



Greetings project proposers!

Welcome to the Student LEAF projection application process. This form is just the first step in the process. Complete this to the best of your capability, even if some of it is left blank. The Student LEAF committee is here to help fill in all the gaps. We will help proposers network with any university units that are needed to develop the proposal. Ideas do not need to be completely formed for them to be considered. It is important for the committee to hear ideas and help them be realized.

Please complete this form, submit it as soon as is manageable to [studentleaf@unco.edu](mailto:studentleaf@unco.edu), and then attend the next Student LEAF meeting to introduce the proposal in person. This is when the committee can help iron out the details.

If you have any inquiries regarding this application or the process, please contact the Student LEAF Grant Coordinator, Emmy Scott, at [morgan.scott@unco.edu](mailto:morgan.scott@unco.edu).

Thank you for taking the initiative to make a difference in the UNC community!

Sincerely,

Student LEAF

# Student LEAF Proposal Application

Contact Information	
Primary Contact	
Last Name	First Name
Address	
Phone	PDID/Bear #
If Faculty/Staff (department/unit)	
How many members are there in your project team? (Add form space given number of members)	

Project Information
General Information
<b>*Project Proposal (Note that to determine funding and requested money from Student LEAF, a meeting will need to be set up with the grant coordinator)*</b>
Project Description (upload additional files if necessary) Follow to next sheet for executive summary.

**1. Executive Summary (Please describe the overall purpose/goals of your project). (500 words or less)**

**a. How will this help UNC?**

**b. Why should this project be a priority?**

**c. If your project is not selected for implementation, would you like your proposal to be kept on file for future project consideration?**

\_\_\_\_\_Yes \_\_\_\_\_No

**2. Are you seeking additional funding for your project from outside sources? If so, please describe these sources and what amounts are being contributed to the project. (200 words or less)**

**Project Stakeholders**

3. Which aspect of the university administration will be impacted by the project? (i.e. Facilities, Housing, Grounds, etc.)
4. Have you contacted these units? (If yes, list contact you spoke with about your project)
5. If you are an individual student being sponsored by a campus department, advisor, or community organization please explain their involvement and include their contact information.
6. How much of your project will involve students? What roles will students play in your project? Does your project target involvement of a certain section of the student body? (200 words or less)
7. How do you plan to gauge success with this project? (200 words or less)

**Project Education and Outreach**

8. What is your plan for publicizing your project on campus? (200 words or less), do you plan to speak with the Mirror? Greeley Tribune?

**Return on Investment**

**9. Will this project show a return on investment? In other words, will this project save the university money? (If not, how will this project be beneficial to the well-being of the campus community?)**

**Please describe in the section below:**

**Return on Investment**

**10. Along with a return on investment, Student LEAF looks for something called an ROE (Return on Environment). Is this project going to have any benefits on decreasing UNC's environmental impact?**

**Please describe in the section below:**

Thank you for submitting a proposal to Student L.E.A.F!

