

BID PROPOSAL

We/I have examined the specifications and agree to furnish the City of Valdosta with the equipment/services accordingly. Any deviations from the specifications will be marked exception on company letter head. We/I propose to furnish the City of Valdosta with said equipment/ service for:

PRICE for Wells #2 & #8 Electrical Improvements Design-Build: \$ _____

Date: _____

Company Name: _____

Address: _____

Phone Number: _____ Cell: _____

Fax: _____

Signature: _____ Title: _____

Printed Name: _____

Email: _____

Is your company currently on any State or Federal Debarment list? Yes ____ No ____

E-Verify Number: _____ Include a copy in package

Include a W-9 in package.

Include all other forms provided and requested.



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contract No. and Name: _____

Contractor's Name: _____

City of Valdosta Georgia Contractor Affidavit

By executing this affidavit, the undersigned Contractor verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Valdosta, Georgia has registered with and is participating in a federal work authorization program*, in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Valdosta, Georgia, the Contractor will secure from subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Valdosta Georgia at the time the subcontractor(s) is retained to perform such service.

EEV / E-Verify TM User Identification Number

Date of Authorization

BY: Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

____ DAY OF _____, 201__

[NOTARY SEAL]

Notary Public

My Commission Expires: _____

*any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Contract Act of 1986 (IRCA), P. L. 99-603

NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the bid:

STATE OF _____

COUNTY OF _____

_____, being first duly sworn, deposes and says that he or she is a
(Print name)

_____ of _____
(Owner, Officer, Agent, etc.) (Name of Business)

who is making the foregoing proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement, collusion, communication or conference with any person, to fix the bid price of affiliate or of any other bidder, or to fix any overhead, profit or cost element of said bid price, or that of any other bidder, or to secure any advantage against or any person interested in the proposed Contract; and that all statements in said proposal or bid are true.

Signature of Bidder

Title

Subscribed and sworn to before me this _____ day of _____, 20____.

Signed by: _____
Notary Public (seal)

Print Name: _____

VALDOSTA SMALL EMERGING BUSINESS

For all solicitations, where applicable, the bidder/proposer shall submit a Schedule of Participation included in each bid document detailing all VSEB and non-VSEB subcontractors from which the bidder/proposer solicited bids or quotations. Bidders/proposers are encouraged to solicit quotations and utilize qualified City of Valdosta VSEB's on all City projects whereas qualified VSEB's are available and the project lends itself to subcontracting specific segments. A list of qualified VSEB's is available from the VSEB office which can be reached at (229) 671-3623 or viewed at www.valdostacity.com/vseb. A waiver of good faith can be provided whereas a qualified VSEB was not certified or available for a specific project. Any agreement between a bidder/proposer that prevents a VSEB from providing quotations to other bidder/proposers is prohibited.

Joint business projects shall only be allowed under this program in cases that demonstrate legitimate, detailed VSEB partnerships with non-VSEB's, proof of which shall be provided to and approved by the Coordinator. Where the bidder/proposer cannot achieve the Project Specific Goal, the coordinator and Deputy City Manager of Administration (DCMA) will determine whether Good Faith Efforts have been made. In making this determination, the staff will consider at a minimum, a matrix to determine the bidder/proposer's efforts to:

- Solicit certified subcontractors in the scopes of work of the contract. The bidder/proposer shall provide interested VSEB's with timely, adequate information about the plans, specifications, and other applicable information to facilitate their quotation. The bidder/proposer must follow up during initial solicitations with interested VSEB's.
- Identify a portion of the work available to VSEB's consistent with their availability.
- Negotiate in good faith with interested VSEB's. Price sharing is prohibited in negotiations as with any solicitation. Evidence of such negotiation includes the name, addresses, and telephone numbers of VSEB's that were contacted; a description of the information provided regarding the plans and specifications for the work selected for subcontractors' and why agreements could not be reached with them. The ability or desire of a bidder/proposer to perform the work of a contract with its own organization does not relieve it of the responsibility to make Good Faith Efforts on all scopes or work subject to subcontracting.

- Facilitate the leasing of equipment or supplies when they are of such a specialized nature the VSEB could not readily and economically obtain than in the marketplace, where feasible.

For a contract with VSEB subcontracting goals, a contractor must comply by either meeting the goal or demonstrating Good Faith Efforts to achieve it that are consistent with the requirements of that contract. In determining whether a bidder/proposer has made Good Faith Efforts in lieu of achieving the stated goals, the coordinator or DCMA shall consider all relevant factors to include:

- A contact log showing the names, address, and contact number (phone and/or fax) used to contact the proposed certified subcontractors, nature of work requested for quote, date of contact, person making the effort;
- The description of work for which a quote was requested;
- The amount of the quote given, if in fact one was obtained;
- The list of Departments of work not contracted and explanation why not; and
- Subcontractor information as requested by any and all forms developed by the staff of the City of Valdosta.

For contracts other than construction related professional services, a signed letter of intent from all listed VSEB's describing the work, materials, equipment, or services to be performed or provided by the VSEB's and the agreed upon dollar value shall be due with the bid documents but in no event before the expiration of forty-eight hours after the submission of the bid.

For construction related professional service contracts, the highest ranked proposer must deliver at the time of fee and contract negotiations signed letters of intent between itself and the VSEB's to be utilized. If the purchasing agent or DCMA finds that a bidder/proposer did not make sufficient Good Faith Efforts, the purchasing agent or DCMA shall communicate this finding to the user department and possibly recommend the bids/proposals be rejected. A bidder/proposer may protest this determination pursuant to the City's procedures for handling such matters.

**SCHEDULE OF VSEB SUBCONTRACTOR
/SUBCONTRACTOR PARTICIPATION**

NAME OF BIDDER _____

PROJECT TITLE _____

PROJECT NUMBER _____ TOTAL BASE BID _____

Name of Sub Firm	Address of Firm	Type of Sub (VSEB/non VSEB)	Type or work to be performed	Total Contract Value

The undersigned acknowledge and agrees that if any of the above listed VSEB's are not, for any reason, properly certified with the City, in accordance with the City Ordinance, at the time of bid opening, the same will not be counted toward meeting the targeted goal of the project.

The undersigned will enter into formal agreement with the VSEB Suppliers/ Consultants/ Subcontractors identified herein for work listed in this schedule, as well as any applicable alternatives, conditioned upon execution of a contract with the City of Valdosta. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature: _____ Title: _____

Printed Name: _____ Date: _____

Address: _____ Phone: _____

DEBARMENT STATEMENT

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined 34 CFR Part 85, Sections 85.105 and 85.110.

1. Contractor certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding award of this consulting agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in Paragraph (b) above; and
 - (d) Have not within a three-year period preceding award of this consulting agreement had one or more public transactions (Federal, State or Local) terminated for cause or default.

Contractor Signature

Date

Typed or Printed Name

Contract No.