550



Philosophy
00700

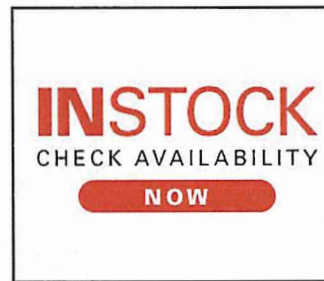


Intent
00750

INSTALLATION METHOD:

MONOLITHIC | QUARTER TURN | BRICK | ASHLAR | RANDOM

ORDER SAMPLE



FIND COORDINATING PRODUCTS

Complete your flooring project with complementary colors and patterns.



COLOR: RAISED EYEBROW 24514
COLLECTION: PDQ



COLOR: SURREAL 48505
COLLECTION: PDQ



COLOR: MARCH 50509
COLLECTION: PDQ



City of Aransas Pass

City Hall/PD/Municipal Court

Legend

Municipal Court

City Hall

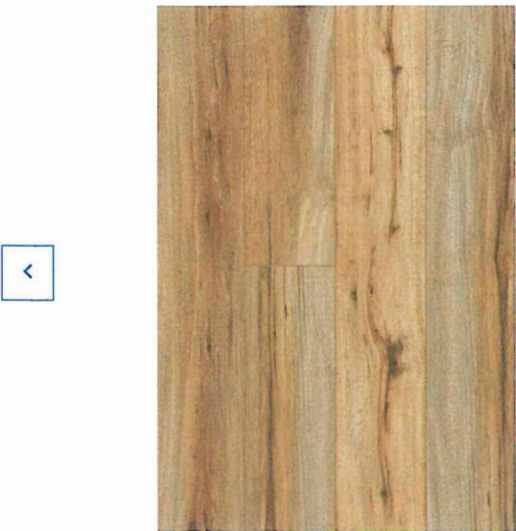
Police Department

Google Earth

© 2020 Google

400 ft





EXCLUSIVE

\$3.69 / Sq. Ft. ⓘ

Purchase Price: \$61.03
(Covers 16.54 Sq. Ft.)

★★★★☆ 490

[View Q&A](#)

SMARTCORE Pro 7-Piece 7.08-in x 48.03-in Burbank Oak
Luxury Vinyl Plank Flooring

Item #1035292 Model #LX92500252



SMARTCORE Pro is the smart choice for demanding environments

100% Waterproof - won't swell, crack or peel when exposed to water

Easy DIY click install over existing hard surface floors with no subfloor prep, acclimation or adhesives

Manufacturer Color/Finish: Burbank Oak



— 1 +
Qty

Add to Cart



Free Store Pickup
153 Available at
[Aransas Pass Lowe's](#) ▾
Aisle 38 | Bay 4



Delivery
Available

**GET IT INSTALLED**

From basic installation to design and project management, we can help along the way.


[GET STARTED](#)


Overview


Need a floor ready to stand up to the toughest challenges? SMARTCORE Pro is the smart choice for the most demanding environments. Armed with commercial-grade durability for pro-level performance, SMARTCORE Pro is built with COREtec technology for a floor that works hard so you can play hard. With SMARTCORE Pro, you don't have to sacrifice style for strength. You get the look and feel of the real thing with the durability your space demands. Plus, it's 100% waterproof, easy to install, a breeze to clean and stays strong even in the hottest sunrooms or coldest cabins. Now that's beauty with muscle. When you want flooring designed for you and the demands of your life, there's a SMARTCORE for that.

- SMARTCORE Pro is the smart choice for demanding environments
- 100% Waterproof - won't swell, crack or peel when exposed to water
- Easy DIY click install over existing hard surface floors with no subfloor prep, acclimation or adhesives
- Commercial-grade durability in the most demanding environments
- Unrivaled true to life beauty and texture with authentic beveled edges
- Attached pad reduces sound and increases comfort (for additional comfort and noise reduction, install with SMARTCORE Soft and Sound™ underlayment item #1191177)
- Strong and stable even in extreme temperatures
- GREENGUARD Gold certification means this flooring meets stringent indoor air quality emissions criteria
- Lifetime limited residential warranty and 10 year commercial warranty

 [Installation Guide](#)
PDF

 [Warranty Guide](#)
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 [Use and Care Guide](#)
PDF

 [Dimensions Guide](#)
PDF

Specifications

