Proposals for Student Travel Enrichment Grants
Center for International and Intercultural Studies

Funding is available through the Center for International and Intercultural Studies at St. Lawrence University to support students seeking to supplement and enrich their off-campus study experience in some way. The purpose of these grants is to enhance immersion in a different culture and extend international or intercultural awareness. Preference will go to those who have not previously received a grant through CIIS.

Travel Enrichment Grants are intended for students participating in off-campus programs who are connecting an academic or personal/extra-curricular interest with study abroad or with intercultural experience within the U.S.

In developing the proposal, students should as a first step consult with a faculty or staff member who will advise them, review the final draft of the proposal, and write a recommendation about the student and the proposal. Asking someone for a recommendation who has not been involved in helping you shape the proposal will seriously jeopardize your chances for receiving a grant.

DEADLINES FOR GRANT PROPOSALS

For spring semester the deadline is November 5; for fall semester and the academic year the deadline is April 5. Proposals are reviewed by the Committee on International and Intercultural Studies and decisions announced about two weeks after the deadline.

Note: Students seeking funding support for off-campus independent research on international or intercultural projects should use the form "Proposals for Student Independent Travel Research Grants."

Proposers should follow the format indicated on the reverse.

THE PROPOSAL

Your first step should be to discuss your ideas with an appropriate staff or faculty member. You are also strongly encouraged to have a conversation with staff in the Center for International and Intercultural Studies. Asking someone for a recommendation who has not been involved in helping you shape the proposal will seriously jeopardize your chances for receiving a grant.

The proposal should be single-spaced, word-processed, and include the elements indicated below. Provide the faculty or staff member who is advising you on this proposal with a final draft as well as the accompanying Faculty/Staff Recommendation Form. Submit your proposal by the deadline to the Center for International and Intercultural Studies (CIIS), Carnegie 108. Students who are awarded travel grants will provide CIIS with a one-page summary of their project which will appear on the CIIS web page.

1. Working title for your project

2. Name of Faculty/Staff person with whom you worked to develop the proposal

3. What you propose to do. Be as specific as possible about your goals and about the specific activities for which you seek funding. Also, be clear about the time frame or calendar for your project. The study abroad programs are fully programmed experiences, but most have a week-long break or longer. Some projects can be done on weekends, some after the program ends. Check your off-campus program schedule so that you are clear about the time frame for your project.

4. Your qualifications and preparation. Provide information about the development of your interest or involvement in this topic and, where relevant, course work which has contributed to your interest. Extra-curricular activities including internships, jobs, and other non-academic activities may be relevant background for your proposal.

5. What you expect to gain from the experience. Indicate why this activity is of significance to your St. Lawrence liberal education, and, where relevant, how it will inform subsequent academic work or career planning.

6. A detailed budget for the travel and activity to be supported. Note that CIIS cannot support purchase of equipment such as cameras, tape recorders, etc. You can use reference/travel guides in CIIS and on the internet to project travel expenses. Proposals which show a clear effort on the applicant's part to be economical will be given preference.

Faculty/Staff Recommendation Form
For a Student Proposal for Travel Enrichment Grant

Due Dates: Proposals and recommendation forms for spring semester are due by **November 5**; for fall semester and full-year **April 5**.

To be filled in by student:

Student's name _____

Name of faculty/staff mentor for this proposal _____

How often have you met with your recommender in developing your proposal?_____

To be filled in by faculty/staff mentor (you may write a separate letter)

Please comment on how much involvement you had with the development of this proposal. Include the context in which you have come to know this student.

Please comment on the strength of the proposal, including its feasibility and its potential value to the development of this student.

In your judgment, does this student have the necessary personal strengths, the interest and commitment, and (where relevant) academic preparation to accomplish what s/he has proposed?

Signature_____

Please Print Name _____ Date _____

Return to: Center for International and Intercultural Studies

STUDENT BIOGRAPHICAL INFORMATION

TRAVEL ENRICHMENT GRANTS

Please fill out this form and return it with your travel enrichment proposal to the ***Center for International and Intercultural Studies, Carnegie 108***. Generous donors, many of whom are SLU alumni, have made these grants possible. We will use this information for record keeping and to notify your donor if your proposal is funded. We may ask you to contact donors directly.

Name: _____ Nickname: _____

SLU ID #: _____ Class Year: _____

SMC #: _____ Phone # cell or campus: _____

Hometown: _____ State/Province: _____

Major(s): _____ Minor(s): _____

Title of Proposal: _____

Two-sentence summary of proposed activity: _____

_____

_____

Indicate the SLU off-campus program(s) in which you have participated or plan to participate:

_____

Indicate site of proposed travel/research if different from above: _____

_____

Honors/Awards: _____

_____

Extracurricular activities at SLU: _____

_____

Work experience/summer jobs:_____

_____

Hobbies/Interests: _____

_____

What are your plans after graduation? _____

_____

Do you plan to attend graduate school? _____

If yes, what do you plan to study? _____

What are your long-term career goals? _____

_____

I give my permission to St. Lawrence University to share this information with the appropriate donor.

_____ _____

(Signature) (Date)