
Rental Agreement Letter for School

[Your Name/Company Name]

[Your Address]

[City, State, ZIP Code]

[Date]

[School Name]

[School Address]

[City, State, ZIP Code]

Subject: Rental Agreement for School Premises

Dear [School Representative's Name],

This letter serves as a formal rental agreement between [Your Name/Company Name], the landlord, and [School Name], the tenant, for the property located at [Property Address]. Below are the terms and conditions of the rental arrangement:

Terms and Conditions:

1. Property Address:

[Provide the full address of the school premises].

2. Term of Lease:

The lease shall commence on [Start Date] and end on [End Date], with an option for renewal upon mutual agreement.

3. Rent Amount:

The monthly rent is [Amount in Words and Figures], payable on or before the [Due Date] of each month.

4. Security Deposit:

A security deposit of [Amount in Words and Figures] is required before occupancy.

5. Purpose of Use:

The premises shall be used exclusively for educational purposes and related activities.

6. Maintenance and Repairs:

[Specify maintenance responsibilities for both parties].

7. Termination Clause:

Either party may terminate the agreement with [Notice Period, e.g., 60 days] written notice.

Signatures:

Landlord's Signature:

[Your Full Name]

[Your Contact Information]

[Signature Line]

Date: _____

School Representative's Signature:

[Representative's Full Name]

[Contact Information]

[Signature Line]

Date: _____