



CITY OF THORNE BAY
P.O. BOX 19110
THORNE BAY, ALASKA 99919
(907) 828-3380
FAX (907) 828-3374
www.thornebay-ak.gov

REQUEST FOR PROPOSAL (RFP)

ROAD REPAIR SERVICES

Sealed Proposals for purchasing Road Repair & Reconstruction Services specific to removal of hazards within specified roads in the City Limits. Proposals will be received by the City of Thorne Bay, hereinafter called "City." Service providers whose proposals meet the criteria established in the Request for Proposals, at the sole discretion of the City, may be considered for Contract award. The City may, by direct negotiation, finalize terms with the service provider who is selected for award based on proposals. The City reserves the right to reject any or all responses for any reason. Clarification of information may be requested by the City.

Background

Thorne Bay is a small town of approximately 562 residents. The City functions under the governance of the City Council and Mayor. The City maintains approximately 34 miles of roads within the City Limits. Most of these roads are gravel roads and are located on the South Side of the Bay in Thorne Bay. The roads in each area described below have become an extreme hazard for the residents living in these areas of Thorne Bay due to the lack of maintenance.

Purpose of RFP

The purpose of this RFP is to recruit services to repair roads and restore them to safe drivable conditions.

Location of Services:

The City of Thorne Bay is requesting Proposals for Road Repairs and Reconstruction for the removal of hazards on roads would be inclusive of all areas mentioned here.

- ☐ The entry of Southside Subdivision (also known as "Ron's Rd." to Harbor Rd.
- ☐ The North Rd to the private property or the bridge, whichever comes first.
- ☐ Right on Harbor Road to the Y at Logger CT all the way to private property or cul-de-sac on the right-hand lower road and the upper Logger Ct.
- ☐ Harbor Rd to the left to Davidson Landing. From the corner at Davidson Landing or Thorne Bay Rd to the 4-way junction.
- ☐ Straight thru the junction up to the steep grade.
- ☐ At the 4-way Junction going left out to Cindy Way, then left on Cindy Way up to the cul-de-sac.
- ☐ Setter Lake Rd. from Thorne Bay road to Vicks Ln. and up Vicks lane to cul-de-sac.
- ☐ The Bypass Rd or Buser Rd, between Thorne Bay Rd to Setter Lake Rd.
- ☐ Entry of Steep Rd to the cul-de-sac.
- ☐ The entry of Goose Creek just past the industrial businesses and Goose Ck Rd.



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Scope:

The Scope of the work would consist of identifying and removing hazards within the roads specified below. For the purpose of this RFP, "Hazards" include, but are not limited to:

- ☐ Sink holes,
- ☐ Potholes and any other possible issues being a hazard.

The sealed bid will list the scope of repairs by the bidders.

Description of Services & Qualifications:

Under the direction of the Public Works Department, provide crew(s) with the proper number of personnel and equipment to perform road maintenance and repairs identified in the scope and in assigned work orders. Adequate personnel must be provided to meet safety requirements at all times including personnel with traffic control certification.

At the time of bid submission, and throughout the term of the contract, the Contractor shall possess a valid Class A or a combination of Class C licenses that makes up a majority of the work. The successful bidder will be required to obtain a State of Alaska Business License and Thorne Bay Business Tax ID Number, before execution of the contract at their own expense. The successful bidder shall provide pothole, sinkhole and other hazard repair services in accordance with the terms and conditions stated herein.

Specifications & General Requirements:

- ☐ All potholes and sinkholes in the outlined areas are to be:
 - ☐ Returned to level and sealed
 - ☐ Slightly Convexed and
 - ☐ Packed with surface grade aggregate.
- ☐ The bidder will grant ninety (90) day repair warranty on the roads for potholes or sinkhole.
- ☐ The degree of repair will allow for the grading of the road every 6 months to bring the fines back to the surface of the road.
- ☐ Contractor must provide services within two (60) days after being notified that they were the successful bidder.
- ☐ Contractors shall provide all tools and equipment necessary to patch potholes including, but not limited to, shovels, rakes, leaf blowers, brooms, and hand tamps.
- ☐ The Contractor shall provide the surface grade aggregate.
- ☐ The Contractor shall conduct these road repair operations in a manner that causes minimum obstruction and inconvenience to the public.



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- ☐ The Contractor shall compact the material using an approved method and ensure finished patch shall have a crown for anticipated settlement and to reduce the chances of water ponding.
- ☐ The contractor shall also provide a name and phone number of a supervisor who can be reached at any time by the City.
- ☐ Work will be evaluated for quality and consistency. Any work not meeting the above-mentioned standards and specifications will be corrected at the contractor's expense.
- ☐ The Contractor shall abide by all applicable local, state and federal laws and regulations for working in the road right of way and shall also comply with all related Alaska/OSHA safety regulations and requirements.

Working Hours

The contractor shall notify Public Works prior to performing work so the public may be properly notified of possible traffic delays. For emergency response, the contractor shall provide a primary point of contact(s).

Submission Requirements:

Notice for Submission provides the submission deadline and other details. Submissions must include the following information. Additional information will be accepted and considered during the review process:

- Statement of Interest and Intent
- Company Profile (history, organization, specialization, etc.)
- Schedule of Labor and Equipment Rates
- Schedule of Ancillary Fees (materials, etc.)
- Experience with Maintenance and Repairs to public roads
- Customer References based on the above Experiences
- Standard Contract / Standard Conditions (if applicable)

Please provide cost of repairs and reconstruction on a lump sum basis for the roads listed above. All bidders are required to obtain the required insurance and bond to complete the project.

Submission Deadline:

Proposals are due by **4:00 pm on June 22, 2020**, at the City of Thorne Bay; in an envelope clearly marked "Road Repair & Reconstruction Bid". Qualifications will be reviewed by the City Administrator and the Mayor and approved by the Thorne Bay City Council.



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Review Process:

Review of Proposals will begin following the submission deadline. Submissions may be reviewed based on the Submission Requirements. The City of Thorne Bay may contact references and perform other due diligence in evaluating submissions.

Selection Process:

Following review of submissions by the City Administrator and Mayor the bidder may be contacted for further information, an on-site interview, or selected outright. The selected bidder will then be recommended to the City of Thorne Bay City Council to perform Repair and Reconstruction Services under contract. On-site interviews should be expected and may be a requirement prior to or at the time of recommendation to the City Council. Approval will be for the term of the project. The winning bidder would be required to start the project within 60 days after being awarded contract. The bidder should also be able to give an estimated completion time of the project.

The City reserves the right to reject any and all submissions for any reason.

Notice for Submission:

City of Thorne Bay
120 Freeman Drive
Thorne Bay, Alaska 99919
Attn: Teri Feibel, Acting City Administrator
Phone: (907) 828-3380
website: www.thornebay-ak.gov





EXHIBIT A

LUMP SUM PRICE FOR THE ROAD REPAIR & RECONSTRUCTION SERVICES

The undersigned proposes to furnish all labor, material, equipment, supervision, delivery, insurance, traffic control, safety items, and all other related expenses per the attached specification for the price indicated below.

The following bid amount shall be valid through the term of contract*

Description	Total Sum
Road Repair & Reconstruction Services	\$

COMPANY: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE#: _____ FAX#: _____

EMAIL: _____

SIGNATURE: _____ TITLE: _____

UNSIGNED PROPOSALS WILL NOT BE CONSIDERED

NOTE: THE FOLLOWING SHALL BE INCLUDED AS A SEPARATE DOCUMENT.

- Statement of Interest and Intent
- Company Profile (history, organization, specialization, etc.)
- Schedule of Labor and Equipment Rates
- Schedule of Ancillary Fees (materials, etc.)
- Experience with Road Construction, Maintenance and Repairs
- Customer References based on the above Experiences
- Standard Contract / Standard Conditions (if applicable)

EXHIBIT B

SCHEDULE OF LABOR AND EQUIPMENT RATES

Description	Rate
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

COMPANY: _____

SIGNATURE: _____ DATE: _____

TITLE: _____

EXHIBIT C

SCHEDULE OF ANCILLARY FEES (MATERIALS, ETC.)

Description	Rate
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

COMPANY: _____

SIGNATURE: _____ DATE: _____

TITLE: _____

EXHIBIT D

EXPERIENCE WITH ROAD CONSTRUCTION, MAINTENANCE & REPAIRS

Company Name: _____

Company Address: _____

Company Phone: _____

Years of Experience: _____

EXPERIENCE: