ADVERTISEMENT FOR REQUEST OF PROPOSAL
ARCHITECTURAL DESIGN SERVICES PHASE 2 REHABILITATION OF NEWTON COUNTY HISTORIC JAIL BUILDING
RFP #17-08

Separate sealed proposals for Architectural Design Services Phase 2 Rehabilitation of Newton County Historic Jail Building will be received by Newton County Board of Commissioners at the Newton County Administration Building, Purchasing Department, Suite 204 located at 1113 Usher Street, Covington, GA 30014 **until 2:00PM, local time on Tuesday, April 11, 2017.**
The project includes professional architectural and engineering services, interior renovation, exterior minor repairs and some exhibit design and construction.

There will be a MANDATORY pre-proposal conference held at the Newton County Historic Jail Building, 1177 Stalling Street, Covington, GA 30014, at 2:00 PM, local time, Thursday, March 30, 2017.

The PROPOSAL DOCUMENTS may be examined at the following location: Newton County Administration Building, Purchasing Department, 1113 Usher Street, Suite 204, Covington, GA 30014.

NOTE: **A Professional Architectural License shall be required.** The Architect shall have a current business license in Georgia and be fully insured. The architect's prior experience shall include buildings listed on the National Register of Historic Places and buildings eligible for listing on the National Register of Historic Places of similar size (square footage and construction cost) and characteristics (masonry, metal roofing, wood windows, plaster, heart pine flooring, millwork) as the Newton County Historic Jail.

INSURANCE: Architect shall maintain the following insurance (a) comprehensive general liability, including blanket contractual, covering bodily injuries with limits of no less than $1,000,000 per occurrence, and property damage with limits of no less than $1,000,000 per occurrence; and (b) commercial automobile liability, including blanket contractual, covering bodily injuries with limits of no less than $1,000,000 per occurrence, and property damage with limits of no less than $1,000,000 per accident (c) statutory worker's compensation insurance, including $1,000,000 employer's liability insurance (d) employee dishonesty and/or crimes coverage with respect to personnel of Architect having access to County buildings, with limits of no less than $50,000 per occurrence. All insurance shall be provided by an insurer(s) acceptable to the County, and shall provide for thirty (30) days prior notice of cancellation to the County. Upon request, Architect shall deliver to the County a certificate or policy of insurance evidencing Architect's compliance with this paragraph. Architect shall abide by all terms and conditions of the insurance and shall do nothing to impair of invalidate the coverage.

Each proposal will be considered by the OWNER, taking into consideration specific evaluation factors, listed in their order of relative importance, as set forth in the Request for Proposal. Newton County reserves the right to reject any or all Proposals, including without limitation, the right to reject any Proposal that the OWNER believes would not be in the best interest of the Project.

Digital copies of the PROPOSAL DOCUMENTS may be obtained at the Purchasing office at no charge by contacting either Mary Ann Patterson at 678-625-1230 or by email: mpatterson@co.newton.ga.us or Randi Fincher at 678-625-1237 or by email: rfincher@co.newton.ga.us. Hard copies of the PROPOSAL DOCUMENTS may be obtained upon a non-refundable payment of $25.00 for each set. The OWNER is not obligated to consider an architect's proposal, if they are not on record with the issuing office as having received complete Proposal Documents.

March 12, 2017
Lloyd Kerr, County Manager
Newton County Board of Commissioners