### horizontal line**Rental Agreement Letter for School**

**[Your Name/Company Name]**[Your Address]  
[City, State, ZIP Code]  
[Date]

**[School Name]**[School Address]  
[City, State, ZIP Code]

**Subject:** Rental Agreement for School Premises

**Dear [School Representative's Name],**

This letter serves as a formal rental agreement between [Your Name/Company Name], the landlord, and [School Name], the tenant, for the property located at [Property Address]. Below are the terms and conditions of the rental arrangement:

### **Terms and Conditions:**

1. **Property Address:**[Provide the full address of the school premises].
2. **Term of Lease:**The lease shall commence on [Start Date] and end on [End Date], with an option for renewal upon mutual agreement.
3. **Rent Amount:**The monthly rent is [Amount in Words and Figures], payable on or before the [Due Date] of each month.
4. **Security Deposit:**A security deposit of [Amount in Words and Figures] is required before occupancy.
5. **Purpose of Use:**The premises shall be used exclusively for educational purposes and related activities.
6. **Maintenance and Repairs:**[Specify maintenance responsibilities for both parties].
7. **Termination Clause:**Either party may terminate the agreement with [Notice Period, e.g., 60 days] written notice.

### **Signatures:**

**Landlord's Signature:**[Your Full Name]  
[Your Contact Information]  
[Signature Line]  
Date: \_\_\_\_\_\_\_\_\_\_

**School Representative's Signature:**[Representative's Full Name]  
[Contact Information]  
[Signature Line]  
Date: \_\_\_\_\_\_\_\_\_\_