

**REQUEST FOR PROPOSAL**  
**Dark Fiber Optics Network Installation**  
**For the Littlestown Area School District**  
**Littlestown, Pennsylvania**

**I. PURPOSE**

The Littlestown Area School District is seeking proposals for a Dark Fiber Optics Installation to connect three sites to the High School as a way to access centralized applications and the Internet access point for our district. Remote sites will aggregate to the Littlestown Senior High School at 200 East Myrtle St, Littlestown, PA. Per E-rate rules, Littlestown Area School District will also be accepting bids for lit fiber service. Please note that due to the scope of this project, installation of Dark Fiber is the preferred option.

**II. BACKGROUND INFORMATION**

Installation of fiber optic system between the campuses and the high school as listed below.

Site	Address
Maintenance Facility	112 Newark Street, Littlestown, PA 17340
Maple Avenue Middle School	75 Maple Avenue, Littlestown, PA 17340
Alloway Creek Intermediate School	162 Newark Street, Littlestown, PA 17340
Rolling Acres Elementary School	150 East Myrtle Street, Littlestown, PA 17340

**III. SERVICES TO BE PROVIDED**

- From High School install (1) OM4 12 strand 62.6/125 multi-mode outdoor fiber cable to manhole and fusion splice to existing 12 strand multi-mode fiber run to 162 Newark Street
- From High School install (1) OM4 12 strand 62.5/125 multi-mode outdoor fiber cable to manhole and fusion splice to existing 12 strand multi-mode fiber run to 112 Newark Street
- From High School install (1) OM4 12 strand 62.5/125 multi-mode and 6 strand single-mode outdoor fiber cable to existing utility pole by 150 East Myrtle Street, West end parking lot.
- At existing utility pole by Rolling Acres Elementary West End of parking lot fusion splice (1) 12 strand 62.5/125 multi-mode and 6 single mode outdoor fiber cable to 75 Maple Avenue. Provide pedestal for splice at utility pole
- Terminate all new fiber cable runs at High School in rack mounted LIU on ST connectors
- Test all fibers after splicing and terminations are completed
- Vendor will specify and guarantee performance of optics post installation in the form of test results.
- Cabling should use existing conduit where able to. New cable path will need to be determined for the connection to 75 Maple Avenue, suggested path is conduit along the perimeter of the 150 East Myrtle Street lot.
- Installation to be completed by **August 5th 2016**

## Map of Proposed Cable Paths



### IV. PROPOSAL REQUIREMENTS

Submit one digital copy via e-mail to [reeseed@lasd.k12.pa.us](mailto:reeseed@lasd.k12.pa.us) and one hard copy of proposal no later than 4:00 PM on April 1, 2016 to:

Mr. Douglas Reese II  
Network Specialist  
Littlestown Area School District  
162 Newark Street  
Littlestown, PA 17340

The proposal shall include:

- Company information consisting of Company Name, Address, Telephone and Fax Number, Name, Title and Email address of Contact Person
- Valid E-rate SPIN number, Federal Tax ID number and FCC Registration Number (FCCRN) if appropriate.
- 470 number to which proposal refers
- Three references consisting of similar work and scope
- Detailed description of services provided
- Cost of project broken out.
- Any expenses which are not eligible for E-rate must be fully disclosed and broken out.

Per FCC Rules, vendors must offer the Lowest Corresponding Price when submitting proposals. Lowest Corresponding Price (LCP) is defined as the lowest price that a service provider charges to non-residential customers who are similarly situated to a particular E-rate applicant for similar services.

The district would prefer a Term 30 Days payment option for this project.

## **V. Vendor Qualifications**

- Vendor must agree to participate in the E-rate program for Funding Year 2016.
- Vendor must provide a valid Service Provider Identification Number (SPIN) with the bid.
- By submitting a bid, bidder certifies that the bidder does have a valid (non-red light status) SPIN for the E-rate program at the time of submission. Should the Applicant discover that the bidder is on red light status, or if the FCC classifies the bidder as on red-light status before work is performed and invoices are paid, the contract will be null and void and the applicant will have no payment obligations to the bidder.

Certificates of Authority for out-of-state contractors: Any company or corporation not incorporated or registered in the Commonwealth of Pennsylvania shall attach a Certificate of Authority to its proposal. The Certificate of Authority shall be issued by the Pennsylvania Department of State as provided by Section 4121 of the Business Corporation Law of 1988, as amended. Failure to attach a Certificate of Authority to a proposal may be judged as sufficient cause to reject bidder's proposal.

### **Statutory Requirements:**

A. Employee Background Checks. The successful vendor, any employee thereof and any subcontractor or employee thereof shall be required to provide an employee background check in accordance with Act 34 of 1985 and Act 151 of 1994. Copies of the completed clearances must be provided to LASD before the work begins.

B. Discrimination Prohibited. Pursuant to 62 Pa.C.S.A. 3701, the successful vendor agrees that:

1. In the hiring of employees for the performance of work under the contract, or any subcontract, no contractor, subcontractor or any person acting on behalf of the contractor or subcontractor shall, by reason of gender, race, creed or color, discriminate against any citizen of this Commonwealth who is qualified and available to perform the work to which the employment relates.
2. No contractor or subcontractor or any person on their behalf shall in any manner discriminate against or intimidate any employee hired for the performance of work under the contract on account of gender, race, creed or color.
3. The contract may be canceled or terminated by the government agency and all money due or to become due under the contract may be forfeited for a violation of the terms and conditions of this section C.

## **VI. GENERAL CONDITIONS**

The Littlestown Area School District is not responsible for any costs incurred by the proposing firm in responding to these terms. The District reserves the right to cancel this Request for Proposal or to reject any Request for Proposals submitted as well as to waive any information as is determined to be in the best interest of the Littlestown Area School District. The District shall not be legally bound until such time as an agreement in writing is executed by both the proposing firm and the Littlestown Area School District.