

MIS (Management Information Systems)
And
OPS (Operation and Supply Chain Management)
Senior Project Client Project Proposal

Department of MIS, Operations Management, and Business Analytics
School of Business Administration
University of Dayton

Project Demographics

Client Contact: _____

Job Title: _____

Organization Name and Address: _____

Office Phone: _____ **FAX:** _____

E-Mail: _____

Please check all that apply:

☐ I have included a brief description for each of the proposed projects as outlined on the following page.

☐ Please call this person: _____

whose job title is: _____

and phone number is: _____

to discuss our proposed project(s).

The following is an outline for your project description. It is important that you respond to each topic the best you can at this point. Please return your response to the items above and your project description not later than August 16, 2021 (sooner appreciated). Attention: Mr. Steve Hall, Department of MIS, Operations Management, and Business Analytics. Email the response to: shall2@udayton.edu.

Project Description

Organization Name _____

Project Name: _____

Submitted as and MIS or OPS project? _____

Project Purpose/Business Need

Please describe the purpose of this project, emphasizing the business need it will satisfy. Need is stated broadly; the student team will work with you in early project phases to elicit the specifics.

Benefits to Your Organization

Please list the general benefits to your business being sought through the eventual use of this project and from the use of a student team for its development. Be as focused as possible (identifying efficiency and effectiveness potential benefits), but there is no need to state benefits in quantifiable terms; the students will be asked to document the benefits further as the project progresses.

Project Scope:

Indicate the organizational and functional scope of the project. Identify which organizational units will be served by this project.

Expected Methodology, Deliverables, and Timeline:

If your organization wishes the student team to follow a specific methodology (e.g., a company standard for projects in your organization, or some general approach such as prototyping), please provide a brief description (if you don't have a specific methodology to follow, the students will customize a methodology for you based on several typical approaches). Also, please define expected deliverables that this project should produce, and any expected due dates for these deliverables (deliverables can be required documentation, status reports, decision recommendations, prototypes or other working system modules, or anything else you require).

Client Roles:

Briefly explain the role of each person or group from your organization (include employees and any contractors) involved in this project. In particular, identify any experts in your organization who will help the team resolve issues and decisions that arise during the project. If you expect any part of the project to be developed by someone other than the student team or in conjunction between the team and others, please explain. Please indicate who within your organization will support the student project team; this includes, but is not limited to, the sponsor (champion) and client (served by the system).

Project Completion Criteria:

Please indicate what criteria you would use to measure project completion and success.

Student Challenges and Benefits:

Briefly outline what challenges you think the students will face on this project; these challenges might be personal, organizational, technical, or other. Also, please outline the benefits students will receive by working on this project. That is, motivate the students to want to work on your project. Benefits might relate to skill development, career goals, opportunity to serve, job opportunities, etc., and benefits might come from addressing the challenges.

Short Project Description:

Now that you've outlined the project, how about an "elevator speech."? Please provide a description of this project in 3 sentences or less (no more than 60 words).

Covering Reasonable Travel Expenses

For regional/local companies, students may occasionally visit the company as appropriate and possible. Otherwise, virtual (online) communications will be common. Where required/approved by the client, it is expected that your organization will cover any reasonable travel expenses incurred by the student team.

Client Restrictions

Please list any restrictions that your company has that we should be aware of. For example, let us know if you will not be able to work with a student that has an internship with one of your competitors. If you are located regionally, will student visitation/orientation be possible at your location? Otherwise, please indicate that you have no restrictions.

☐ No restrictions ☐ restrictions