

# REQUEST FOR PROPOSAL ("RFP") NO. 18-19-001

## NOTICE TO CONTRACTORS

Sealed Proposals will be received by the City of Miami, Office of the City Clerk, City Hall, 1<sup>st</sup> Floor, 3500 Pan American Drive, Miami, Florida 33133-5504 for:

### **JOB ORDER CONTRACTING (JOC)**

### **FOR HORIZONTAL AND VERTICAL CONSTRUCTION SERVICES**

**Proposals Due: Wednesday, May 22, 2019 at 2:00 P.M.**

This Notice to Contractors is for the award of a Job Order Contract (JOC). A JOC is a competitively awarded, firm, and fixed priced, indefinite quantity contract.

1. **Scope of Work:** Includes a collection of detailed repair and construction tasks and specifications that have established unit prices. It is placed with the "Contractor" for the accomplishment of repair, alternation, modernization, maintenance, rehabilitation, demolition, and construction of infrastructure, buildings, structures, and/or other real property. Under the JOC Concept, the Contractor furnishes all management, materials, labor, equipment and incidental scope development services necessary to complete projects, on an as needed basis, for the following:
  - A. **Horizontal Construction Projects** include, but are not limited to: new construction repair, maintenance, and/or reconstruction, and may also include underground storm and/or sanitary sewer systems and components such as pump stations, force mains, injection wells and disposal outfalls; rights-of-way and streetscape improvements (roads, sidewalks and swale areas) including, without limitation, street grading, pavement milling, paving, curb and gutter installation, striping, sidewalks, pavers, irrigation systems, lighting and landscaping; and waterway improvements and maintenance.
  - B. **Vertical Construction Projects** include, but are not limited to: new construction, alteration, renovation and rehabilitation of City of Miami (the "City") property and facilities; capital project maintenance; expansion of park and recreational facilities, community and day care centers, administrative offices and facilities, fire stations and support facilities, police facilities, performance venues and marinas.

Work shall be accomplished by means of issuance of a task order against the JOC.

The projects awarded under Job Order Contracting (JOC) for Horizontal and Vertical Construction Services (JOC Contracts) will typically be less than \$1,000,000.00, and may cover a wide variety of projects.

Selected Proposers **must** be capable of self-performing at least thirty percent (30%) of the physical construction labor for horizontal projects. However, selected Proposers are **not** required to self-perform a certain percentage of the physical construction labor for vertical projects.

The Office of Capital Improvements (OCI) anticipates awarding ten (10) JOC Contracts for horizontal construction services with annual maximum capacities of \$2,500,000.00 each, and ten (10) contracts for vertical construction services with annual maximum capacities of \$2,500,000.00 each. The City reserves the right to award fewer contracts or additional contracts if determined to be in its best interest. Proposers may submit Proposals for one or both Services; however, the City reserves the right to limit the number of contracts held by each Selected Proposers, if determined to be in the best interest of the City.

The term of the Contracts awarded pursuant to this RFP shall be for an initial period of two (2) years commencing on the effective date hereof. The City, by action of the City Manager, and the Selected Proposers, hereafter referred to as Contractor(s), shall have the bilateral option to extend the term of each Contract for two (2) additional periods of one (1) year each, subject to the Contractor's continued

satisfactory performance as determined by the Director of OCI, and subject to the availability and appropriation of funds.

2. **Minimum Requirements:** Proposers shall:

- A. **Horizontal Construction Projects** - Hold a currently active State of Florida Certified General Contractor license, or General Engineering Contractor's Certificate of Competency issued by Miami-Dade County's Construction Trades Qualifying Board, as of the Proposal due date.
- B. **Vertical Construction Projects** - Hold a currently active State of Florida Certified General Contractor license, or a State of Florida Certified Building Contractor license, as of the Proposal due date.
- C. Have a minimum of five (5) years' experience, under its current business name, in the construction of similar projects as described for the applicable JOC Contract herein, supported by references for six (6) separate projects completed within the past three (3) years.
- D. Meet all minimum requirements as stated above for the applicable JOC Contract, as of the Proposal due date.

**Note:** The licensing/certification requirements are a continuing condition of award, as Selected Proposers must maintain these minimum qualifications throughout the duration of the Contract.

The Department of Procurement has scheduled a **VOLUNTARY PRE-PROPOSAL CONFERENCE** to be held at the following date, time, and location:

**Location:** Miami Riverside Center  
444 SW 2<sup>nd</sup> Avenue, 6<sup>th</sup> Floor South Conference Room  
Miami, FL 33130

**Date/Time:** Friday, April 26, 2019 at 10:00 a.m.

**ALTHOUGH ATTENDANCE IS NOT MANDATORY, THE CITY STRONGLY ENCOURAGES PROSPECTIVE PROPOSERS TO ATTEND.**

The RFP documents may be obtained by visiting the OCI's website: <http://www.miamigov.com/MiamiCapital/NewBidsandProposals.html> on or after Friday, April 19, 2019.

**It is the sole responsibility of all Proposers to ensure their receipt of any addendum. It is recommended that firms periodically check the OCI webpage for updates and the issuance of addenda.**

All Proposals shall be submitted in accordance with the Instructions to Proposers identified in Section 1, Instructions for Submission. **Proposals must be submitted in printed duplicate originals and on CD or USB Drive in SEARCHABLE PDF format** at the time, date and location stated, where Proposals will be publicly opened. **Any Proposals received after the time and date specified will not be considered.** The responsibility for submitting a Proposal before the stated time and date is solely and strictly the responsibility of the Proposer. The City is not responsible for any delay no matter what the cause. Proposer assumes any risk of any delay or mistake. **PROPOSER IS HEREBY ADVISED THAT THIS REQUEST FOR PROPOSAL IS SUBJECT TO THE "CONE OF SILENCE," IN ACCORDANCE WITH ORDINANCE NO. 12271 Section 18-74, CITY OF MIAMI CITY CODE, as amended.**