



# New Catalog Course Proposal

Return completed, signed form to Johna Boatright  
(jboatright@austincollege.edu).

DEPT Prefix

Proposed Course #

*\*\*Check with the Registrar for available course numbers before submitting this form.\*\**

Long Course Title (max 40 characters)

Short Course Title (max 30 characters)

Proposed Course Description (max 800 characters; must be translated to English if applicable)

Prerequisites

Corequisites

Course Equivalents (any course that is an exact equivalent of this course but offered under a different course number)

1) Is proposed course repeatable for credit?

Yes

No

2) Session Cycle

Year Cycle

First term/year course will be offered:

3) Has the proposed course been offered on a trial basis as a special topics or JanTerm course?

Yes

No

If yes, indicate when and under what title the course was offered.

4) What is the rationale for offering this new course including:

a. How the course will strengthen the curriculum (max 1600 characters)

b. The impact on staffing for the department and college-wide programs? (max 800 characters)

c. The intended student audience? (max 700 characters)

d. Implications for library and computer resources? (max 700 characters)

5) Is the proposed course intended to meet a breadth/discover requirement?

Yes

No

If yes, select the division the breadth/discover course should meet:

Humanities

Dean's approval

Date

Science without a lab

Science with a lab

Social Science

Select any other Course Types that may be appropriate for this course. Note that the department chairs/program directors will be contacted prior to the addition of these codes to verify acceptability to the program of study.

Language Competency

Cognitive Science

Asian Studies

Leadership Studies

Environmental Studies

GSTS

Gender Studies

Neuroscience

Latin American & Iberian

Public Health

Southwest & Mex Studies

NPOPS

Western Intellectual Tradition

\*Is proposed course intended to meet the Foundation Writing (FW) or Advanced Writing (AW) requirement?

Yes

No

\*Is proposed course intended to meet the Quantitative Competency requirement?

Yes

No

\*Is the proposed course intended to meet the Global Diversity or Systems of Power, Privilege, and Inequality requirement?

Yes

No

Possibly some sections

*\*Note: For information only. Please refer to the approval form for this requirement located in the Forms Repository.*

### Academic Course Credit Declaration

How many units of academic credit will this course be offered? Provide the minimum and maximum and increments (if multiple levels of increments available) if not offered as one full unit.

This course meets the requirements for one unit of academic credit (or the appropriate partial unit equivalency) in the following manner (select one option):

Option 1: The course has four or more hours (or the appropriate partial unit equivalency) of instruction officially scheduled each week of the semester.

Option 2: The course has a fourth (or more) hour (or appropriate partial unit equivalency) officially scheduled in a required laboratory, film screening, or other activity each week of the semester. Students must register for this component in addition to registering for the course.

Option 3: The course, although officially scheduled for less than four hours (or the appropriate partial unit equivalency) each week, has additional academic activities that meet special criteria. Such activities must satisfy each of the following:

- be required of all students and set forth clearly in the course syllabus.
- be structured so as to serve the declared learning goals of the course and to result in a product that is to be evaluated.

- be designed so that the total amount of academic work required for the course (including both classroom, or direct faculty instruction, and out-of-class student work) is equivalent to 180 academic hours (150 clock hours).

\* "1 hour" = 50 minutes (an academic hour), per Federal Standards and the Carnegie semester hour definition.

If Option 3 was selected, check all of the activities that students may engage in to justify 180 hours.

Research

Papers

Performance or presentation development

Attendance at events or participation in experiences that result in an assessed class product

Preparatory reading for class discussion and assessment

Other:

Submitter's Signature

Date

Department Chair's Signature

Date

Dean's Signature

Date

Cur. Cmte Appr. (initials)    Date

Faculty Appr. (initials)    Date

Registrar Entry (initials)    Date