
Request for Proposal

**Scottsdale
Community College
Landscape Maintenance
RFP #3141-2**

Mariposa Landscape Arizona Inc.
Submitted 9/27/12
Contact: Larry Rudd
623-764-1488 Cell



Description of Firm

Company History

Mariposa Landscape Arizona, Inc. has been in business since 1977. Originally incorporated under the name Mariposa Landscapes, it was re-incorporated in 1989 as Mariposa Horticultural Enterprises, Inc. Now the company has incorporated in Arizona as an affiliated company under the name: Mariposa Landscape Arizona, Inc. All ownership has remained the same since 1977.

About the Owner

In 1977, after graduating from Cal Poly Pomona with a degree in Ornamental Horticulture, Terry Noriega established Mariposa Landscapes in Rosemead, California. Initially the company provided landscape maintenance and installation services to custom residential and small commercial clients. After five years, the company started the Public Works Maintenance Division; in 1986 the Public Works Installation Division was added. In 1999, a Tree Care Division was formed. In 2002 we started our Arizona operations, located in Glendale. With Terry's commitment to a knowledgeable and well trained workforce, landscape maintenance, installation and tree care have represented the core services Mariposa has offered from the beginning.

Summary of Project Commitment

Our commitment to this project is to perform the highest quality landscape maintenance that follows the scope of work. Our goal is to provide professional service on a routine basis and provide solutions to potential problems before they are visible in the quality of landscape maintenance. We intend to communicate to the College representative in a way that reflects our professionalism. Routine updates and schedules will always be available.



In 2010, Terry Noriega made a commitment to the Arizona Division of Operation with an investment in a \$2million maintenance facility in Glendale , AZ.



Services

Landscape Construction

- Site Preparation, Grading and Drainage
- Irrigation Systems Installation & Upgrades
- Computerized Irrigation Central Control Systems
- Large turf and Ball Field Installation
- Tree, Shrub, & Ground-cover planting



Hardscape Construction

- Concrete Poured-in-Place, Reinforced, Stamped and Seat Walls.
- Flagstone, Tile, Masonry and Block Walls
- Drainage and Overhead Construction
- Water Feature Pond Installation & Repair
- Monuments and Signage



Landscape Maintenance

- Commercial, and Public Works
- Homeowner Associations and Master Planned Communities
- Multi-site Commercial properties with 100's of locations
- Internal quality control systems
- Water Auditing and Central Irrigation Control Management
- Color design and installation



Tree Care

- Consultative services with Certified Arborists
- Development of long-term tree care programs
- Tree surveys with GIS mapping
- Large-scale tree trimming and removal





Company Affiliations

We are members of the following organizations:

- ALCA (Arizona Landscape Contractors Association)
- AACM (Arizona Association of Community Managers)
- ISA (International Society of Arboriculture)
- PAPA (Pest Control Applicators Professional Association)
- CAPCA (California Native Plant Society)
- CAN (California Association of Nurserymen)
- ANA (American Nurserymen's Association)
- CNPS (California Native Plant Society)
- Southern California Horticulture Society
- American Society of Professional Estimators
- CAI (Community Association Institute)
- CACM (California Association of Community Managers)
- CLCA (California Landscape Contractors Association)

Company Licensing, Certifications and Insurance

- Arizona Contractor License ROC 246041 K-21, Landscaping
- Certified Arborists on staff
- Certified Pest Control Applicators on staff
- Licensed Pest Control Company
- Insurance coverage that exceeds the specification requirements
- \$10 million bonding capacity



2.5 EVALUATION CRITERIA

1. Pricing

Pricing is calculated at the yearly cost for the work evenly divided into twelve monthly payments.

Three Workers, 4-days a week

Yearly Cost for the on-site workers (\$8,720 per month)	\$104,640.00
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Mowing Trimming and Edging

Yearly Cost for the Mowing, trimming, edging, weed spraying etc. (\$3,294.00 Mo.)	\$39,528.00
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Total Landscape Maintenance (College Site and McDowell Rd. Site)

Total yearly cost for the above items (\$12,014 per month)	\$144,168.00
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Other Time and Material Charges

Hourly labor charges (includes markup and regular incidental tools and equipment)

Arborist	\$75.00
Landscape Maintenance Labor	\$21.00
Deep Root Fertilization	\$45.00
Irrigation Technician	\$35.00
Spray Technician	\$39.00

Equipment (deduct 20% off of calculation for company owned equipment)

Local rental rates plus 15%

Material

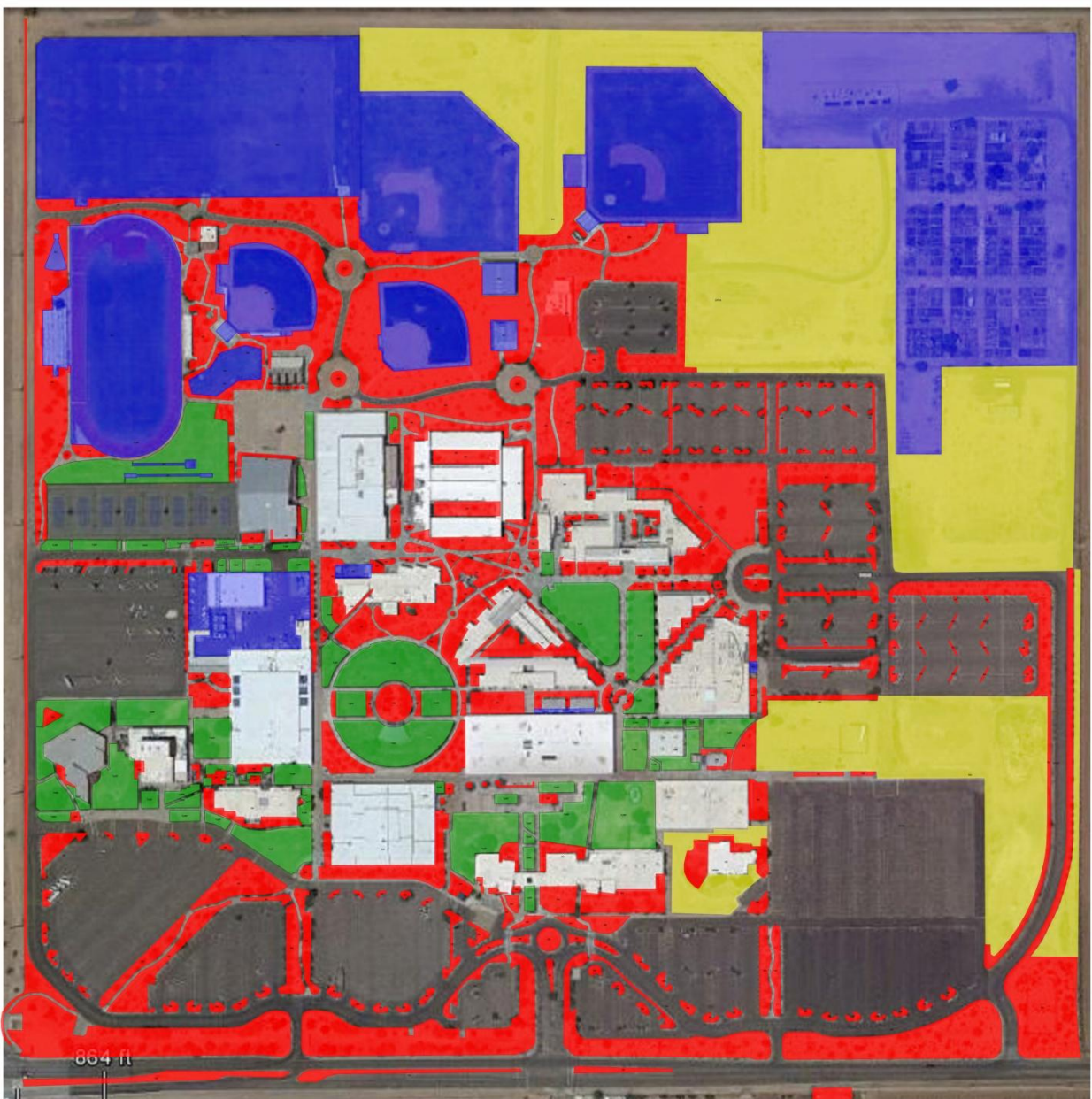
Cost plus 15%

We look forward to making a presentation to the College of our proposal, and explaining the benefits of hiring Mariposa Landscape Arizona to maintain the landscape at Scottsdale Community College.



2. Proposed Method of Performance

Site Identification



Scottsdale Community College Landscape Areas

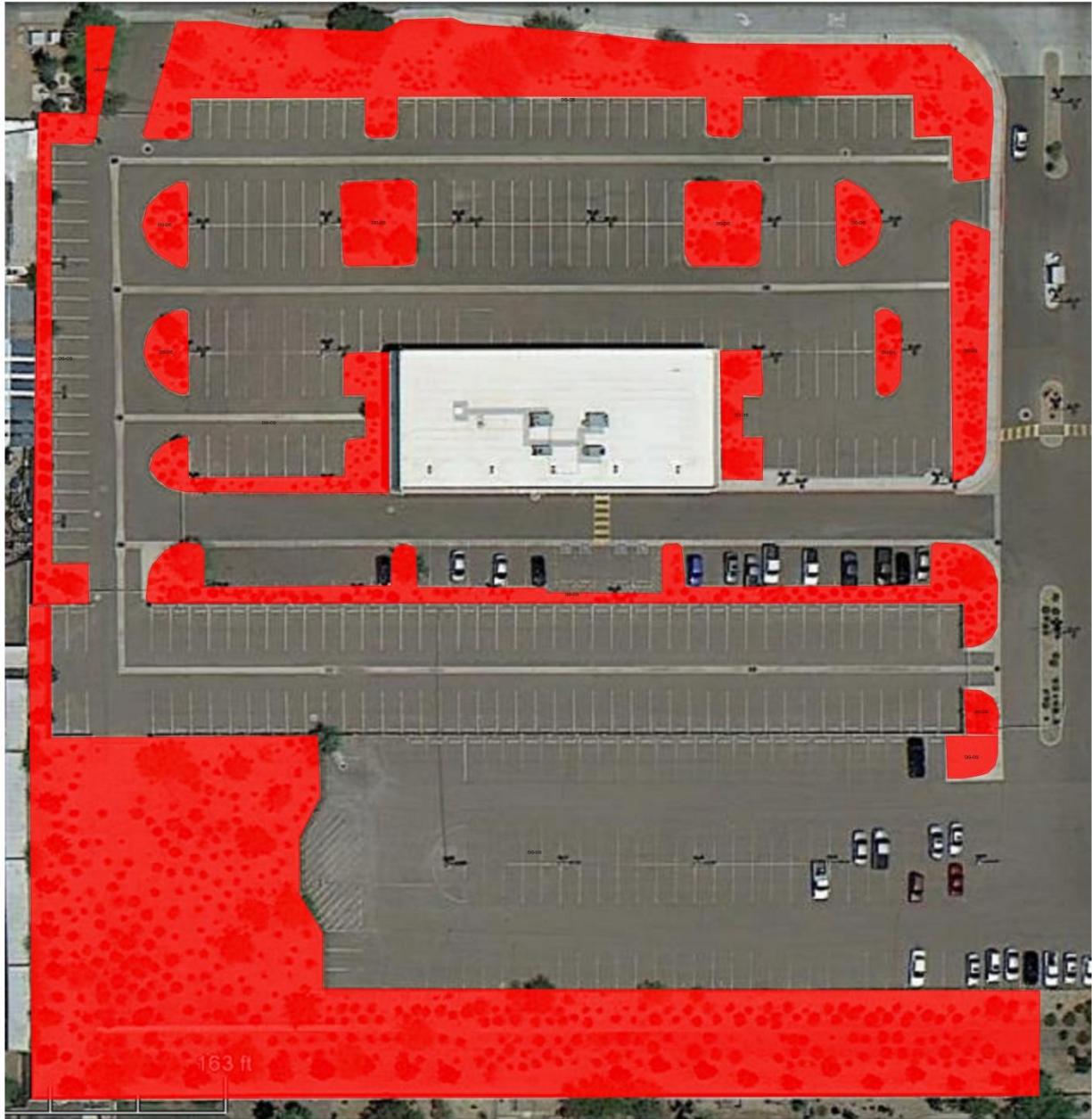
This proposal is based on the site visit, 9/20/12. The landscape areas were measured using Maricopa County Assessor's data and aerial photographs and pre-bid meeting instructions as well as the attachment 1 drawings provided by the College.



M A R I P O S A

L A N D S C A P E A R I Z O N A I N C

www.mariposa-az.com



SCC 8701 E. McDowell Rd. Property

Area Color Key

Red = Decomposed Granite maintained landscape areas

Green = Turf areas

Yellow = Open Bare areas - NIC

Blue = Areas maintained by SCC staff – NIC



Work Program

The work program will consist of daily duties (trash pickup, inspection and scheduled routine); weekly (mowing, edging, trimming); monthly (post-emergent weed spraying, scheduled trim cycle complete); bi-annually (pre-emergent weed spraying, turf aeration) and annually (pre-monsoon trimming, winter shrub renovation trimming, turf renovation/overseeding.) Along with that we will perform internal quality control on our work to free our contract monitor or client representative (be it a City inspector or Property Manager) so that he or she will have a reduced work load. This creates a positive environment for everyone involved and enhances our client relationships. Our main philosophy behind quality control is summed up in one statement "Plan your work and work your plan." Therefore, the work is to be planned and monitored in the following ways:

Annual Work Schedule

Within 10 days of award of the contract we will submit an annual work schedule that will organize all the assigned areas into sectioned areas. The sectioned areas will be per the approval of the contract monitor. The schedule will designate the areas included with the service level and general tasks completed for that month. Any revisions to this schedule will be submitted to the client representative for approval. A review of this schedule will be made at monthly meetings to evaluate success.

Monthly Work Plans

The Mariposa Supervisor will submit Monthly Work Plans describing maintenance operations of all areas contained within this contract and when the work, including trimming, pruning and applications of chemicals/fertilizers will be accomplished. Other work will include the removing and/or replacing of landscape materials within the scope of this Contract. The work may include landscape renovations of right-of-ways, medians, retention areas and/or common turf areas. The Supervisor will develop the Monthly Work Plans and submit them to the client representative by the 25th of the previous month prior to the regular monthly meeting. The Monthly Work Plan will correlate with the Annual Work Schedule in a more detailed form. After the plan is approved at the regular monthly meeting the Monthly Schedule Evaluation Form will be completed with the client representative to evaluate the performance of the current month. The Mariposa Supervisor is responsible for creating and submitting these reports.

Action Item Lists

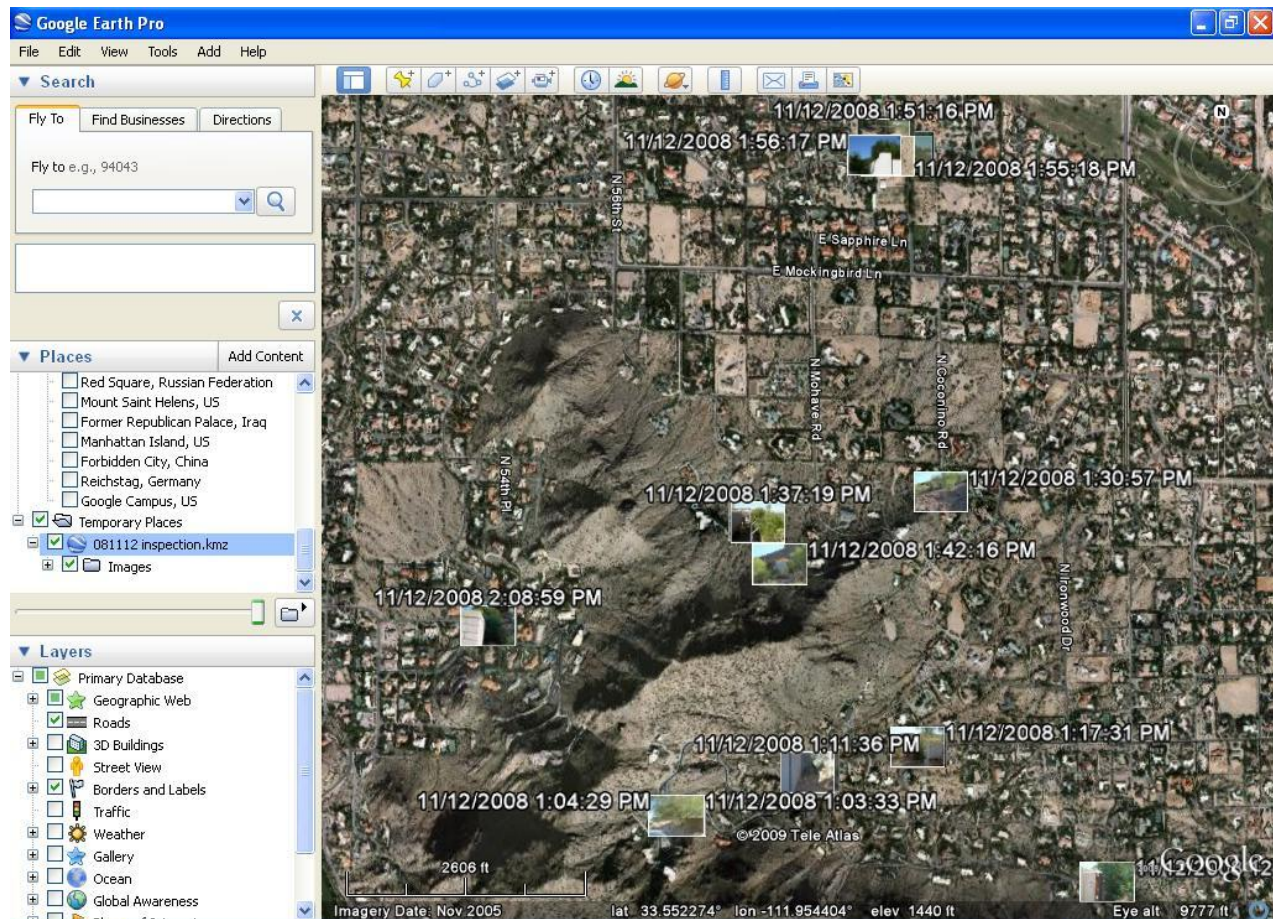
Even with jobs that go perfectly there are always items that come up during walk-through inspections. These items may have nothing to do with work quality but may be requests for improvement, additional work or notations of concern. One of the key aspects of an action item list is a target completion date. This is included for every item on our form. The Mariposa Supervisor is committed to completion of a requested activity at an agreed upon date. This is in writing; it's quick and easy to fill out. The client representative will have confidence that we will keep our promises because they are documented.



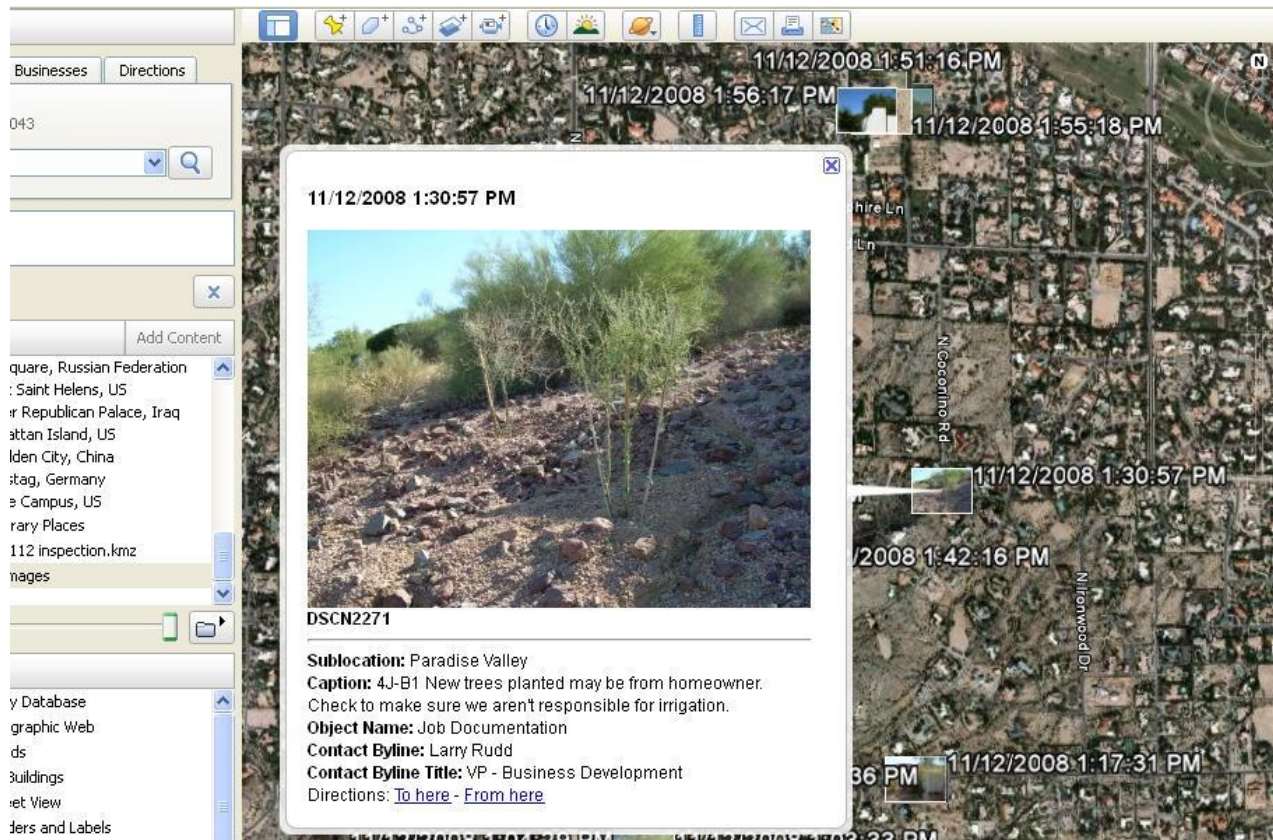
Random Quality Control Inspections

In addition to the reporting, client meeting evaluations, action item lists and follow-up that the Mariposa Supervisor is responsible for, Mariposa upper management performs random spot inspections of various sites to insure consistent quality and accountability throughout the organization. The scrutiny on these types of inspections will typically exceed the client's requirements and contain a lot of technical detail and comments directed specifically to the Mariposa Supervisor. The goal is to improve the quality of work behind the scenes so that the client representative has a reduced workload monitoring the contract. This is how we fulfill the motto "We make your life easier..."

Random quality control inspections will typically consist of punch lists with notes on the expectations for completion. They also include GPS coded pictures with comments that are compatible with Google Earth. The Mariposa Supervisor will typically receive an email with two file attachments. One is the punch list in a text file and the other is the Google Earth file with the GPS encoded pictures that have dates, times, locations and comments.



Sample of the Google file sent to the Mariposa Supervisor for Internal Quality Control



Sample of how the GPS tagged pictures show up in the Google Earth program.

Subject: 31-07009 Jobsite Quality Control Inspections

Inspector: Larry Rudd

Date: 11/14/2008

Notes:

Location 291 - There are trees up against the wall on the E & S side which are clearance issues. The landscaping in the front is a part of the medical building. It was clean and weed free on the inside.

Location 289 - Clean and weed free in the inside. There is landscape in front with irrigation. There is a little bit of trash in front behind the plants. There are a few small weeds inside the facility that we need to spot spray if it's allowed. There are some bushes in the back on W side that are up against the wall (clearance.)

Location 288 - This site has access off of a hard to find driveway on N bound Tatum just N of Dynamite. There's a business on the corner and at the wall is the driveway. Weeds along the S side of the entry road. Large bushes and trees need to be trimmed back for access on the N side of the entry road. There are a couple of bushes and a tree near the entrance (so there is irrigation.) Site is clean and weed free on the inside. There's some graffiti on the N wall that we can paint over if we write up a Work Request. A small tree is up against the E wall that needs to be removed. There appears to be irrigation in this area also. Trees are against the wall (wall clearance.) This area needs to be cleaned up.

Location 287 - This site cannot be accessed off of 42st. You must access this site off of 40th at the end of the street past a gate on to an easement on private property. Got to the end and turn right. May be gated in the future. The site is clean on the inside and the outside. There is a tree that is growing into the wall on the rancher's property on the E side. We may be able to trim it from the inside. If we can't, we'll have to get permission to go through the private gate to get it.

Site 7A-B1 - There's a gate in front of it that has a combo lock on it but the standard code doesn't open it. It's not too far from the gate so I was able to jump over the gate and check it. There's a 2" backflow on the E side of the facility. The case has been opened and somebody connected a hose to it. The whole irrigation system appears to have been for the

Sample of the Internal Quality Control Inspection notes.



**Mariposa Landscape Arizona
 Landscape Maintenance Task Schedule**

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Turf												
Fertilize 1lb actual N per 1,000sf												
Fertilize with 6-20-20												
Fertilize with balanced mix												
Fertilize with humic acid base												
1 time post plant fert. 1/2lb actual N per 1,000sf												
Aerations												
♦Gradually lower 2" mowing height to 1½" or 1"												
*Overseed die-off transition period												
Scalp turf to ½" for overseeding												
Overseeding												
Adjust irrigation for Summer												
Adjust irrigation for Overseeding												
Adjust irrigation for Overseeded Rye												
Trimming and Replacement												
Date Palm Trimming												
Washingtonia Palm Trimming												
Filifera Palm Trimming												
Large Ficus Tree Trimming												
Ash Tree Trimming												
Desert Tree Trimming												
Deer Grass Trim back												
Redbird Trim back												
Brittlebush Trim back												
Major Shrub Cut back												
Frost Damage Trimming												
Monsoon Damage Repairs												
Annual Flower Replacement												
General Tree Replacement												
General Shrub Replacement												
Weed Control (Not Including Monthly)												
Apply Pre-emergent in Granite												
Followup Post-emergent												
Treat Broadleaf in Turf												
Miscellaneous												
Spring Irrigation Inventory Check												
As-Needed Tree/Shrub Fertilization												
Lantana Whitefly Control (as needed)												
**Quarterly Work Schedule Updates												
**Bi-Annual Quality Control Evaluations												
**Yearly Customer Service Survey Mailing												

- ♦ Transition mowing heights to and from overseeding depend on soil temperature.
 The transition is done over 2 or 3 mowings and height depends on the season.
 1½" in the Summer transition and 1" in the Winter transition.
- * This item is indicated for information only, it is not a work activity
- ** Denotes internal management requirements and may vary per project

Sample of a Summary Annual Schedule



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LANDSCAPE ARIZONA INC

www.mariposa-az.com



Mariposa Landscape Arizona

SITE INSPECTION EVALUATION FORM

Inspection Date:

Job:

Mariposa Project Supervisor

Job Number:

Client Rep/Inspector:

Please give a rating of 1-10 on the following items (1 = unacceptable and 10 being perfect)

	MLA	CR		MLA	CR
1. TURF			6. HARDSCAPES		
A. Color of turf acceptable	<input type="text"/>	<input type="text"/>	A. Free of trash/debris	<input type="text"/>	<input type="text"/>
B. Turf texture, no thin/bare areas	<input type="text"/>	<input type="text"/>	B. Free of weeds in cracks	<input type="text"/>	<input type="text"/>
C. Free of trash/debris	<input type="text"/>	<input type="text"/>	C. Standing water	<input type="text"/>	<input type="text"/>
D. Irrigation leaks	<input type="text"/>	<input type="text"/>	D. Safety issues	<input type="text"/>	<input type="text"/>
E. Over or under watering	<input type="text"/>	<input type="text"/>			
F. Dry spots	<input type="text"/>	<input type="text"/>			
2. D.G. SHRUB AREAS			7. IRRIGATION		
A. Free of trash/debris	<input type="text"/>	<input type="text"/>	A. Clock(s) working	<input type="text"/>	<input type="text"/>
B. Free of weeds	<input type="text"/>	<input type="text"/>	B. Clock(s) set properly	<input type="text"/>	<input type="text"/>
C. Material evenly distributed	<input type="text"/>	<input type="text"/>	C. Schedules submitted/updated	<input type="text"/>	<input type="text"/>
D. Irrigation leaks	<input type="text"/>	<input type="text"/>	D. Valves working properly	<input type="text"/>	<input type="text"/>
			E. Valves leaking	<input type="text"/>	<input type="text"/>
3. TREES/SHRUBS			F. Backflow(s) on	<input type="text"/>	<input type="text"/>
A. Health/vigor	<input type="text"/>	<input type="text"/>	G. Backflow(s) leaking	<input type="text"/>	<input type="text"/>
B. Trimmed per scheduled cycle	<input type="text"/>	<input type="text"/>	H. Meter readings up-to-date	<input type="text"/>	<input type="text"/>
C. Schedules submitted/updated	<input type="text"/>	<input type="text"/>	I. Water usage analysis up-to-date	<input type="text"/>	<input type="text"/>
D. Pruned correctly for species	<input type="text"/>	<input type="text"/>			
E. Walkway shrub clearance	<input type="text"/>	<input type="text"/>	8. L.V. LIGHTING (if applies)		
F. Walkway tree clearance	<input type="text"/>	<input type="text"/>	A. System has power	<input type="text"/>	<input type="text"/>
G. Disease & insects controlled	<input type="text"/>	<input type="text"/>	B. Timer/photocell working	<input type="text"/>	<input type="text"/>
H. Irrigation leaks	<input type="text"/>	<input type="text"/>	C. Bulbs working	<input type="text"/>	<input type="text"/>
I. Over or under watering	<input type="text"/>	<input type="text"/>	D. Fixtures clean	<input type="text"/>	<input type="text"/>
J. Trees staked properly	<input type="text"/>	<input type="text"/>	E. Fixtures broken	<input type="text"/>	<input type="text"/>
			F. Fixtures aimed properly	<input type="text"/>	<input type="text"/>
4. ANNUAL COLOR/POTS			9. WATER FEATURES (if applies)		
A. Annuals healthy and in bloom	<input type="text"/>	<input type="text"/>	A. Power/working properly	<input type="text"/>	<input type="text"/>
B. Bed/pots free of trash/debris	<input type="text"/>	<input type="text"/>	B. Leaks	<input type="text"/>	<input type="text"/>
C. No missing annual color plants	<input type="text"/>	<input type="text"/>	C. Clean	<input type="text"/>	<input type="text"/>
D. Free of insects/disease	<input type="text"/>	<input type="text"/>			
E. Disease & insects controlled	<input type="text"/>	<input type="text"/>	10. OTHER (if applies)		
F. Irrigation leaks	<input type="text"/>	<input type="text"/>	A. Dog mess cleaned up	<input type="text"/>	<input type="text"/>
G. Over or under watering	<input type="text"/>	<input type="text"/>	B. Dog stations replenished	<input type="text"/>	<input type="text"/>
			C. Trash cans dumped & new liners	<input type="text"/>	<input type="text"/>
5. D.G. PATHS & OPEN AREAS			D. Play equipment clean	<input type="text"/>	<input type="text"/>
A. Free of trash/debris	<input type="text"/>	<input type="text"/>	E. Ramadas/picnic tables clean	<input type="text"/>	<input type="text"/>
B. Free of weeds	<input type="text"/>	<input type="text"/>	F. Play area sand clean	<input type="text"/>	<input type="text"/>
C. Material evenly distributed	<input type="text"/>	<input type="text"/>	G. Graffiti reported/removed	<input type="text"/>	<input type="text"/>
D. Irrigation leaks	<input type="text"/>	<input type="text"/>	H. General safety issues reported	<input type="text"/>	<input type="text"/>
E. Erosion areas repaired	<input type="text"/>	<input type="text"/>	I. Response time on call-outs	<input type="text"/>	<input type="text"/>

OVERALL RATING: Per the above individual ratings, please provide an overall rating from 1 to 10:

Mariposa Landscape Arizona Signature/Date (MLA) _____

Client Representative/Inspector Signature/Date (CR) _____

Sample Site Evaluation Form



Mariposa Landscape Arizona
LANDSCAPE SUPERVISOR INSPECTION ACTION ITEMS

Project: _____

**Resolution
Date**

1.	_____	<input type="text"/>

2.	_____	<input type="text"/>

3.	_____	<input type="text"/>

4.	_____	<input type="text"/>

5.	_____	<input type="text"/>

6.	_____	<input type="text"/>

7.	_____	<input type="text"/>

8.	_____	<input type="text"/>

9.	_____	<input type="text"/>

10.	_____	<input type="text"/>

Mariposa Rep. Signature: _____ Customer Rep. Signature: _____

Sample Action Items Form



3. Experience

Work Sample – Mount San Antonio College Sports Field Installation



Mariposa completed the above project in 2005, valued at \$1.5 million. The project was the installation of two professional soccer fields, one regulation intercollegiate hardball baseball field, one regulation intercollegiate softball field and two practice putting greens. This work included the irrigation system which was Central Control System that had a weather station and Internet access. Included the project was the installation of over 7 miles of subterranean drain lines in a grid pattern under the turf. Grade was cut 6" below final to exacting tolerances. Over 20,000 tons of spec sand mix was imported for the turf planting medium over the drainage system. The maintenance period on the project was 12 months and included mowing 3 times a week with specialized equipment. Larry Rudd was the project manager on this job.



Additional References for Scottsdale Community College

Glendale Parks

Contact: Mike Gregory **Phone:** 623-930-2653
Email Address: mgregory@glendaleaz.com
6210 W. Myrtle Ave., Suite 111
Glendale, AZ 85301
Job Description: Parks turf maintenance on over 95 park sites, totaling over 340 acres. Since 2004.

Mesa Zone 1 Parks

Contact: Tracy Hanley **Phone:** 480-518-5298
Email Address: tracy.hanley@mesaaz.gov
6945 East Decatur Street
Mesa, AZ 85307
Job Description: Full landscape maintenance for a very demanding contract on 35 parks totaling 249 acres of area. In Mesa, since 2005.

Mesa Section VI Medians and Right-of-Ways

Contact: Chuck Singleton **Phone:** 480-644-5070
Email Address: chuck.singleton@mesaaz.gov
300 6th. Street, P.O. Box 1466
Mesa, AZ 85211
Job Description: A large section of the City of Mesa that includes miles of median and right-of-way maintenance maintained to strict Mesa standards. In Mesa, since 2005.

Goodyear Right-of-Way Areas

Contact: Jeremy Figueroa **Phone:** 623-693-3650
Email Address: jfigueroa@goodyearaz.gov
200 S. Calle del Pueblo P.O Box 5100
Goodyear, AZ 85338
Job Description: Hundreds of thousands of square feet of median and right-of-way maintenance throughout the City of Goodyear. Work includes trimming thousands of palm trees every year. Since 2005.

Burton Barr Library

Contact: Debbie Veldhuis **Phone:** 602-534-7979
Email Address: debra.veldhuis@phoenix.gov
1221 North Central Avenue
Phoenix, AZ 85004
Job Description: The central library for the City of Phoenix. This is a "Phoenix Pride" location for the City of Phoenix. The site has extensive landscaped grounds with a variety of requirements. Since 2009.



4. Personnel for this Project

The main supervisor for this project will be Luis Huizar. He will be on call 24/7 for this project. Here is a brief overview of Luis' qualifications.

Name – Luis Huizar, email luish@mariposa-az.com

Cell Phone – 623-764-6151

Experience – over 25 years in the landscape industry

Previous qualifications and citations

- ALCA Certified Landscape Technician – Landscape
- ALCA Certified Landscape Technician – Maintenance
- ALCA Certified Landscape Technician – Irrigation
- ISA Certified Arborist
- Arizona Pest Control Applicator
- OSHA certified (see attached)

Effective, clear and timely communications will be vital to the success of this project. It will be imperative that the contractor (Mariposa Landscape Arizona, Inc.) be the initiator in the communication process wherever possible. This is a direct reflection on the professionalism of the operation and facilitates less inspection time for the College.

Workers

The lead worker assigned to the job will be David Saldano. David has 5-years experience in the landscape industry. He has passed numerous in-house training programs including: Mower operations, tree trimming fundamentals, weed identification as well as Safety and First Aid. David is currently going through the OSHA training. The second worker will be Gerardo Garica. Gerardo has 3-years experience landscaping and has worked previously performing landscape maintenance on schools and commercial projects. He is expert in shrub trimming and is training to become an irrigation technician. The third worker assigned to this project will be reassigned from one of our other accounts. The minimum criteria for experience will be 3-years performing landscape maintenance. The scheduled duties for the workers would include cleaning, tree/shrub trimming, weed control, irrigation inspection and mowing.

Spray operations will be overseen by Jesus Cruz and performed by Carlos Heredia. Random quality control inspections will be performed by Larry Rudd.



Employee Certifications

Luis Huizar – Project Manager

Training, Licenses and Certifications:

- Ornamental Horticulture, Mt. San Antonio College
- Certified Applicator License No. 030828
- Certified Arborist (ISA) WC-5625
- Certified Landscape Technician - Installation
- Certified Landscape Technician - Maintenance
- Certified Landscape Technician – Irrigation

Jesus Cruz – Spray Technician Supervisor

Training, Licenses and Certifications:

- Qualified Applicator License
- Arizona Certified Landscape Technician
- Maricopa County Dust Monitor Certificate

Carlos Heredia – Spray Technician

Training, Licenses and Certifications:

- Certified Applicators License #100769

Larry Rudd – VP Business Development, Quality Control

Training, Licenses and Certifications

- B.S., Business Management, University of Phoenix
- California State Contractors License C-27 – Landscaping
- California State Contractors License Class “A” – General Engineering
- Certified Professional Estimator – ASPE
- Certified Landscape Technician – Installation, Maintenance & Irrigation
- Past Board Member, California Landscape Contractors Association (SGV/LA chapter)
- Associate Instructor Cal Poly, Pomona – Fall `97 and `98 with Dr. Fred Roth, “HOR416 Landscape Contracting and Estimating”
- Continuing Adult Education Instructor, Cal State Fullerton – 2001-2004, Landscape Contracting & Estimating



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Exhibits

- Bid documents
 - Reference form
 - Pricing form
 - Signature Page
- Addendum
- OSHA Blood Borne Pathogens
- Copies of licenses and certifications

7. PROPOSER REFERENCES

Private Business Contracts

MCCCD requires a **minimum** of **three (3) current and local references** for which you are providing same or similar products and services specified herein. Please indicate below the businesses for which you have provided such **during the past two (2) years**:

1. Company Name: _____
Address: _____
Phone #: _____ Fax #: _____
Contact Person: _____
Contract Period: From: _____ To: _____
Describe Services: _____
2. Company Name: _____
Address: _____
Phone #: _____ Fax #: _____
Contact Person: _____
Contract Period: From: _____ To: _____
Describe Services: _____
3. Company Name: _____
Address: _____
Phone #: _____ Fax #: _____
Contact Person: _____
Contract Period: From: _____ To: _____
Describe Services: _____

8. PRICE SHEET
RFP #3134-2
Landscape Maintenance Services
Scottsdale Community College

Having attended the Mandatory Pre-Proposal Meeting and becoming completely familiar with all local conditions affecting the cost of performing all contract requirements, and having carefully examined the **Request for Proposal #3141-2** together with any amendments to such RFP, the undersigned proposes to provide all labor, materials, supervision, insurance, plant supplies, equipment, TAXES, and other facilities as necessary to provide complete Landscape Maintenance Service, at the price shown below.

SCOTTSDALE COMMUNITY COLLEGE

9000 E. Chaparral Rd., Scottsdale, AZ 85256 and 8701 E. McDowell Road, Scottsdale, AZ, 85257

**TOTAL COST FOR 3 (THREE) PERSONS WORKING TUESDAY THRU FRIDAY
EACH PERSON WORKING 32 HOURS PER WEEK**

\$ 8,720.00 PER MONTH (including Taxes)

TOTAL COST FOR EACH WEEK OF MOWING, TRIMMING AND EDGING.

Requested Service mowing, trimming and edging every Monday

\$ 3,294.00 PER MONTH (including Taxes)

COST OF ARBORIST AS NEEDED

\$ 75.00 PER HOUR (including Taxes)

STANDARD LABOR RATE

\$ 21.00 PER HOUR (including Taxes)

DEEP ROOT FERTILIZATION

\$ 45.00 PER HOUR (including Taxes)

PROMPT PAYMENT DISCOUNT 0%

Mariposa Landscape
COMPANY: Arizona, Inc. PHONE: 623-463-2200

ADDRESS: 7677 N. 67th Avenue FAX: 623-463-2223

CITY, STATE, ZIP: Glendale, AZ 85301

SIGNATURE:  DATE: 9/27/2012

NAME (Print): Luis Huizar TITLE Vice President

9. SIGNATURE PAGE

A bidder by submitting a bid represents that the **RFP #3141-2** has been read and understood and that the Proposal is made in accordance therewith. All documents submitted with the Proposal which require a signature must be signed by an individual authorized to submit a formal Proposal. Proposals that are not signed may be rejected.

Pursuant to Arizona Revised Statutes 35-391.06 & 35.393.06, proposer certifies that it does not have a scrutinized business operation in either Sudan or Iran.

SIGNATURE 

(PRINTED NAME) Luis Huizar

TITLE Vice President

COMPANY Mariposa Landscape Arizona, Inc.

ADDRESS 7677 N. 67th Avenue

CITY, STATE, ZIP Glendale, AZ 85301

TELEPHONE 623-463-2200

FAX NUMBER 623-463-2223

E-MAIL Glendale, AZ 85301

Is your firm a:

☒ Corporation* () Partnership () Individual () Joint Venture

* If a corporation, answer the following:

(a) Where incorporated: Arizona

(b) Date incorporated: 2/25/2008

(c) Have your Articles ever been suspended or revoked? () Yes ☒ No

If yes, when, for what reason, and when were they reinstated:

Has your firm or its parent or subsidiaries ever been debarred or suspended from providing any goods or services to the Federal Government or other public entities? No

If yes, when, for what reason, and when were they reinstated:



ACKNOWLEDGMENT OF RECEIPT RFP #3141-2

Description: Landscape Maintenance Service
Scottsdale Community College

Please fill in the requested information below as acknowledgment that you have received the Request for Proposal noted above. If your firm is interested in participating, it is **MANDATORY** that this sheet be completed and returned or Faxed as soon as possible to MCCCCD Purchasing at (480) 731-8190. By doing this, we will be able to provide notification to you of any changes/amendments to the RFP.

Name of Firm: _____

Address: _____

Fax #: () _____ Tel. #: () _____

Name:(Print) _____ Title: _____

Signature: Sam Wall Date: _____

E-Mail: _____



MARICOPA
COMMUNITY
COLLEGES

Purchasing Department
A Division of Business Services

2411 W. 14th Street, Tempe, Arizona 85281 - 6942 • T 480.731.8520 • F 480.731.8190 • www.maricopa.edu/purchasing

Landscape Maintenance Service
Scottsdale Community College

ADDENDUM #1
RFP #3141-2

September 25, 2012

The following clarifications, changes, additions or deletions for this project shall be made to the Contract Documents; all other conditions and work shall remain unchanged. The Addendum supersedes current conditions shown in the Contract Documents. Acknowledge the receipt of these Addenda by inserting its number and date in your bid. This Addendum forms a part of the Contract Documents and modifies them as follows:

1. **Question:** Who is the current contractor and what were they paid last year for landscape maintenance on the property? Also, what are the major differences between the specifications in this RFP and the previous contract?

Response: An appointment can be made with Ren Carlson, Buyer, to review the results of the last RFP.

2. **Question:** What is the square footage of the turf areas, and the non-turf areas to be maintained in this contract?

Response: Contractor is responsible for providing accurate measurements

3. **Question:** Will a secure area on the site be provided for the contractor to store a utility cart?

Response: Yes

4. **Question:** Will identification badges be required for all of the contractor personnel working on the site? If so, what is the specification of the badges and who is responsible for their supply?

Response: Yes. Company name and employee name are required to be on the badge. The contractor will be responsible for all costs.

5. **Question:** Will background checks or fingerprinting be required for all contractor personnel working on the site? If so, what kind of background/fingerprinting will be required and who will be responsible for paying for this service?

Response: Before any employee commences work at the campus, they must have passed a drug test, meet the requirements of state and national background checks with no felonies in the last seven (7) years.

6. **Question:** Are mulching mowers acceptable? (5.2.1.b Lawn Maintenance)

Response: Yes

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Rio Salado | Scottsdale | South Mountain | Maricopa Skill Center | SouthWest Skill Center



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7. **Question:** Will the pricing sheet on page 22 be revised to allow for submittal of this pricing? (See 5.2.1.f Lawn Maintenance)
Response: The awarded contractor will quote this separately
8. **Question:** Per the pre-bid meeting there were no annual beds on the site. Is this item to be removed from the specifications? If not, how do you want pricing submitted? (5.2.4 Flower Beds)
Response: Include this in your pricing for the future
9. **Question:** What is the extent of responsibility for the contractor, under the regular work, in the wording "repair of the existing irrigation system"? (5.2.6.a Plant Watering Systems)
Response: Contractor is responsible for the surface-up issues, and campus will be responsible for all in/underground issues
10. **Question:** Does the Arborist need to be Certified? (5.2.2 Pruning/Trimming) Also, do sections 5.2.7 Weed Control, and 5.2.8 Pest/Insect Control, require a Licensed Applicator?
Response: Yes
11. **Question:** There is a fairly significant amount of immediate cleanup that needs to happen on the campus (weed pressure, clearing of low branches, overgrowth in basins and perimeter areas, etc...) Will this initial clean-up be a separate charge, or should it be incorporated into Item 1 in the Pricing Sheet?
Response: An initial clean up is not part of our plan. The vendor will need to start the point the other vendor left off.
12. **Question:** During the pre-bid meeting it was stated that the contractor would not be responsible for rodent control. Will the contractor be required to "furnish all rodenticides"? (5.2.8.a Pest Control)
Response: Contractor is not responsible for rodents or rodenticide. If a problem exists, contractor should notify campus representative
13. **Question:** Will sudden pest outbreaks, which are identified by the contractor and are beyond the contractor's control, be treated as "Extra Work"? (5.2.8.a Pest Control)
Response: Yes

THERE ARE NO FURTHER CHANGES TO THIS ADDENDA

END OF ADDENDUM #1

Ren R. Carlson, C.P.M.
Buyer II

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OSHA[®] FactSheet

OSHA's Bloodborne Pathogens Standard

Bloodborne pathogens are infectious microorganisms present in blood that can cause disease in humans. These pathogens include, but are not limited to, hepatitis B virus (HBV), hepatitis C virus (HCV), and human immunodeficiency virus (HIV), the virus that causes AIDS. Workers exposed to bloodborne pathogens are at risk for serious or life-threatening illnesses.

Protections Provided by OSHA's Bloodborne Pathogens Standard

All of the requirements of OSHA's Bloodborne Pathogens standard can be found in Title 29 of the Code of Federal Regulations at 29 CFR 1910.1030. The standard's requirements state what employers must do to protect workers who are occupationally exposed to blood or other potentially infectious materials (OPIM), as defined in the standard. That is, the standard protects workers who can reasonably be anticipated to come into contact with blood or OPIM as a result of doing their job duties.

In general, the standard requires employers to:

- **Establish an exposure control plan.** This is a written plan to eliminate or minimize occupational exposures. The employer must prepare an exposure determination that contains a list of job classifications in which all workers have occupational exposure and a list of job classifications in which some workers have occupational exposure, along with a list of the tasks and procedures performed by those workers that result in their exposure.
- **Employers must update the plan annually** to reflect changes in tasks, procedures, and positions that affect occupational exposure, and also technological changes that eliminate or reduce occupational exposure. In addition, employers must annually document in the plan that they have considered and begun using appropriate, commercially-available effective safer medical devices designed to eliminate or minimize occupational exposure. Employers must also document that they have solicited input from frontline workers in identifying, evaluating, and selecting effective engineering and work practice controls.
- **Implement the use of universal precautions** (treating all human blood and OPIM as if known to be infectious for bloodborne pathogens).
- **Identify and use engineering controls.** These are devices that isolate or remove the bloodborne pathogens hazard from the workplace. They include sharps disposal containers, self-sheathing needles, and safer medical devices, such as sharps with engineered sharps-injury protection and needleless systems.
- **Identify and ensure the use of work practice controls.** These are practices that reduce the possibility of exposure by changing the way a task is performed, such as appropriate practices for handling and disposing of contaminated sharps, handling specimens, handling laundry, and cleaning contaminated surfaces and items.
- **Provide personal protective equipment (PPE), such as gloves, gowns, eye protection, and masks.** Employers must clean, repair, and replace this equipment as needed. Provision, maintenance, repair and replacement are at no cost to the worker.
- **Make available hepatitis B vaccinations to all workers with occupational exposure.** This vaccination must be offered after the worker has received the required bloodborne pathogens training and within 10 days of initial assignment to a job with occupational exposure.
- **Make available post-exposure evaluation and follow-up to any occupationally exposed worker who experiences an exposure incident.** An exposure incident is a specific eye, mouth, other mucous membrane, non-intact skin, or parenteral contact with blood or OPIM. This evaluation and follow-up must be at no cost to the worker and includes documenting the route(s) of exposure and the circumstances

under which the exposure incident occurred; identifying and testing the source individual for HBV and HIV infectivity, if the source individual consents or the law does not require consent; collecting and testing the exposed worker's blood, if the worker consents; offering post-exposure prophylaxis; offering counseling; and evaluating reported illnesses. The healthcare professional will provide a limited written opinion to the employer and all diagnoses must remain confidential.

- **Use labels and signs to communicate hazards.** Warning labels must be affixed to containers of regulated waste; containers of contaminated reusable sharps; refrigerators and freezers containing blood or OPIM; other containers used to store, transport, or ship blood or OPIM; contaminated equipment that is being shipped or serviced; and bags or containers of contaminated laundry, except as provided in the standard. Facilities may use red bags or red containers instead of labels. In HIV and HBV research laboratories and production facilities, signs must be posted at all access doors when OPIM or infected animals are present in the work area or containment module.
- **Provide information and training to workers.** Employers must ensure that their workers receive regular training that covers all elements of the standard including, but not limited to: information on bloodborne pathogens and diseases, methods used to control occupational

exposure, hepatitis B vaccine, and medical evaluation and post-exposure follow-up procedures. Employers must offer this training on initial assignment, at least annually thereafter, and when new or modified tasks or procedures affect a worker's occupational exposure. Also, HIV and HBV laboratory and production facility workers must receive specialized initial training, in addition to the training provided to all workers with occupational exposure. Workers must have the opportunity to ask the trainer questions. Also, training must be presented at an educational level and in a language that workers understand.

- **Maintain worker medical and training records.** The employer also must maintain a sharps injury log, unless it is exempt under Part 1904 -- Recording and Reporting Occupational Injuries and Illnesses, in Title 29 of the Code of Federal Regulations.

Additional Information

For more information, go to OSHA's Bloodborne Pathogens and Needlestick Prevention Safety and Health Topics web page at: <https://www.osha.gov/SLTC/bloodbornepathogens/index.html>.

To file a complaint by phone, report an emergency, or get OSHA advice, assistance, or products, contact your nearest OSHA office under the "U.S. Department of Labor" listing in your phone book, or call us toll-free at **(800) 321-OSHA (6742)**.

This is one in a series of informational fact sheets highlighting OSHA programs, policies or standards. It does not impose any new compliance requirements. For a comprehensive list of compliance requirements of OSHA standards or regulations, refer to Title 29 of the Code of Federal Regulations. This information will be made available to sensory-impaired individuals upon request. The voice phone is (202) 693-1999; the teletypewriter (TTY) number is (877) 889-5627.

For assistance, contact us. We can help. It's confidential.



STATE OF ARIZONA

Office of the

License No. ROC246041

Registrar of Contractors

This is to Certify That

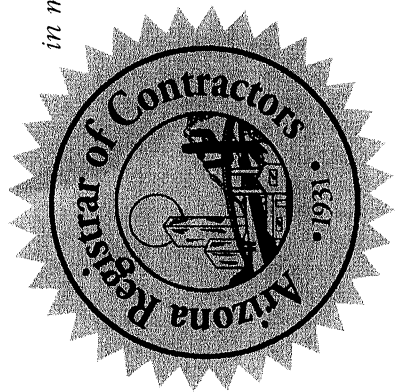
MARIPOSA LANDSCAPE ARIZONA INC (CORP.)

*having been shown to possess all the necessary qualifications, and having complied with all the requirements of the law,
is by order of the Registrar of Contractors duly licensed and admitted to engage in and pursue the business of*

K-21

LANDSCAPING AND IRRIGATION SYSTEMS

*Contractor in the State of Arizona. Given under my hand and the seal of the Registrar of Contractors
in my office, City of Phoenix, this 20TH day of JUNE, 2008.*



Fidelis V. Garcia

DIRECTOR

IMPORTANT NOTICE

YOU MUST:

- REPORT DISSOCIATION OF QUALIFYING PARTY **IN WRITING** WITHIN 15 DAYS.
[SEE A.R.S. § 32-1154(A)(19) AND § 32-1151.01]
- REPORT A CHANGE OF ADDRESS **IN WRITING** WITHIN 30 DAYS.
[SEE A.R.S. § 32-1151(B)(1)]
- REPORT ANY TRANSFER OF OWNERSHIP OF 50% OR MORE IMMEDIATELY.
[SEE A.R.S. § 32-1151.01]
- REPORT ANY CHANGE OF LEGAL ENTITY SUCH AS ANY CHANGE IN THE OWNERSHIP IN SOLE PROPRIETORSHIP OR CHANGE OF A PARTNER IN A PARTNERSHIP OR THE CREATION OF A NEW CORPORATE ENTITY.
[SEE RULE R-4-9-110]

Mariposa Landscape Arizona Inc

7677 N 67th Ave
Glendale, AZ 85301-1103

THIS IS YOUR IDENTIFICATION CARD
DO NOT DESTROY



LICENSE EFFECTIVE THROUGH: 06/30/2014
STATE OF ARIZONA
Registrar of Contractors CERTIFIES THAT
Mariposa Landscape Arizona Inc



CONTRACTORS LICENSE NO 246041 CLASS K-21

Landscaping and Irrigation Systems

THIS CARD MUST BE
PRESENTED UPON DEMAND

William A. Mundell
DIRECTOR, ARIZONA REGISTRAR OF CONTRACTORS

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[SEE RULE R-4-9-110]

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Landscaping and Irrigation Systems

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William A. Mundell
DIRECTOR, ARIZONA REGISTRAR OF CONTRACTORS

JANICE K BREWER
Governor

**Arizona Department of Agriculture
Office Of Pest Management**

1688 West Adams Street, Phoenix, AZ 85007
(602) 255-3652 Phone; (602)255-1281 Fax
<http://www.azda.gov>

DONALD BUTLER
Director

BUSINESS LICENSE

Non-Transferable

MARIPOSA
Business License Number: 8702

Has been licensed since 06/13/2008, and is authorized to provide pest management services in Arizona for the year 2012, as long as the business has a current and "valid" Active or Temporary Qualifying Party Licensee and the required financial responsibility, according to the Office Of Pest Management's laws and rules.

This license must be renewed by December 1st of each year, and expires on December 31st of each year. For any inquiries regarding this license please visit the Office Of Pest Management's website at www.sb.state.az.us or contact the Office Of Pest management.

Printed: 11/03/2011

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**Arizona Department of Agriculture
Office Of Pest Management**

1688 West Adams Street, Phoenix, AZ 85007
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<http://www.azda.gov>

Printed: 11/03/2011

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License No: 8263



Qualifying Party License

QP Licensed Categories	Expires	Status
B3 - Right Of Way/Weeds	12/31/2012	Active
B5 - Turf & Ornamentals	12/31/2012	Active

ISSUED TO:

1000027073
TERRY LAWRENCE NORIEGA
15529 ARROW HWY
IRWINDALE CA 91706

This license **MUST** be renewed by December 1 of each year, and shall expire on December 31 of each year.

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STATE OF ARIZONA
Office Of Pest Management

9535 E. Doubletree Ranch Rd.

(602)255-3664

www.sb.state.az.us

Printed: 05/05/2011

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License No: 030284



Pesticide Applicator License

ISSUED TO:

1000027073

TERRY LAWRENCE NORIEGA

15529 ARROW HWY

IRWINDALE CA 91706

Licensed Categories	Expires	Status
B1 - General PC Public Health	05/31/2012	Active
B3 - Right of Way/Weeds	05/31/2012	Active
B4 - Fumigation	05/31/2012	Active
B5 - Turf & Ornamental	05/31/2012	Active
B9 - Aquatic Pest	05/31/2012	Active

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Printed: 05/24/2011

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Pesticide Applicator License

ISSUED TO:

1000025636

JOSE LUIS HUIZAR

8406 W COCOPAH ST.

TOLLESON AZ 85353

Licensed Categories	Expires	Status
B3 - Right of Way/Weeds	05/31/2012	Active
B5 - Turf & Ornamental	05/31/2012	Active

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License No: 100769



Pesticide Applicator License

Licensed Categories	Expires	Status
B3 - Right of Way/Weeds	05/31/2012	Active

ISSUED TO:

1000038399

CARLOS A. HEREDIA-BRAVO

2820 N. 39TH LANE

PHOENIX AZ 85009

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Pesticide Applicator License

Licensed Categories	Expires	Status
B5 - Turf & Ornamental	05/31/2012	Active

ISSUED TO:

1000034923

GUILLERMO GUERRA

4507 W. BERRIDGE LN

GLENDALE AZ 85301

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Licensed Categories	Expires	Status
B3 - Right of Way/Weeds	05/31/2012	Active

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1000024955

JESUS MANUEL CRUZ, JR.

9128 W. BERKLEYE ST

PHOENIX AZ 85027

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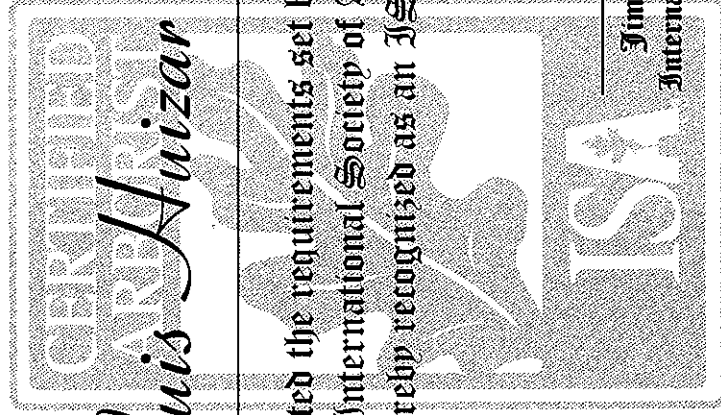
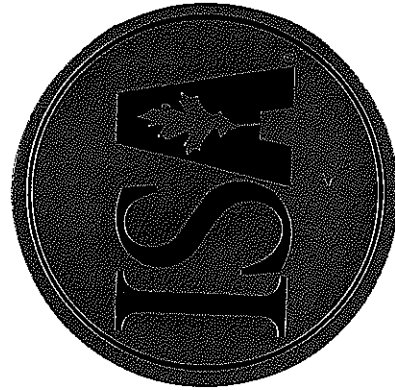
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International Society of Arboriculture

Certified Arborist

Luis Nuizar

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist



Jim Skiera, Executive Director
International Society of Arboriculture

WE-5625A	Jan 13, 2001	Jun 30, 2013
Certification Number	Certified Since	Expiration Date

ARIZONA CERTIFIED LANDSCAPE PROFESSIONAL

This Certificate is Hereby Awarded to:

Luis Huizar

AH 359 11

In recognition of superior knowledge, competence and skill levels
demonstrated in essential landscape work activities.

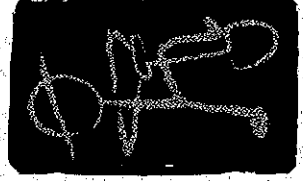
Given this 30th day of April, 2011

Beth Gosnell

Beth Gosnell

Director, Arizona Certified Landscape Professionals

Sponsored By



ALCA

Contract with Landscape Experts

ARIZONA CERTIFIED LANDSCAPE PROFESSIONAL

This Certificate is Hereby Awarded to:

Jesus Cruz

AG 346 10

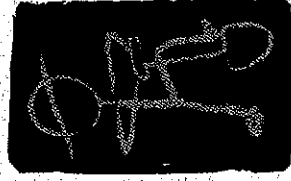
In recognition of superior knowledge, competence and skill levels
demonstrated in essential landscape work activities.

Given this 2nd day of November, 2010

Beth A. Searell

Director, Arizona Certified Landscape Professionals

Sponsored By



ALCA
Contract with Landscape Experts

landscape industry certified

Luis Huizar

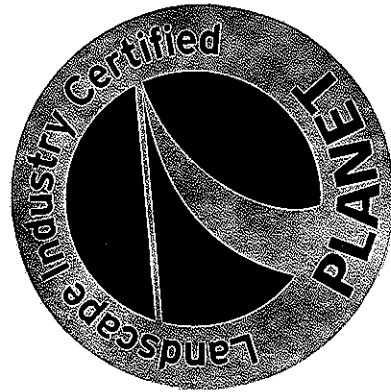
Has met all of the requirements necessary to achieve the status of

LANDSCAPE INDUSTRY CERTIFIED TECHNICIAN

Softscape and Hardscape Installation, Irrigation, Turf and Ornamental Maintenance

In partnership with:

California Landscape Contractors Association

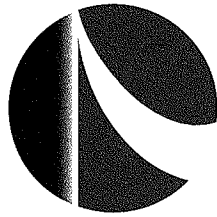


9/17/1996

Michael Becker

Landscape Industry Certified Manager
Chairman, International Certification Council

Q U A L I F I E D • C O N F I D E N T • R E C O G N I Z E D



PLANET Certified

Certified Landscape Technician - Exterior

Larry Rudd

*Has met all of the requirements necessary to achieve the status of
Certified Landscape Technician - Exterior (CLT-E)
as determined by the Professional Landcare Network.*

DESIGNATION EARNED IN ORNAMENTAL MAINTENANCE

8/26/1997

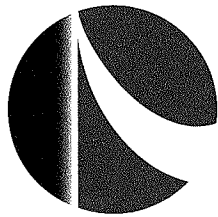
Date Earned



Joel C. Hahner CLP, CLT
Chair, International Certification Council

In Partnership with
California Landscape Contractors Association

EXPERIENCE YOU CAN TRUST



PLANET Certified

Certified Landscape Technician - Exterior

Larry Rudd

*Has met all of the requirements necessary to achieve the status of
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as determined by the Professional Landcare Network.*

DESIGNATION EARNED IN TURF MAINTENANCE

8/26/1997

Date Earned

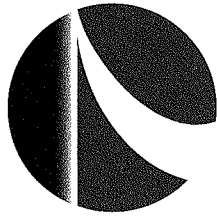


Joel C. Hapner CLP, CLT

Chair, International Certification Council

In Partnership with
California Landscape Contractors Association

EXPERIENCE YOU CAN TRUST



PLANET Certified

Certified Landscape Technician - Exterior

Larry Rudd

*Has met all of the requirements necessary to achieve the status of
Certified Landscape Technician - Exterior (CLT-E)
as determined by the Professional Landcare Network.*

DESIGNATION EARNED IN HARDSCAPE INSTALLATION

8/26/1997

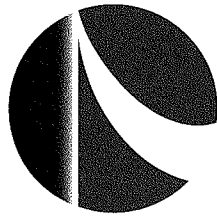
Date Earned



Joel C. Hahner CLP, CLT
Chair, International Certification Council

In Partnership with
California Landscape Contractors Association

EXPERIENCE YOU CAN TRUST



PLANET Certified

Certified Landscape Technician - Exterior

Larry Rudd

*Has met all of the requirements necessary to achieve the status of
Certified Landscape Technician - Exterior (CLT-E)
as determined by the Professional Landscape Network.*

DESIGNATION EARNED IN SOFTSCAPE INSTALLATION

8/26/1997

Date Earned



Joel C. Hahner CLP, CLT
Chair, International Certification Council

In Partnership with
California Landscape Contractors Association

EXPERIENCE YOU CAN TRUST