



EMPLOYEE ENGAGEMENT PLANNING

INTERACTIVE TEMPLATE

Company Name:

Employee Engagement Goals

What do you want to achieve?

Find out what your company is missing and state what you would like to improve. What are your primary goals?

- Increase employee retention
- Increase productivity
- Boost connectivity
- Increase employee morale
- Increase employee happiness
- Decrease employee turnover
- Increase customer satisfaction
- Lower absentee rate

Collect Feedback

Get suggestions from your employees

Write down some survey questions for your workforce to answer. Remember, they should all reflect to your workplace engagement.

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Analyse Feedback Results

Get suggestions from your employees

Note down any feedback that you could start to make improvements on.

Brainstorm Ideas

What will be your long-term wins?

For each improvement, answer the following questions in detail to start outlining your plan.

Improvement:

How do you struggle in this area?

What can you do to help this outcome?

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Implement Your Action Plan

Time to get designing!

You've identified your areas of improvement. Now it's time to define your employee engagement action plan.

ACTION

What specific actions are you committing to in order to improve employee engagement.

OWNER

Name or position of the person responsible for this action.

TIMELINE

Set a deadline to stay on track of your plan, include details of progress reports and how success will be measured.

See how Oak can transform your engagement strategy:

[Book a demo](#)