

Guidelines for Exhibition Proposal Submissions

The Le Mars Arts Center is located in downtown Le Mars, Iowa in the former Carnegie Library building built in 1903. The Center facility accommodates 2 distinct gallery spaces, one open gallery space/lobby, a gift shop, a classroom space, a pottery studio, a community art studio, a permanent collection, and administrative offices.

The Le Mars Arts Center presents approximately 8 exhibitions throughout the year. The exhibitions present a diverse range of creative approaches, mediums, and themes. Exhibitions at the Le Mars Arts Center originate by proposals from the Exhibitions Committee or from exhibition proposals submitted by outside curators and artists. All proposals should aim to present exhibitions that are aesthetically strong, and that provide the community with the opportunity to explore topics of cultural, artistic, and social relevance.

The artist/curator proposing the exhibition is encouraged to view gallery specifications and see the space during gallery hours in order to tailor their proposal to the space. A floor plan with dimensions is available upon request.

Proposal submissions are accepted year round. All proposals must adhere to the guidelines.

Include in the proposal:

- Name of artist or artists. Group and solo exhibitions of all media are welcome to apply. Group proposals (of two artists or more) are encouraged.
- Artist biography and/or resume with contact information including an email address, phone number, and mailing address. Include website and social media information.
- Describe the concept or theme of the exhibition, and a working exhibition title. What is the significance of the work included? What is the importance of this exhibition? Who is your intended audience? Include personal and aesthetic research, background to the project, technical methodologies, and grant support, if applicable.
- Entries must include existing work, preferably created within the last two years (unless a retrospective exhibition is proposed). All works must be prepared by the artist for proper installation (framed, wired, and/or stable to stand on it's own).
- Include details of any supplementary educational public programs or presentations. We encourage participants to propose additional artist talks, classes, or workshops in concurrence to the exhibition to engage the general public.
- A list of materials needed for display of artwork, if applicable (pedestals, table easels, etc)
- 10 – 15 images of the works being considered must accompany the proposal. Electronic images must be in the JPEG file format with the max size 800 x 600 pixels, 512kb. Please make sure that each image is labeled with the artist's name, title and date, dimensions, orientation, and media—or provide a list with this information.

If Selected, The Le Mars Arts Center will provide:

- Gallery space for a period of 4-8 weeks
- Marketing promotion
- Installation/de-installation
- Display and archive exhibition images on the Center's website
- Insurance for artwork on display
- Coordinate educational programming

Please do not call or email regarding the status of your submission. If interested, a Center representative will contact you with further questions or to book the exhibition.

Send Exhibition Proposal Materials to:

Email: lemarsarts@gmail.com

ATTN: Exhibition Proposals

Le Mars Arts Center

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