

## **Grace Church-Keswick Outreach Project Proposal 2017**

**Directions:** Please submit the Cover page plus the Narrative outlined in Item # 5 below. Please mail to:, Grace Episcopal Church Outreach Committee, PO Box 43, Keswick, VA 22947 or submit by email to cb1246@aol.com

**Deadline:** Please submit by Postmarked **August 11, 2017**

**Funding:** Most grant awards are in the range of \$250 to \$5,000.

**Process:** The funds were raised through the Grace Church Farm Tour 2017, an event which involves the whole parish. After review by the Outreach Committee, all applications will be posted in the Parish Hall for church members to review in early September. Each applicant will be invited to *schedule an appointment* to present to the Outreach Committee and to answer questions. The Committee may request additional information from an organization to clarify the application. The Outreach Committee will make recommendations to the Vestry. The Vestry will vote on the Committee's recommendations. Funding will be distributed by the end of the 2017 calendar year.

Questions: Contact Cathy Bodkin, Outreach Committee chair at 293-2344 during the day or evening.

### ***Grace Church Outreach Mission Matthew 25: 35-40***

35 For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in, 36 I needed clothes and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me.' 37 "Then the righteous will answer him, 'Lord, when did we see you hungry and feed you, or thirsty and give you something to drink? 38 When did we see you a stranger and invite you in, or needing clothes and clothe you? 39 When did we see you sick or in prison and go to visit you?' 40 "The King will reply, 'I tell you the truth, whatever you did for one of the least of these brothers of mine, you did for me.'

### **Outreach Committee Priorities considered in selecting projects**

- The project is congruent with the Grace Outreach Mission
- A church member is involved in the organization.
- There are opportunities for church members to participate as volunteers on the project, in addition to contributing funds.
- The activity meets needs of people living in the area served by the parish or neighbors in the communities served by the Millennium Development Goals.
- Funding, regardless of size, will have an impact.

**Please note:** The Outreach Funds are not "seed money" for starting a new organization. Preference will be given to 501(c )3 certified agencies, or a program of the Episcopal Church of America, or a program approved by the Diocese of Virginia, or a program overseen by local or state government units (e.g., schools) or an international program with established ties to Grace Church Cismont. The group must have provided services for at least 2 years and be currently functioning.

## Grace Church 2017 Application

### COVER PAGE

1. Organization requesting funds

a. Organization Name: \_\_\_\_\_

b. Organizational Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c. Organization's phone number: \_\_\_\_\_

d. Organizational representative to contact: \_\_\_\_\_

e. Representative's email: \_\_\_\_\_

f. Representative's phone number: \_\_\_\_\_

g. Website: \_\_\_\_\_

h. Is the organization a private nonprofit agency? Circle one: Yes No

If yes, please attach the documentation of the non-profit status.

2. Amount requested for this year: \$ \_\_\_\_\_

a. Did this agency receive funding from Grace Church Outreach in 2016? YES NO

b. Is this a one-year project? YES NO

c. Is this a multi-year project? YES NO

3. Is a Grace Church Parish member recommending this proposal? YES NO

a. Name: \_\_\_\_\_

b. Contact phone: \_\_\_\_\_

c. Contact email: \_\_\_\_\_

d. What is this person's connection to the requesting organization? (Circle one.)

Staff Volunteer Board member Recipient of services

4. Acknowledgement of Understanding: (Organizational Representative's initials) \_\_\_\_\_

If funded, the organization agrees

a. to provide 2 press releases annually about the project or Organizational activities suitable for posting on the Grace Church website (photos will be included if appropriate); and

b. to have a display at the Farm Tour Country Fair on the church grounds in June, 2018.

**Project Proposal Narrative** *(Limit 2 pages)*

5. Please provide the following information, labeling each section as follows:
  - a. Description of the activity or project that Grace Church is being asked to support.
  - b. The time period of the project.
  - c. How this project is special or particularly needed.
  - d. The reason Grace should fund this project.
  - e. How this project fits with the Grace Church Outreach Mission?
  - f. Types of volunteer opportunities for Grace Church members on this project or in other programs within the organization.
  - g. If the organization received funding from Grace Church Outreach Project in 2016, please provide this additional information:
    - an update about the project that was funded (December, 2016- July, 2017)
    - a description of how the funds from Grace Church were used, (e.g., number served, activity attendance, etc.)
    - a statement about the outcomes or what was accomplished.
  - h. Attach a scanned copy of the documentation showing the non-profit status, if applicable.