

III. Degree Program Assessment Implementation Plan

1.1 Comprehensive Assessment of Objectives and Learning Outcomes

The Department conducts comprehensive assessments of all program objectives and Learning Outcomes. External survey data is collected once every year. The AIC Level 1 exam is administered in both fall and spring quarters with data collection occurring concurrently with the exams. All other assessments are administered every quarter in each section of every class in which the embedded assessment is hosted with data is collected concurrently.

1.2 Assessment Cycle

The results of each assessment cycle are systematically documented. All ACCE Student Learning Outcomes are assessed on a three-year cycle. (See Article 1.4.1)

1.3 Evaluation Against Performance Criteria

All degree program objectives and Learning Outcomes are compared to stated performance criteria. Evaluators have the central role in the evaluation methodology. For every evaluation, there is a report, containing comparative and descriptive information, distributed to a pre-determined list of recipients. The evaluator(s) is charged with recommending changes to the program's curricula or to the outcomes assessment process itself. Recommendations are in the form of written documents submitted to the appropriate committee. (See Article 1.3.1).

1.4 Process Review and Continuous Improvement

For each PLO, process evaluators are tasked with, for every evaluation, composing a report containing comparative and descriptive information, and distributed to a pre-determined list of recipients. The evaluator(s) is charged with recommending changes to the program's curricula or to the outcomes assessment process itself. Recommendations are in the form of written documents submitted to the appropriate committee.