



## **Request for Catering Proposal**

Tri-County Electric Cooperative (TCEC) in Hooker, Oklahoma is searching for catering services for our eleven (11) scheduled monthly board meetings in 2020.

Friday, February 21, 2020

Friday, March 27, 2020

Friday, April 24, 2020

Friday, May 29, 2020

Friday, June 26, 2020

Friday, July 31, 2020

Friday, August 28, 2020

Friday, September 25, 2020

Friday, October 23, 2020

Friday, November 20, 2020

Friday, December 18, 2020

### **1. Service/Work Requirements**

#### Expectations

Proposer shall possess necessary skills, qualifications, experience and ability to successfully undertake the proposed service.

Proposer is expected to travel to Hooker and set up meal. Meal should be ready to serve at 11:45 a.m. to approximately 30 individuals. This includes everything necessary for the meal. TCEC provides a kitchenette with a warmer, sink, trash receptacles and seating.

#### Mandatory Requirements

State issued catering license

## References

Two references are required.

## **2. Menu**

Below are suggestions for the main entrée:

Pork Loin	Chicken Fried Steaks	Pot Roast
Barbecue Beef or Pork Steak	Catfish	Chicken

Sides and desserts are proposer's choice – Please provide sides and desserts on bid submission.

## **3. Submission Guidelines**

- Proposer should include the “all in” cost per plate.
- Bids may be made on all dates or selected dates. Bid needs to reflect which date/dates are being bid upon.
- **Bids will be accepted through 5 p.m. on Friday, January 17<sup>th</sup>.**
- Bids can be submitted via mail or email:

TCEC  
Attn: Catering Bids  
P.O. Box 880  
Hooker, Ok. 73945  
Email – [hr@tcec.coop](mailto:hr@tcec.coop)