



# EXHIBITION PROPOSAL

## **APPLICATION**

- A short biography or curriculum vitae, and contact details (should include a description of your past and current art practice)
- An exhibition/project outline explaining: Your ideas, purpose or concept, why you would like to exhibit at Union Station, benefit or relevance to the local or wider community
- What are the proposed outcomes?
- Practicalities such as preferred dates, dimensions, number of works
- Any expected costs
- Sample images of your work (approximately 3-5)

## **PROPOSAL CRITERIA**

Your proposal will be assessed by the Ogden Union Station Museum's (OUSM) Art Program Committee for its relevance and potential interest to local and broader audiences. OUSM aims to promote access to and stimulate interest in a wide variety of thoughts and ideas from various and diverse contemporary, social and cultural perspectives. Proposals will be evaluated based on the following criteria:

- **Quality:** The inherent quality and authenticity of the work.
- **Media:** All visual art forms may be considered subject to limitations set by the Art Committee.
- **Artist:** Selection will consider the local and/or national renown of the artist.
- **Style and nature:** The artwork should be appropriate in scale, material, form and content for the cultural and physical environment in which it is to be placed and exhibited.
- **Elements of design:** The Art Committee and the artist will take into account that public art may have considerations other than the aesthetic, including that it may serve to establish focal points; modify, enhance, define, or terminate specific spaces; or establish identity. Relevance to the community and the collection will be considered.
- **Copyrights:** All work must be in compliance with current copyright laws.
- **Safety:** No work will be accepted that creates unusually or unreasonably unsafe conditions or factors that may bear on public liability or use of the museum.
- **Condition:** The artwork must be in good condition.
- **Storage:** OUSM is unable to provide storage for the artwork.
- **Artwork acquired outside of this process through other means may not be exhibited**



## APPLICATION FOR TEMPORARY ART EXHIBITS

Name \_\_\_\_\_ Date \_\_\_\_\_

Affiliated Organization \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone (Daytime) \_\_\_\_\_ Telephone (Cell) \_\_\_\_\_

Email Address \_\_\_\_\_

Website \_\_\_\_\_

References (2 preferred) \_\_\_\_\_

\_\_\_\_\_

Brief Artist Bio

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Exhibit Description

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Media \_\_\_\_\_

Check One:  Group Exhibit  Solo Exhibit

Number of Pieces \_\_\_\_\_



Dimensions \_\_\_\_\_

Installation Requirements \_\_\_\_\_

Requested Date of Installation \_\_\_\_\_

Labeling Information \_\_\_\_\_

\_\_\_\_\_

#### Location Preference

Gallery at the Station

Myra Powell Gallery

#### Exhibit Guidelines

- The museum will try to accommodate the first preference of the artist/organization, but reserves the right to site or re-site temporary exhibitions.
- Exhibits shall be displayed for a maximum of two (2) months.
- Approved exhibitors can display a maximum of once every two (2) years.
- Artists will be notified within thirty (30) days of an Art Committee meeting if their request has been approved.
- Ogden Union Station Museums will not be responsible for damage, loss or theft of any exhibited material.

Please submit this form, including a PDF or JPEG of the work(s) to be displayed, to Holly Andrew at [hollya@ogdencity.com](mailto:hollya@ogdencity.com)