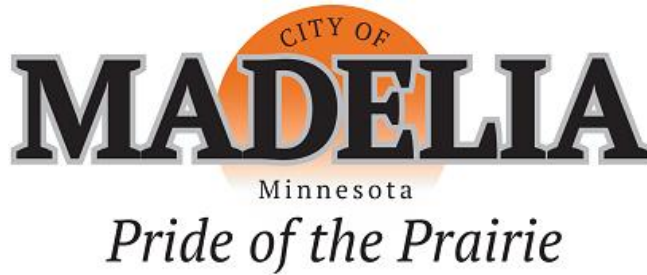


City Of Madelia

Request for Proposal
for Electrical Work for Campground
Expansion



Chris Fischer, City Administrator
City of Madelia
116 West Main Street
Madelia, Minnesota 56062



The City of Madelia is issuing a Request for Proposal (RFP) for contractor assistance for electrical work for the campground expansion.

Contractor will deliver one (1) original RFP to the following address:

City of Madelia
Electrical Work Campground Expansion
116 West Main
Madelia, MN 56062

Office hours are 8:00 a.m. to 5:00 p.m. Monday through Thursday, 8:00 a.m. – 4:00 p.m. Friday, excluding holidays.

Bid Due Date and Time

1:00 p.m. Monday, July 12, 2021

Bids received after the above cited date and time will be considered late and are not acceptable.

- Please make sure the envelope or package is marked:
“Electrical Work Campground Expansion”
- Please make sure to use the included Bid Sheet
- Any questions regarding this RFP contact Chris Fischer, City Administrator at 507-642-3245 or chris.fischer@madeliamn.com

Thank you for your interest.

I. PURPOSE OF BIDS

The City of Madelia is hereby soliciting sealed bids for a qualified Contractor to provide all labor, supervision, equipment, services, materials, and expertise to perform the set up of two (2) 200-amp panels on the east and est side of the campground expansion near set transformers. Electrician will bury services from 200-amp main panel to each pedestal on each site with ground wire. Electrician will complete connections at main panel and at each pedestal on each site including the work to be done with the meter at specified seasonal lots. MMLP will provide service wires, meters and peds and work with electrician.

II. BID TERMS

The City reserves the right to reject any and all bids received as a result of this RFP. If a bid is selected it will be the most advantageous regarding price, quality of service, contractors' qualifications and capabilities to provide the specified service. The City reserves the right to consider bids for modifications at any time before a contract would be awarded and negotiations would be undertaken with that contractor whose bid is deemed to best meet the City's specifications and needs.

Bids must be signed by an official authorized to bind the contractor to its provisions for at least a period of 60 days. Failure of the successful proposer to accept the obligation of the contract may result in the cancellation of any award.

In the event it becomes necessary to revise any part of this RFP, an addendum will be provided. Deadlines for submission of RFPs may be adjusted to allow for revisions. To be considered, original bid and amended bid must be at the City of Madelia City Hall office on or before the date and time specified.

The prices stated in the bidder's proposal will not be subject to any price increase from the date on which the proposal is opened to the mutually agreed end date of contract.

III. SCOPE OF SERVICES

The City of Madelia is seeking bids from interested and qualified contractors to provide all labor, supervision, equipment, services materials, and expertise to perform electrical work at the campground expansion.

1. Set up two (2) 200-amp panels
2. Bury services from 200-amp main panel to each pedestal on each site with ground wire.
3. Complete connections at main panel and each pedestal on each site.
4. MMLP (Madelia Municipal Light Plant) will provide service wires, meters and peds and would work with electrician.

IV. INSURANCE REQUIREMENTS

Insurance shall be in such form as will protect the contractor from all claims and liabilities for damages for bodily injury, including accidental death, and for property damage, which may arise from operations under the contract whether such operation by themselves or by anyone directly or indirectly employed by them.

Prior to entering into a contractual agreement, the contractor shall furnish certificates of the following insurance to the City of Madelia:

1. Workers' Compensation
2. Public Liability in the amount of \$1,000,000 per person. \$500,000 per accident and property damage in the amount of \$300,000 per accident. All such liability insurance shall apply to liability assured under these specifications.
3. The City of Madelia shall be named as an additional insured to the extent of the operations under this contract.

The certification of insurance shall be on file with City of Madelia and Madelia Municipal Light and Power prior to any work being performed. Failure to maintain insurance during this contract period will result in contract forfeiture.

All insurance including Workers' Compensation, Comprehensive General Liability, and/or Automobile shall be maintained at the expense of the contractor during the term of this contract.

Indemnification:

The contractor shall indemnify and hold harmless the City, its officers and employees, from all damages, claims, suits and actions of any description, for or resulting from injuries or damages received or sustained by any party or parties, arising out of any act, of said contractor, or his agents, in the execution of work under the contract.

SIGNATURE SHEET

Signature

Contractor Name

Print Name

Contractor Address

Title

City, State Zip

Telephone Number

Fax Number

Federal Tax ID Number

Email Address

The above individual must be authorized to sign on behalf of the company submitting the bid.

Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 60 days.



City of Madelia Request for Bid Electrical Work Campground Expansion	Contractor: _____ Address: _____ Phone: _____	
Due Date: July 12th, 2021 1:00p.m.		
QUANTITY	DESCRIPTION	UNIT PRICE
	Set up two (2) 200-amp panels Bury services from 200-amp main panel to each pedestal on each site with ground wire. Complete connections at main panel and each pedestal on each site. MMLP (Madelia Municipal Light Plant) will provide service wires, meters and peds and would with electrician.	

The City reserves the right to accept or reject any or all proposals or alternate proposals and to wave any informality.