Union County Government
EST. 1842

Request for Proposal # 2020-004

Water/Wastewater Mowing and Landscape Service

Due Date: August 12, 2019
Time: 2:00pm
Receipt Location: Government Center
Administrative Services Procurement Division
500 N. Main Street, Suite #709
Monroe, NC 28112

Non-Mandatory Site Visit, Pre-Submittal Meeting: Will take place on July 23rd, 2019. Additional site meetings, dates and times are located on page 3. Although the meeting Is not mandatory, attendance is strongly encouraged.

Procurement Contact Person Name:
Cheryl Wright, CPPO, CLGPO
Title: Director of Procurement
E-mail:Cheryl.wright@unioncountync.gov
Telephone: 704-283-3563

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Notice of Advertisement

Union County, North Carolina Is Soliciting

Bids for RFP 2020-004 for
Water/Wastewater Mowing and Landscape Services

Sealed Bids, so marked will be received by mail or hand delivery to Union County's Procurement Division until 2:00 PM, EST (Local time) on August 12, 2019 at the Union County Government Center, Administrative Services, Procurement Division, 500 North Main Street, Suite # 700, Monroe, NC 28112.

Non-Mandatory Pre-Submittal, Site Visit: Will take place

On July 30rd, 2019 at 9:00 AM EST at the Operations Center, 4600 Goldmine Road, Monroe, NC 28112. On July 31st, remaining site visits will occur. Refer to page 3, for additional information.

The scope of the work in the project includes Mowing and Landscape Services for Water and Wastewater facilities, located throughout Union County. This includes the furnishing of all material, labor, supervision, tools, supplies, and other expenses necessary to maintain the landscape in an attractive condition throughout the contract period. Maintenance of plant materials shall include but not be limited to mowing, edging, pruning, fertilizing, watering and cleanup.

Union County (UC) reserves the right to reject any or all submittals, to waive technicalities and to make such selection deemed in tis best interest. With limited response, Union County reserves the right to extend the solicitation opening date as appropriate in order to assure a competitive procurement process. Union county encourages good faith effort outreach as described in UC MBE and Small Business Outreach Plan.

SUBMITTAL DEADLINE AND ADDENDUM INFORMATION

Proposal Submission Deadline

Submittals shall be sealed and labeled on the outside "RFP# 2020-004" Water/Wastewater Mowing and Landscape Services. RFP's are to be received by the Union County, Procurement Division by **2:00 p.m., August 12, 2019.**

Mail or hand-deliver submission packets to:

Union County Government Building
Administrative Services, Procurement Division
500 North Main Street, Suite #709
Monroe, NC 28112
Attention: Jo Anne Frederick, Procurement Specialist

The proposal must be submitted electronically on non-returnable flash drive, and in printed form. One (1) original (mark "ORIGINAL COPY") plus four (4) hard copies of the proposal must be submitted. The original proposal package must have original signatures and must be signed by a person who is authorized to bind the proposing firm. All additional proposal sets may contain photocopies of the original package.

Electronic (email) or facsimile submissions will not be accepted.

There is no expressed or implied obligation for Union County to reimburse firms for any expenses incurred in preparing proposals in response to this request.

Union County reserves the right to reject any or all proposals or to select the proposal, which in its opinion, is in the best interest of the County.

Deadline for Questions

Proposal questions will be due on **August 2, 2019 at 5 pm** EST. The primary purpose of this is to provide participating firms with the opportunity to ask questions, in writing, related to the RFP. The County may respond with an addendum within five
(5) Calendar days.

Submit questions by e-mail to **Cheryl Wright at Cheryl.wright@unioncountync.gov by the deadline above.** The email should identify the RFP number and project title. All questions and answers may be posted as addenda on www.co.union.nc.us and www.ips.state.nc.us.

Non-Mandatory Site Visit, Pre-Submittal Meeting:

- Pre-Submittal Meeting/Site Visit of Plant locations Tuesday, July 30, at 9:00 AM, EST **Meeting Location:** Operations Center, 4600 Goldmine Rd, Monroe, NC 28112
- Site Visit of Booster Stations and Water Tank locations Wednesday, July 31th at 8:30 AM, EST.

- Sewer Lift Station locations Wednesday, July 31st, at 1:00 PM EST
- **Meeting Location for All Site Visits:** Operations Center, 4600 Goldmine Rd, Monroe, NC 28112

Addendum

Union County may modify the RFP prior to the date fixed for submission of proposals by the issuance of an addendum.

Any addenda to these documents shall be issued in writing. No oral statements, explanations, or commitments by anyone shall be of effect unless incorporated in the written addenda.

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PURPOSE - LANDSCAPE SERVICE

Introduction

Union County (hereafter the "County") through its Public Works Department, Water and Wastewater Division, is seeking proposals for Landscape Service for their Water Reclamation, Pump Station and Lift Station Facilities at various locations within Union County.

County

Union County, North Carolina (population 231,000) is located in the central, southern piedmont. The County provides its citizens with a full array of services that include public safety, water/wastewater utilities and sanitation, human services, cultural and recreational activities, and general government administration.

The County currently occupies 47 properties or complexes throughout Union County.

Project Scope

The County is requesting proposals from qualified contractors to provide Mowing and Landscape Services for Water and Wastewater facilities, located throughout Union County. This includes the furnishing of all material, labor, supervision, tools, supplies, and other expenses necessary to maintain the landscape in an attractive condition throughout the contract period. Maintenance of plant materials shall include but not be limited to mowing, edging, pruning, fertilizing, watering and cleanup.

The intent is to maintain a positive public appearance of the property as determined by County. The Contractor shall maintain such appearance. Any discrepancies in the understanding of this scope shall be resolved in a manner as determined by County.

DESCRIPTION OF SERVICES DESIRED

General Qualifications of the Landscape Contractor

1. Be a current and valid N.C. Registered Landscape Contractor.
2. Hold a current and valid N.C. Pesticide Applicator License.

Copies of all required licenses will be required before work can begin.

Facility MaintenanceCleanup

1. Pick paper and trash from parking lots, sidewalks, driveways, common areas, and entry areas by hand before blowing so it will not end up in planting bed areas or on lawns. This includes cigarette butts and small pieces of trash.

2. Power sweep or blow and vacuum all natural debris and leaves from parking lots, sidewalks, driveways, common areas and entry areas.

3. Fall leaf dropage to be blown from lawns, planting beds, and all hardscape areas and removed from site on a timely basis not less than once weekly during prime leaf dropage timeframe.

4. Prune any tree limbs that are encroaching over or through fences or that may present a safety hazard to equipment or staff.

5. Prune ornamental shrubbery to an aesthetically pleasing shape.

Lawn Maintenance

Mowing / Edging:

1. Mow all grass areas at intervals often enough to maintain a height of 5-6 inches in height between mowing. Remove all trash, debris, and leaves prior to mowing lawn.

2. Bags or guards covering the grass discharge chutes on mowers are to be used adjacent to buildings, walkways, parked vehicles, and pedestrian areas.

3. The Landscape Contractor shall trim/edge around all walks, curbs, buildings, trees, roads, planting bed areas, etc., and edging shall be performed with each mowing. All delineated shapes and configurations of plant beds that exist on the site shall be maintained in a clear cut manner, free of imperfection.

4. The Landscape Contractor shall power blow all sidewalks, drive entrances, and parking areas after each grass cutting and edging.

Herbicides:

1. Herbicides, both pre and post emergent, shall be used on all gravel areas and along fencing as needed to control unwanted vegetative growth.

2. The County should be notified 24 hours prior to treatment is to be applied on site.

Security Information:

The winning vendor will need to provide a full size padlock for each location (47 total) so that they can have access without a County employee being required to let them in.

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PROPERTY LOCATION

	WRFs	Overhead photo maps of all locations are shown in Appendix D
1	12 Mile Creek WRF	8299 Kensington Drive, Waxhaw NC 28173
2	Crooked Creek WRF	4015 Sardis Church Road, Indian Trail NC 28079
3	Grassy Branch WRF	1629 Old Fish Road, Monroe NC 28110
4	Tallwood WRF	4988 Brief Road West, Indian Trail NC 28079
5	Olde Sycamore WRF	10922 Persimmon Creek Drive, Mint Hill NC 28227
	Lift Stations	
6	Atherton	Across the street from 616 Winter Wood Dr, Matthews
7	Crane Valley	Near the intersection of New Town Rd. and Crane Rd.
8	Falls of Weddington	At the intersection of Eden Hollow lane and Rainbow Falls. Weddington
9	Helmsville	Behind 2839 Grey Fox Rd, Monroe
10	Brookhaven	3120 Delamere Ln., Matthews
11	Dryaton Hall	8403 Cheverney Ln., Waxhaw
12	Forrest Park	Across from 610 Meadowbrook Dr., Stallings
13	Highclere	149 Highclere Dr., Waxhaw
14	Hunley Creek Chem Feed	Across the street from 6924 Stevens Mill Rd, Matthews
15	Jackson Ridge	27289 Waxhaw Pkwy, Waxhaw
16	Millbridge	Behind 3305 Bridgewick Rd, Waxhaw
17	Hunley Creek Station	6600 Stoney Ridge Rd, Matthews, NC
18	Loxdale	Behind 2711 Fallingleaf Dr, Unionville
19	Millbridge 2	Millbridge Parkway, Waxhaw
20	Mineral Springs	6118 Waxhaw Hwy, Mineral Springs NC

21	Porter Ridge	Across from 2802 Ridge Rd, Indian Trail
22	Scotch Meadows	Highlands at Weddington Subdivision, Weddington
23	Poplin Road	Beside 7001 Sedgewick Rd., Indian Trail
24	Roan Branch	912 Sharon Dr., Marvin NC
25	Southbrook	212 Leafmore Dr., Waxhaw
26	Station 1	3826 Monroe Ansonville Rd. Monroe
27	Station 2	4720 Monroe Ansonville Rd. Wingate
28	Station 3	1409 Hwy 205, Marshville
29	Stevens Mill 1	998 Millwright Ln.
30	Stevens Mill 2	1222 Millwright Ln.
31	Stonebridge	Across from 2301 South Rocky River Rd, Monroe
32	Sun Valley	In the Sunvalley Shopping Center, Indian Trail
33	Weddington Preserves	105 Westlake Dr, Waxhaw
34	Woodlands	Grand Oak Dr, Waxhaw

WATER
BPS/TANKS

35	New Stallings BPS/Tank	235 Carls Rd.
36	Simms Rd Tanks	7915 Simms Rd.
37	Hwy 75 BPS	4917 Waxhaw Hwy.
38	Stalling Tank	1549 Stallings Rd.
39	Marshville Tank	5912 E. Hwy 74
40	74 BPS	910 Hwy 74 East
41	Indain Trail Tank	1025 Waxhaw Indain Trail Rd.
42	Olive Branch BPS	4411 Olive Branch Rd.

43	Providence Rd BPS	1820 Providence Rd.
44	Austin Rd Tank	4721 Austin Rd.
45	Waxhaw Marvin BPS	4220 Waxhaw Marvin Rd.
46	Northwest Tank	2318 Hwy 218 West
47	Watkins Rd BPS	3418 Watkins Rd.
48	Weddington Tank	5035 Hemby Rd.
49	Wells	N. Jackson St, Waxhaw

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DETAILED SUBMITTAL REQUIREMENTS

Proposal Format

Proposers should prepare their proposals in accordance with the instructions outlined in this section. Each proposer is required to submit the proposal in a sealed package. Proposals should be prepared as simply as possible and provide a straightforward, concise description of the proposer's capabilities to satisfy the requirements of the RFP. Utmost attention should be given to accuracy, completeness, and clarity of content. All parts, pages, figures, or tables should be numbered and clearly labeled. Response information should be limited to pertinent information only

The proposal should be organized into sections:

- **Tab A** for Cover Letter / Executive Summary
- **Tab B** for Company Information;
- **Tab C** Staff resumes;
- **Tab D** for References;
- **Tab E** for Proposed Pricing; and
- **Tab F** for Required Signature Forms.

Omissions and incomplete answers will be deemed unresponsive. Please initial any corrections.

A. Cover Letter / Executive Summary

An executive Summary including the name, address, email address, and any other pertinent information about the firm. The summary must be signed by an individual authorized to contractually bind the firm and include an expression of the firm's ability and desire to meet the requirements of the request for proposal. The Executive Summary should not exceed two (2) pages.

Each Company shall make the following representation and warranty in the cover letter/executive summary, the falsity of which might result in rejection of its proposal: "The information contained in this proposal or any part thereof, including any exhibits, schedules, and other documents and instruments delivered or to be delivered to the County, is true, accurate, and complete. This proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead the County as to any material facts."

B. Company Background/Experience

Include a description of the firm's background, its organizational structure, length of time in business, assets available to meet County service requirements, and experience in providing the type of services solicited herein.

C. Staffing

Include summary resumes, years of experience and copies of licenses held by Registered

Landscape Contractor and Pesticide Applicator,

D: References

List three (3) maintenance service references for similar groups of elevator systems currently serviced by your company under a full comprehensive maintenance program. Provide building address, contact name and telephone numbers. List number of elevator units in each contract.

E. Proposed Pricing

Complete the pricing form, Appendix A

F. Required Signature Forms

Proposers should include signed copies of the following documents:

- Appendix A Price Sheet
- Proposal Submission Form, Appendix B
- Iran Divestment Certificate

EVALUATION CRITERIA

Evaluation of Proposals

The County reserves the right to determine the suitability of proposals on the basis of a proposal's meeting administrative requirements, technical requirements, the review team's assessment of the quality, performance of the services proposed, and cost.

Evaluation Team will make a selection based on criteria listed below (no particular order) and other relevant RFP information. Evaluation factors will include, but are not limited to, the following:

- CompanyBackground/Experience
- Demonstrated ability to provide the services,
- References
- Staff
- Price/Cost
- Compliance with the information listed in the RFP

If a large number of proposals are received, the County reserves the right to review the proposals using a tiered evaluation system. All proposals will be evaluated based on the Submission Requirements and Cost, with the top candidates advancing as a finalist and receiving a full evaluation as outlined above.

Award Procedures

The award shall be made in the best interest of the County. This Request for Proposal is not subject to any competitive bidding requirements of North Carolina law. The County reserves the right to accept other than the most financially advantageous proposal. The County reserves the right to accept or reject any and all proposals, to waive any informality in proposals, and unless otherwise specified in writing by the Proposer, to accept any items in any proposal. The County may, at its discretion, require **one or more** proposers to appear before an evaluation team for an interview or to make a presentation. During such interview, the offeor may be required to orally and otherwise present its proposal and to respond in detail to any questions posed. Additional meetings may be held to clarify issues or to address comments, as deemed appropriate. Proposers will be notified in advance of the time and format of such meetings. Since Union County may choose to award a contract without engaging in discussions or negotiations, the proposal submitted shall define each proposer's best offer for performing the services described in this RFP.

The commencement of such discussions, however, does not signify a commitment by Union County to execute a contract or to continue discussions. The County may terminate discussions at any time and for any reason.

A proposal may be rejected if it is incomplete. Union County may reject any or all proposals and may waive any immaterial deviation in a proposal.

More than one proposal from an individual, firm, partnership, corporation or association under the same or different names, will not be considered.

As the County may award a contract based on the initial offer, a bidder should make its initial offer on the most favorable terms available. The County reserves the right, however, to have discussions with those bidders falling within a competitive range, and to request revised pricing offers from them and to make an award or conduct negotiations thereafter.

County may select and enter into negotiations with the next most advantageous Proposer if negotiations with the initially chosen Proposer are not successful.

The award document will be a Contract incorporating, by reference, all the requirements, terms and conditions of the solicitation and the Proposer's proposal as negotiated.

GENERAL CONDITIONS AND REQUIREMENTS

Terms and Conditions

The County desires a service agreement with an initial term of three (3) years from the effective date. The County would have, at its sole discretion, two (2) one-year renewal options. Either party may cancel this agreement by providing 30 days written notice prior to the expiration of the contract period.

All proposals submitted in response to this request shall become the property of Union County and as such, may be subject to public review.

Union County has the right to reject any or all proposals, to engage in further negotiations with any firm submitting a proposal, and/or to request additional information or clarification. The County is not obligated to accept the lowest cost proposal. The County may accept that proposal that best serves its needs, as determined by County officials in their sole discretion.

All payroll taxes, liability and worker's compensation are the sole responsibility of the Proposer. The Proposer understands that an employer/employee relationship does not exist under this contract.

Sub-Contractor/Partner Disclosure

The maintenance work shall be performed only by Technicians and Mechanics directly employed and supervised by the Proposer, who are experienced and skilled in maintaining vertical transportation units similar to those to be maintained under this Contract and shall not be assigned or transferred to any agent or subcontractor without the express consent of the County.

Modification or Withdrawal of Proposal

Prior to the scheduled closing time for receiving proposals, any Contractor may withdraw their proposal. After the scheduled closing time for receiving proposals, no proposal may be withdrawn for 90 days. Only written requests for the modification or correction of a previously submitted proposal that are addressed in the same manner as proposals and are received by the County prior to the closing time for receiving proposals will be accepted. The proposal will be corrected in accordance with such written requests, provided that any such written request is in a sealed envelope that is plainly marked "Modification of Proposal – "2018-003 Landscape Service". Oral, telephone, or fax modifications or corrections will not be recognized or considered.

Insurance

At Awarded Bidder/Proposer's (hereafter "Contractor") sole expense, Contractor shall

procure and maintain the following minimum insurances with insurers authorized to do business in North Carolina and rated A-VII or better by A.M. Best.

A. WORKERS' COMPENSATION

Statutory limits covering all employees, including Employer's Liability with limits of:

$500,000 Each Accident
$500,000 Disease - Each Employee
$500,000 Disease - Policy Limit

B. COMMERCIAL GENERAL LIABILITY
Covering all operations involved in this Agreement.

$2,000,000 General Aggregate
$2,000,000 Products/Completed Operations Aggregate
$1,000,000 Each Occurrence
$1,000,000 Personal and Advertising Injury Limit
$5,000 Medical Expense Limit

C. COMMERCIAL AUTOMOBILE LIABILITY

$1,000,000 Combined Single Limit - Any Auto

Additional Insurance Requirements

A. Contractor's General Liability policy shall be endorsed, specifically or generally, to include the following as Additional Insured:

UNION COUNTY, ITS OFFICERS, AGENTS AND EMPLOYEES ARE INCLUDED AS ADDITIONAL INSURED WITH RESPECT TO THE GENERAL LIABILITY INSURANCE POLICY.

B. Before commencement of any work or event, Contractor shall provide a Certificate of Insurance in satisfactory form as evidence of the insurances required above.

C. Contractor shall have no right of recovery or subrogation against Union County (including its officers, agents and employees), it being the intention of the parties that the insurance policies so affected shall protect both parties and be

primary coverage for any and all losses covered by the above-described insurance.

D. Union County shall have no liability with respect to Contractor's personal property whether insured or not insured. Any deductible or self-insured retention is the sole responsibility of Contractor.

E. Notwithstanding the notification requirements of the Insurer, Contractor hereby agrees to notify Union County's Risk Manager, at 500 N. Main Street # 130, Monroe, NC 28112, within two (2) days of the cancellation or substantive change of any insurance policy set out herein. Union County, in its sole discretion, may deem failure to provide such notice as a breach of this Agreement.

F. The Certificate of Insurance should note in the Description of Operations the following:

Department:_____

Contract #: _____

G. Insurance procured by Contractor shall not reduce nor limit Contractor's contractual obligation to indemnify, save harmless and defend Union County for claims made or suits brought which result from or are in connection with the performance of this Agreement.

H. Certificate Holder shall be listed as follows:

Union County
Attention: Risk Manager
500 N. Main Street, Suite #130
Monroe, NC 28112

I. If Contractor is authorized to assign or subcontract any of its rights or duties hereunder and in fact does so, Contractor shall ensure that the assignee or subcontractor satisfies all requirements of this Agreement, including, but not limited to, maintenance of the required insurances coverage and provision of certificate(s) of insurance and additional insured endorsement(s), in proper form prior to commencement of services.

Indemnification

Contractor agrees to protect, defend, indemnify and hold Union County, its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every

kind in connection with or arising out of this agreement and/or the performance hereof that are due, in whole or in part, to the negligence of the Contractor, its officers, employees, subcontractors or agents. Contractor further agrees to investigate, handle, respond to, provide defense for, and defend the same at its sole expense and agrees to bear all other costs and expenses related thereto.

Equal Employment Opportunity

All Firms will be required to follow Federal Equal Employment Opportunity (EEO) policies. Union County will affirmatively assure that on any project constructed pursuant to this advertisement, equal employment opportunity will be offered to all persons without regard to race, color, creed, religion, national origin, sex, and marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age.

Minority Businesses (MBE) or Disadvantaged Businesses (DBE)

It is the policy of Union County that Minority Businesses (MBEs), Disadvantaged Business Enterprises (DBEs) and other small businesses shall have the opportunity to compete fairly in contracts financed in whole or in part with public funds. Consistent with this policy, Union County will not allow any person or business to be excluded from participation in, denied the benefits of, or otherwise be discriminated against in connection with the award and performance of any contract because of sex, race, religion, or national origin.

Licenses

The successful Contractor(s) shall have and maintain a valid and appropriate business license (if applicable), meet all local, state, and federal codes, and have current all required local, state, and federal licenses.

Drug-Free Workplace

During the performance of this Request, the Firm agrees to provide a drug-free workplace for his employees; post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the workplace and specify the actions that will be taken against employees for violations of such prohibition; and state in all solicitations or advertisements for employees placed by or on behalf of the firm that the Firm maintains a drug-free workplace.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor/firm in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the Request.

E-Verify

E-Verify is the federal program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program, used to verify the work authorization of newly hired employees pursuant to federal law. Contractor shall ensure that Contractor and any Subcontractor performing work under this contract: (i) uses E-Verify if required to do so; and (ii) otherwise complies with applicable law.

Iran Divestment Act Notice for Local Governments in North Carolina

Pursuant to G.S. 147-86.59, any person identified as engaging in investment activities in Iran, determined by appearing on the Final Divestment List created by the State Treasurer pursuant to G.S. 147-86.58, is ineligible to contract with the State of North Carolina or any political subdivision of the State. The Iran Divestment Act of 2015, G.S. 147-86.55 *et seq.** requires that each vendor, prior to contracting with the State certify:

1. That the vendor is not identified on the Final Divestment List of entities that the State Treasures has determined engages in investment activities in Iran;

2. That the vendor shall not utilize on any contract with the State agency any sub-contractors that is identified on the Final Divestment List; and

3. That the undersigned is authorized by the Vendor to make this certification.

UNION COUNTY RESERVES THE RIGHT TO REJECT ANY AND/OR ALL QUALIFICATIONS AND TO WAIVE ANY AND ALL TECHNICALITIES.

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APPENDIX B - PROPOSAL SUBMISSION FORM

RFP # 2020-004

Water/Wastewater Mowing and Landscaping Services

This Proposal is submitted by:

Provider Name: _____

Representative (printed): _____

Representative (**signed**): _____

Address: _____

_____

City/State/Zip: _____

E-Mail Address: _____

Telephone: _____
(Area Code) Telephone Number

Facsimile: _____
(Area Code) Fax Number

It is understood by the Proposer that Union County reserves the right to reject any and all Proposals, to make awards according to the best interest of the County, to waive formalities, technicalities, to recover and rebid this RFP. Proposal is valid for one hundred and eighty (180) calendar days from the Proposal due date.

_____ _____
Proposer Date

_____ _____
Authorized Signature Please type or print name

Appendix C- Iran Divestment Certificate

RFP # 2020-004

Water/Wastewater Mowing and Landscaping Services

RFP Number (if applicable): _____

Name of Vendor or Bidder: _____

_____

IRAN DIVESTMENT ACT CERTIFICATION REQUIRED BY N.C.G.S. 143C-6A-5(a)

As of the date listed below, the vendor or bidder listed above is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4.

The undersigned hereby certifies that he or she is authorized by the vendor or bidder listed above to make the foregoing statement.

_____

Signature Date

_____

Printed Name Title

Notes to persons signing this form:

N.C.G.S. 143C-6A-5(a) requires this certification for bids or contracts with the State of North Carolina, a North Carolina local government, or any other political subdivision of the State of North Carolina. The certification is required at the following times:

- When a bid is submitted
- When a contract is entered into (if the certification was not already made when the vendor made its bid)
- When a contract is renewed or assigned

N.C.G.S. 143C-6A-5(b) requires that contractors with the State, a North Carolina local government, or any other political subdivision of the State of North Carolina must not utilize any subcontractor found on the State Treasurer's Final Divestment List.

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address www.nctreasurer.com/Iran and will be updated every 180 days.

AppendixA PriceSheet
RFP 2020-004
Water/Wastewater Mowing and Landscaping Services

WRFs	Overhead photo maps of all locatons are shown in Appendix D	Annual cost per location
12 Mile Creek WRF	8299 Kensington Drive, Waxhaw NC 28173	
Crooked Creek WRF	4015 Sardis Church Road, Indian Trail NC 28079	
Grassy Branch WRF	1629 Old Fish Road, Monroe NC 28110	
Tallwood WRF	4988 Brief Road West, Indian Trail NC 28079	
Olde Sycamore WRF	10922 Persimmon Creek Drive, Mint Hill NC 28227	
Lift Stations		
Atherton	Across the street from 616 Winter Wood Dr, Matthews	
Crane Valley	Near the intersection of New Town Rd. and Crane Rd.	
Falls of Weddington	At the intersection of Eden Hollow lane and Rainbow Falls. Weddington	
Helmsville	Behind 2839 Grey Fox Rd, Monroe	
Brookhaven	3120 Delamere Ln., Matthews	
Dryaton Hall	8403 Cheverney Ln., Waxhaw	
Forrest Park	Across from 610 Meadowbrook Dr., Stallings	
Highclere	149 Highclere Dr., Waxhaw	
Hunley Creek Chem Feed	Across the street from 6924 Stevens Mill Rd, Matthews	
Jackson Ridge	27289 Waxhaw Pkwy, Waxhaw	
Millbridge	Behind 3305 Bridgewick Rd, Waxhaw	
Hunley Creek Station	6600 Stoney Ridge Rd, Matthews, NC	
Loxdale	Behind 2711 Fallingleaf Dr, Unionville	
Millbridge 2	Millbridge Parkway, Waxhaw	
Mineral Springs	6118 Waxhaw Hwy, Mineral Springs NC	
Porter Ridge	Across from 2802 Ridge Rd, Indian Trail	
Scotch Meadows	Highlands at Weddington Subdivision, Weddington	
Poplin Road	Beside 7001 Sedgewick Rd., Indian Trail	
Roan Branch	912 Sharon Dr., Marvin NC	
Southbrook	212 Leafmore Dr., Waxhaw	
Station 1	3826 Monroe Ansonville Rd. Monroe	

Appendix A Price Sheet
RFP 2020-004
Water/Wastewater Mowing and
Landscaping Services

Station 2 4720 Monroe Ansonville Rd. Wingate	
Station 3 1409 Hwy 205, Marshville	
Stevens Mill 1 998 Millwright Ln.	
Stevens Mill 2 1222 Millwright Ln.	
Stonebridge Across from 2301 South Rocky River Rd, Monroe	
Sun Valley In the Sunvalley Shopping Center, Indian Trail	
Weddington Preserves 105 Westlake Dr, Waxhaw	
Woodlands Grand Oak Dr, Waxhaw	
WATER BPS/TANKS	
New Stallings BPS/Tank 235 Carls Rd.	
Simms Rd Tanks 7915 Simms Rd.	
Hwy 75 BPS 4917 Waxhaw Hwy.	
Stalling Tank 1549 Stallings Rd.	
Marshville Tank 5912 E. Hwy 74	
74 BPS 910 Hwy 74 East	
Indian Trail Tank 1025 Waxhaw Indain Trail Rd.	
Olive Branch BPS 4411 Olive Branch Rd.	
Providence Rd BPS 1820 Providence Rd.	
Austin Rd Tank 4721 Austin Rd.	
Waxhaw Marvin BPS 4220 Waxhaw Marvin Rd.	
Northwest Tank 2318 Hwy 218 West	
Watkins Rd BPS 3418 Watkins Rd.	
Weddington Tank 5035 Hemby Rd.	
Wells N. Jackson St, Waxhaw	
Total Annual Cost:	

Note: In the event there is an disparity between the per property annual cost and the extended total cost the per property annual costs shall prevail.

Appendix A Price Sheet
RFP 2020-004
Water/Wastewater Mowing and
Landscaping Services

Other Fees/Charges/Services (Explain)	Cost

This Proposal is submitted by:

Provider Name: _____

Representative (printed): _____

Representative (**signed**): _____

Address: _____

_____

City/State _____

E-Mail Address: _____

Telephone: _____

(Area Code) Telephone Number

Facsimile: _____

(Area Code) Fax Number

_____ _____

Proposer Date

_____ _____

Authorized Signature Please type or print name

APPENDIX B - PROPOSAL SUBMISSION FORM

RFP # 2019-069

Water/Wastewater Mowing and Landscaping

Services

This Proposal is submitted by:

Provider Name: _____

Representative (printed): _____

Representative (**signed**): _____

Address: _____

_____

City/State/Zip: _____

E-Mail Address: _____

Telephone: _____
(Area Code) Telephone Number

Facsimile: _____
(Area Code) Fax Number

It is understood by the Proposer that Union County reserves the right to reject any and all Proposals, to make awards according to the best interest of the County, to waive formalities, technicalities, to recover and rebid this RFP. Proposal is valid for one hundred and eighty (180) calendar days from the Proposal due date.

_____ _____
Proposer Date

_____ _____
Authorized Signature Please type or print name

Appendix C-Iran Divestment Certificate

RFP # 2019-069
Water/Wastewater Mowing and Landscaping Services

RFP Number (if applicable): _____

Name of Vendor or Bidder: _____

_____

IRAN DIVESTMENT ACT CERTIFICATION REQUIRED BY N.C.G.S. 143C-6A-5(a)

As of the date listed below, the vendor or bidder listed above is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4.

The undersigned hereby certifies that he or she is authorized by the vendor or bidder listed above to make the foregoing statement.

_____

Signature Date

_____

Printed Name Title

Notes to persons signing this form:

N.C.G.S. 143C-6A-5(a) requires this certification for bids or contracts with the State of North Carolina, a North Carolina local government, or any other political subdivision of the State of North Carolina. The certification is required at the following times:

- When a bid is submitted
- When a contract is entered into (if the certification was not already made when the vendor made its bid)
- When a contract is renewed or assigned

N.C.G.S. 143C-6A-5(b) requires that contractors with the State, a North Carolina local government, or any other political subdivision of the State of North Carolina must not utilize any subcontractor found on the State Treasurer's Final Divestment List.

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address www.nctreasurer.com/Iran and will be updated every 180 days.

Appendix D

Site Maps for RFP # 2020-004 Water/ Wastewater Mowing and Landscaping Services

WRF Site Maps

12 Mile WRF Mowing

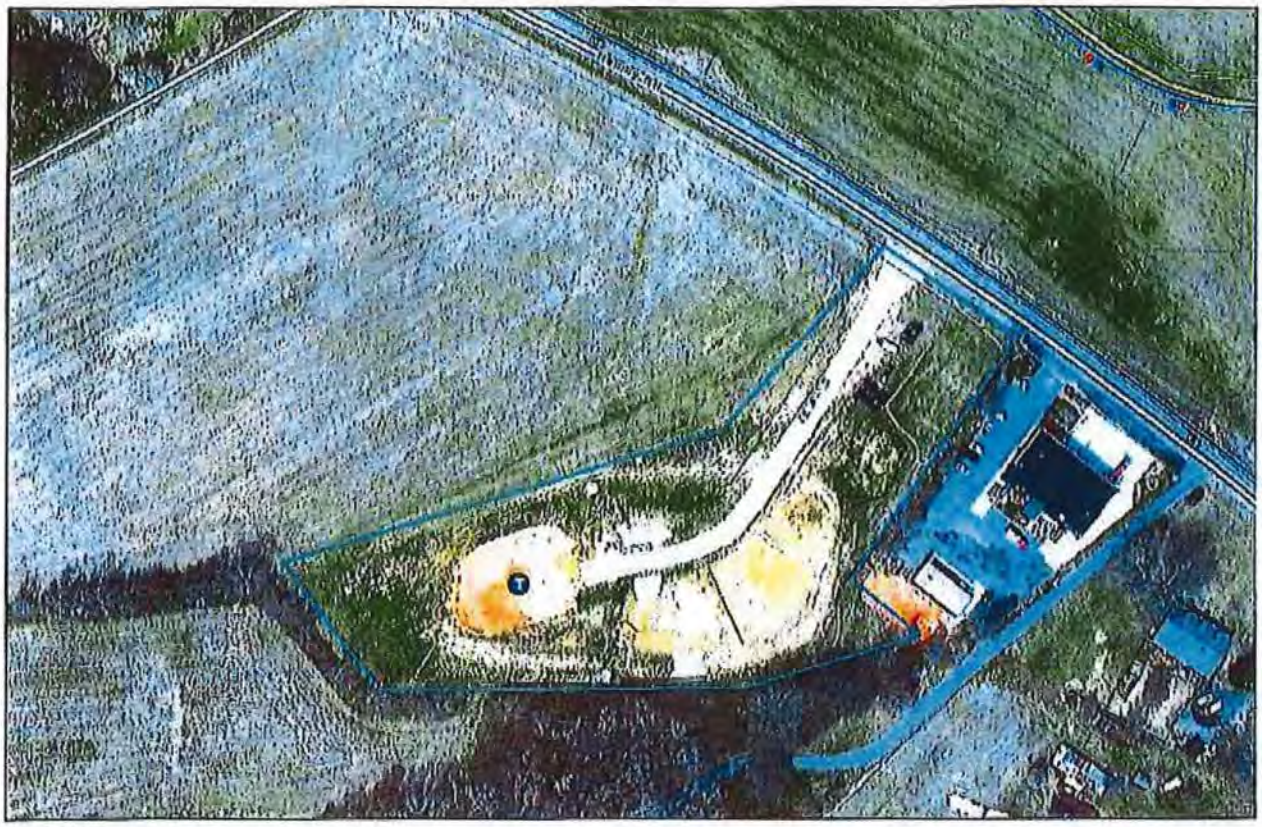
Crooked Creek Mowing

Olde Sycamore Mowing

Grassy Branch

Tallwood Mowing

Weddington Tank

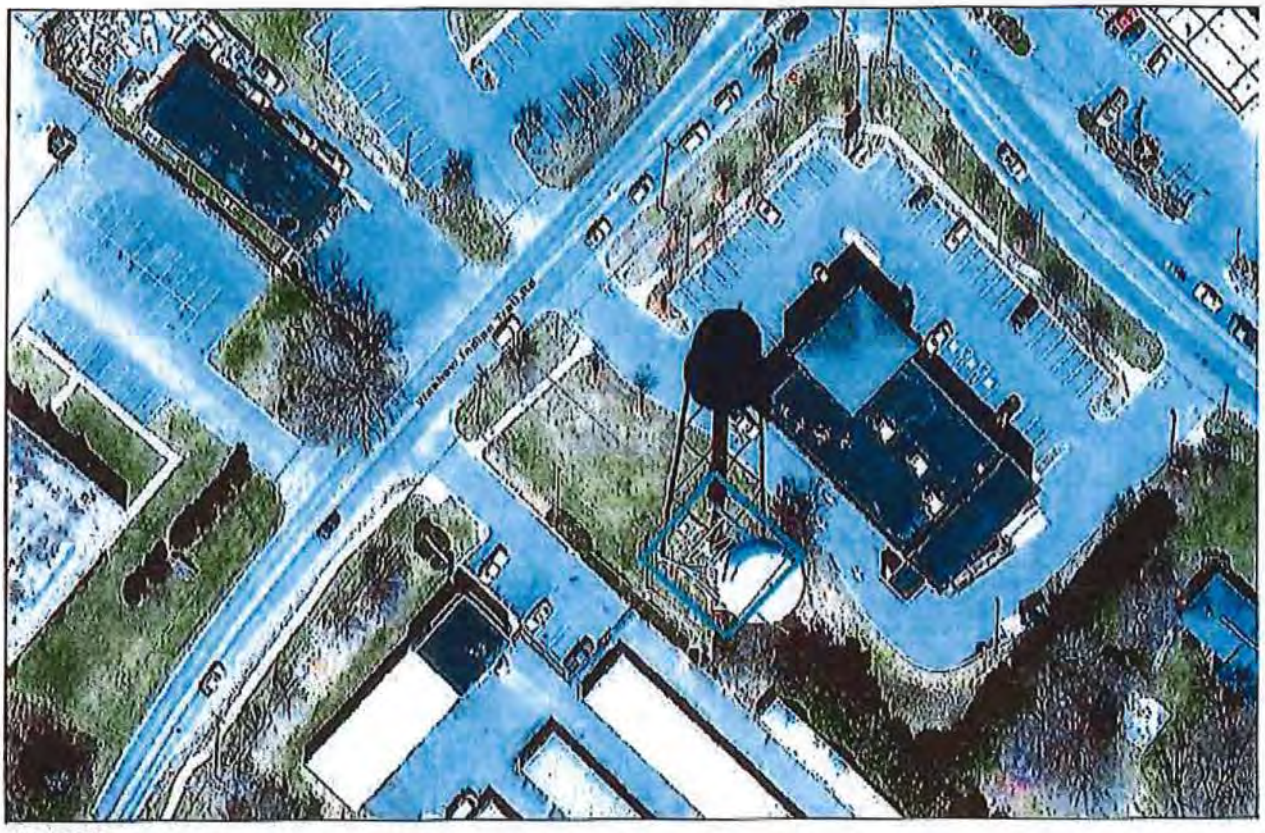


June 14, 2019

- Water Meter Box
- Water Tanks
- Water Main Line
- Cleanout
- WRF
- Pump Stations
- Force Main
- Gravity Main
- Parcels

0 0.015
0 0.0225

Indian Trail Tank



June 14, 2019

- Cleanout
- WRF
- Pump Stations
- Force Main
- GravityMain
- Parcels

0 0.0075
0 0.01

Waxhaw Marvin BPS

June 14, 2019

- Water Meter Box
- Water Tanks
- Water Main Line
- Cleanout
- WRF
- Pump Stations
- Force Main
- Gravity Main
- Parcels

0 0.0075
0 0.01

Providence Rd BPS

June 14, 2019

- Water Meter Box
- Water Tanks
- Water Main Line
- Cleanout
- WRF
- Pump Stations
- Force Main
- Gravity Main
- Parcels

0 0.03
0 0.0475

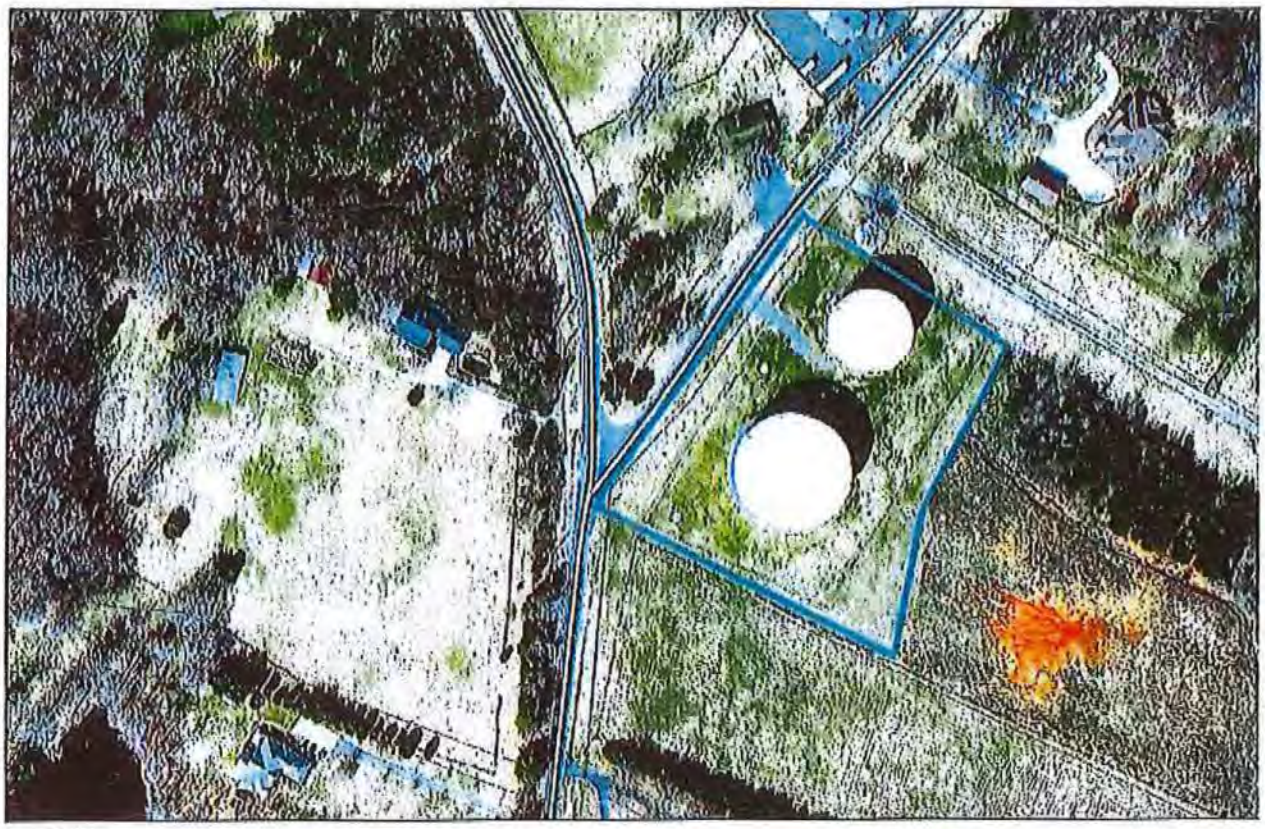
Wells

June 14, 2019

- Water Meter Box
- Water Tanks
- Water Main Line
- Cleanout
- WRF
- Pump Stations
- Force Main
- Gravity Main
- Parcels

0 0.015
0 0.0225

Simms Rd Tanks

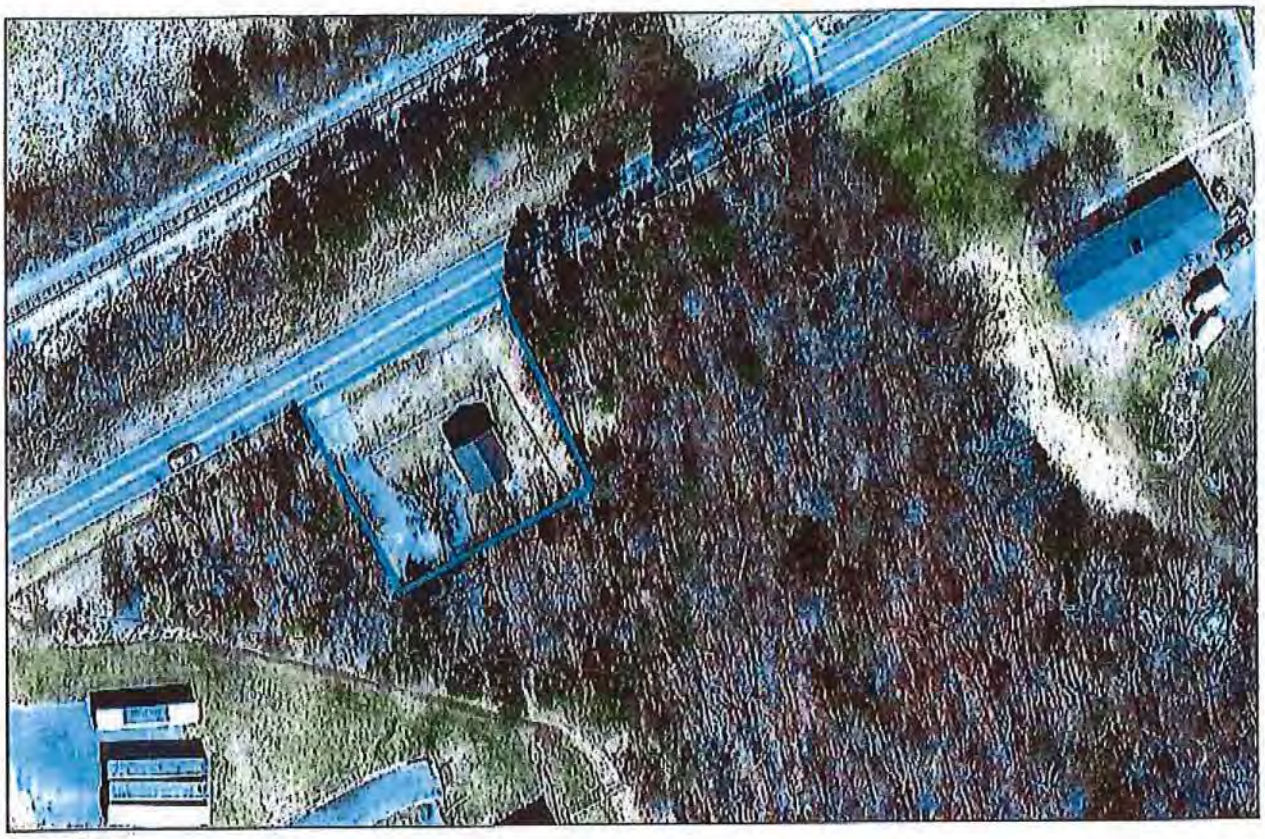


June 14, 2019

- Cleanout
- WRF
- Pump Stations
- Force Main
- Gravity Main
- Parcels

0 0.015
0 0.0225

75 BPS



June 14, 2019

- Cleanout
- WRF
- Pump Stations
- Force Main
- Gravity Main
- Parcels

0 0.0075
0 0.01

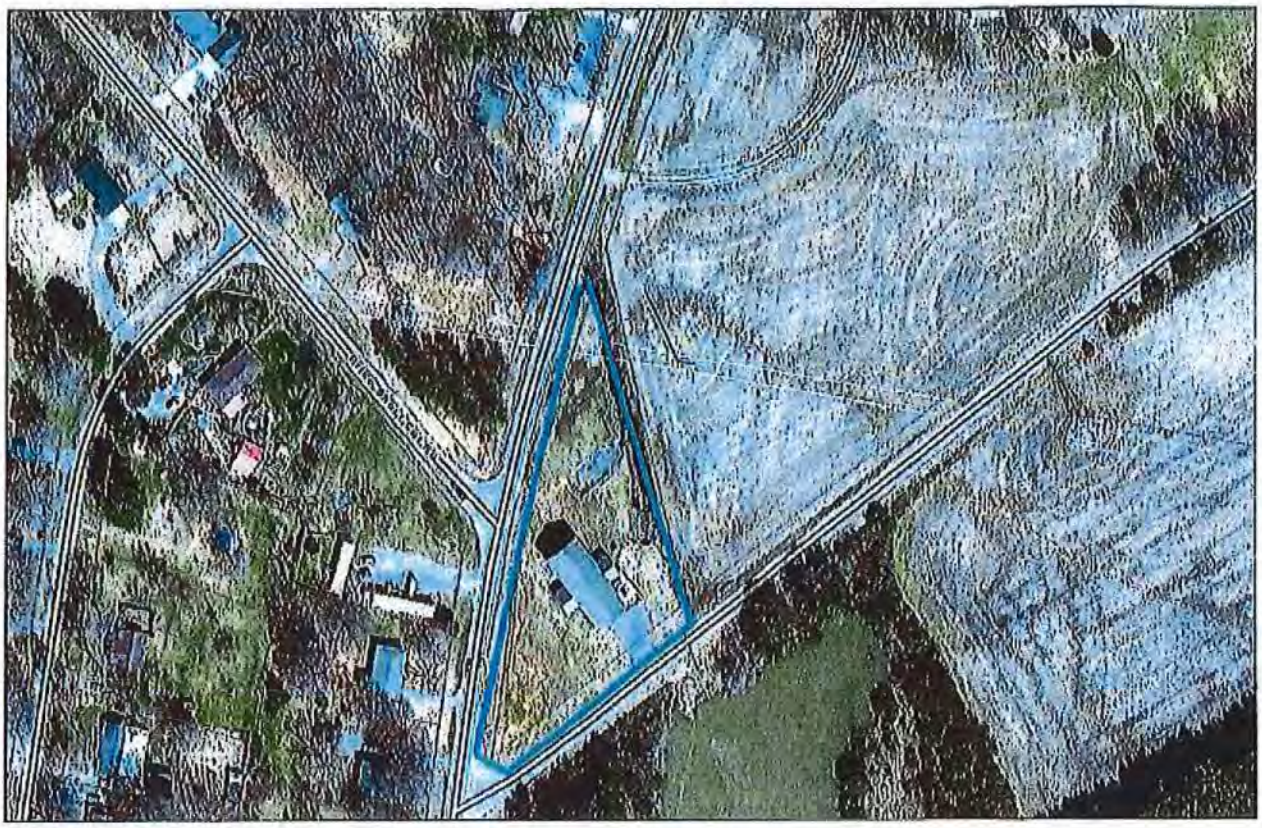
Austin Rd Tank

June 14, 2019

- Cleanout
- WRF
- Pump Stations
- Force Main
- Gravity Main
- Parcels

0 0.0075
0 0.01

Watkins Rd BPS



June 14, 2019

- Cleanout
- WRF
- Pump Stations
- Force Main
- Gravity Main
- Parcels

0 0.015
0 0.0225

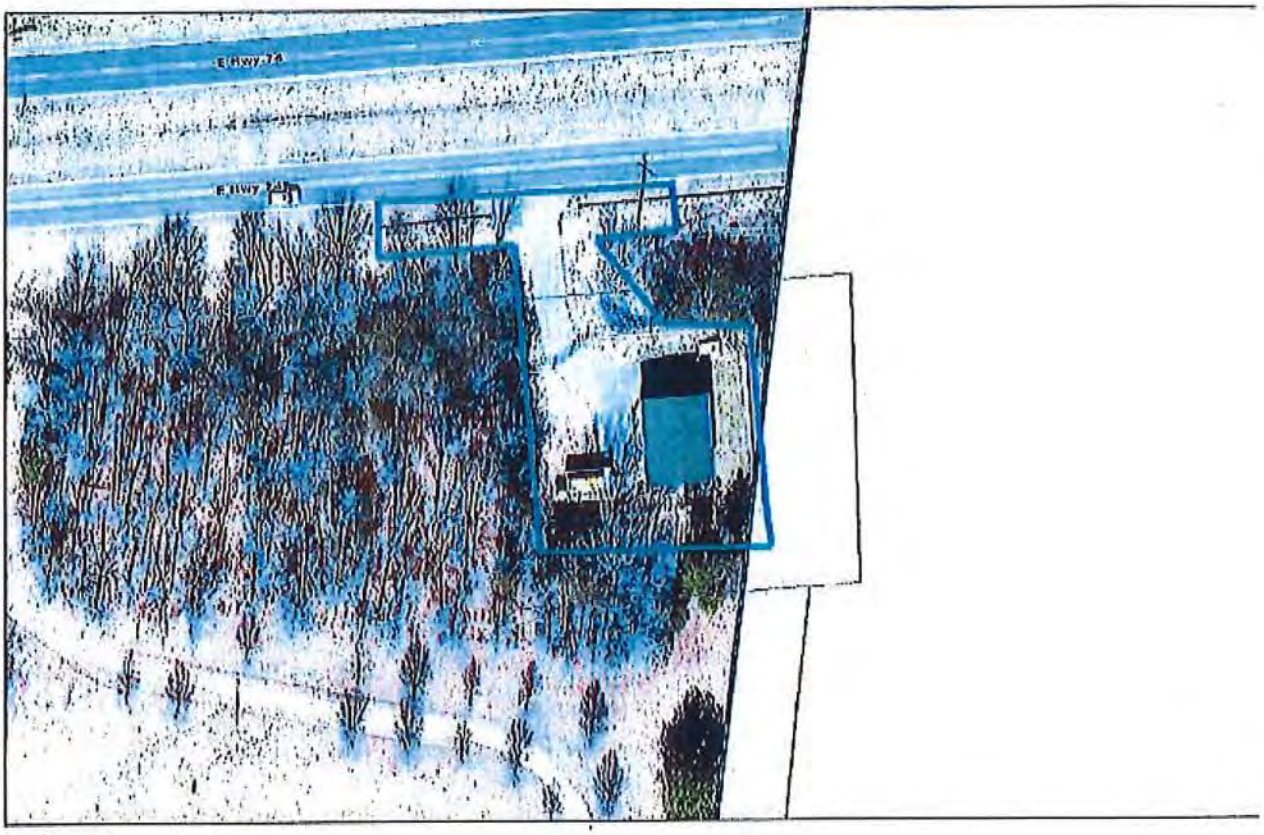
Marshville Tank

June 14, 2019

- Cleanout
- WRF
- Pump Stations
- Force Main
- Gravity Main
- Parcels

0 0.015
0 0.0225

74 BPS



June 14, 2019

- Cleanout
- WRF
- Pump Stations
- Force Main
- Gravity Main
- Parcels

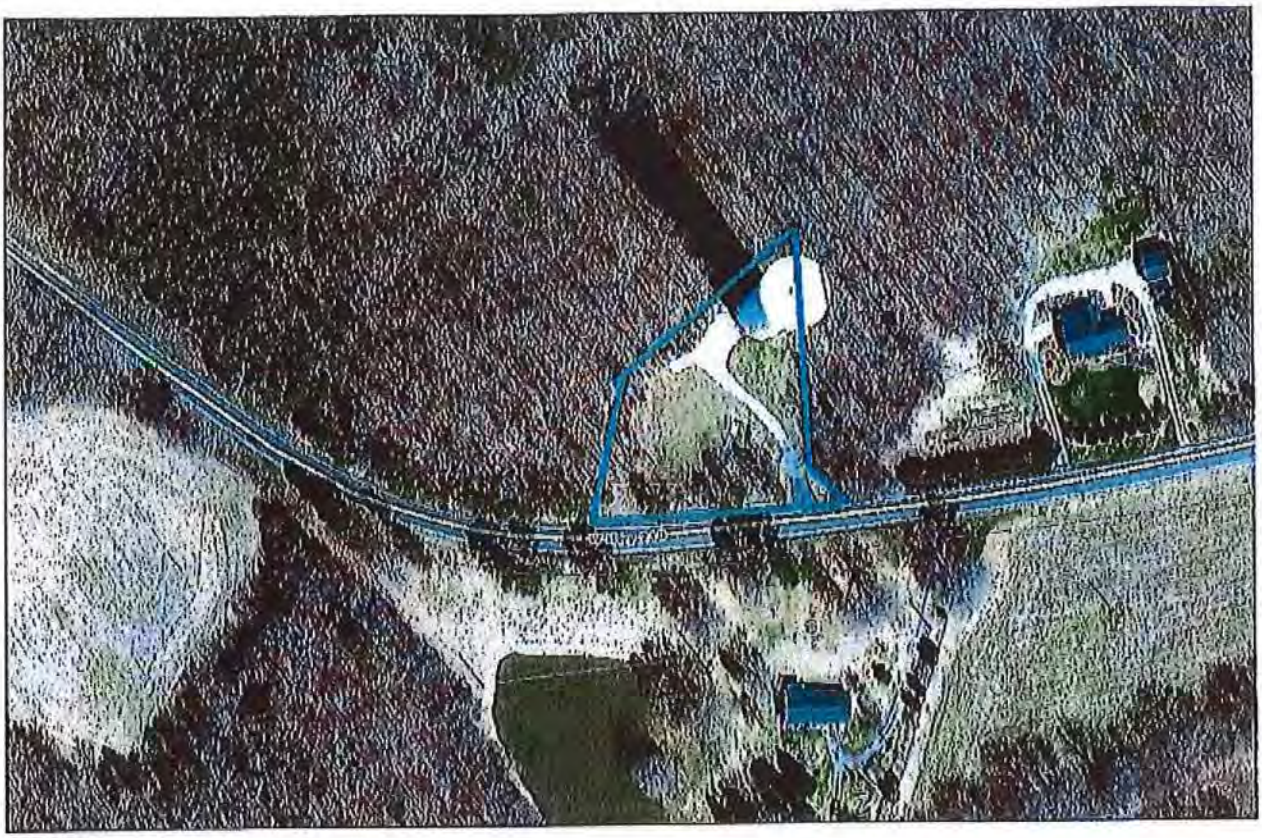
0 0.0075
0 0.01

Olive Branch BPS

June 14, 2019
- Cleanout
- VRF
- Pump Stations
- Force Main
- Gravity Main
- Parcels

0 0.0075
0 0.01

Northwest Tank



June 14, 2019

- Cleanout
- WRF
- Pump Stations
- Force Main
- Gravity Main
- Parcels

0 0.015
0 0.0225

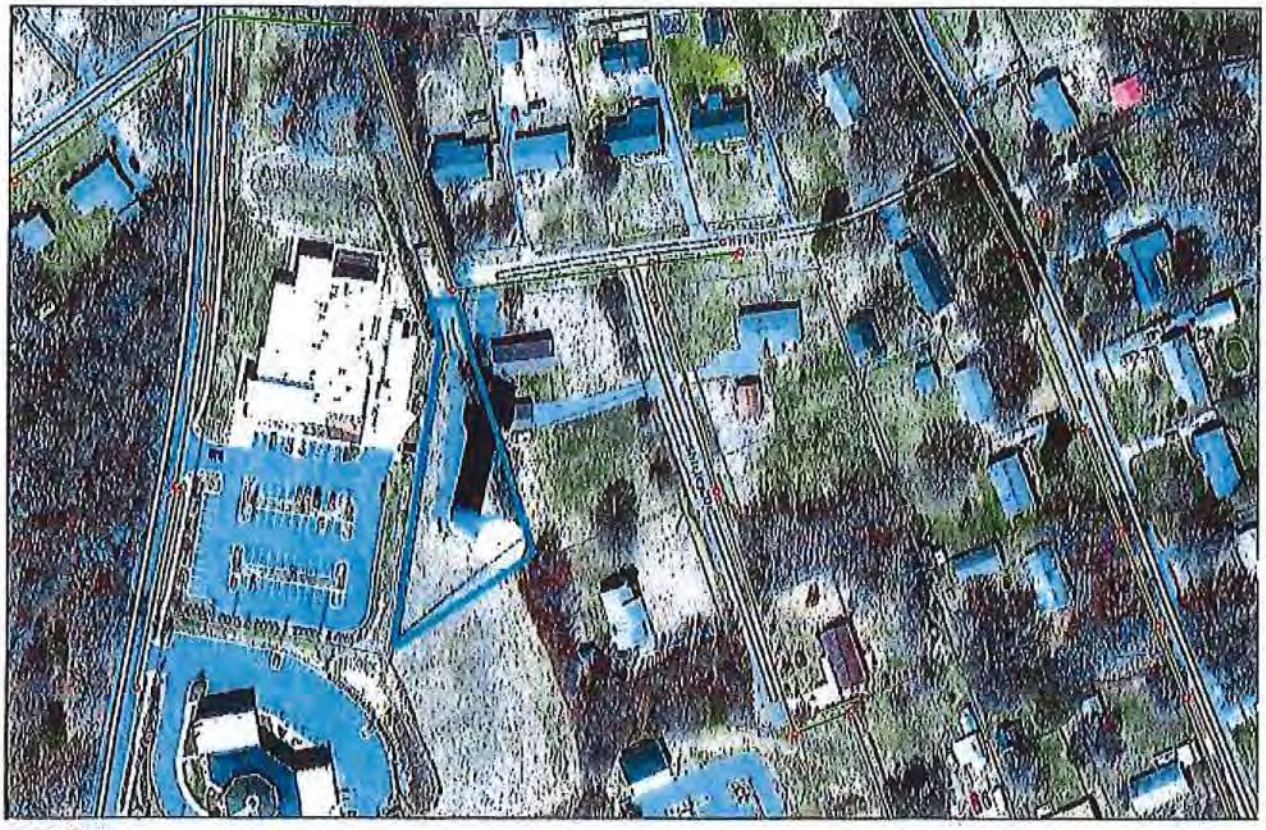
Stalling Tank

June 14, 2019

- Cleanout
- VRF
- Pump Stations
- Force Main
- Gravity Main
- Parcels

0 0.015
0 0.0225

NewStalling BPS/Tank



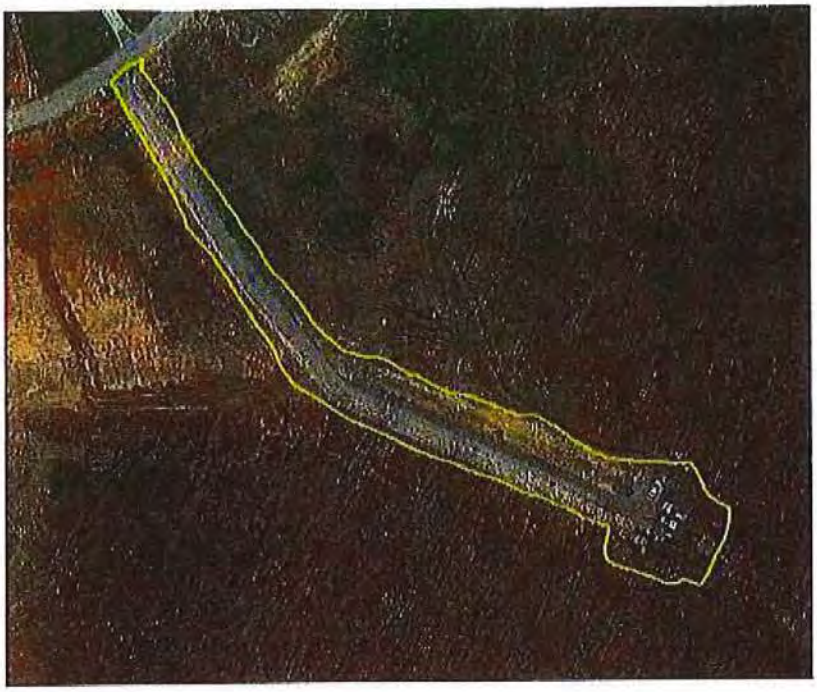
June 14, 2019

- Cleanout
- WTP
- Pump Stations
- Force Main
- Gravity Main
- Parcels

0 0.015
0 0.0225

Lift Stations

Atherton



Brookhaven

Lift Stations

Crane Valley

Dryaton Hall

Lift Stations

Falls of Weddington

Forest Park

Lift Stations

Helmsville

Highclere

Lift Stations

Hunley Creek Chem Feed

Hunley Creek Station

Lift Stations

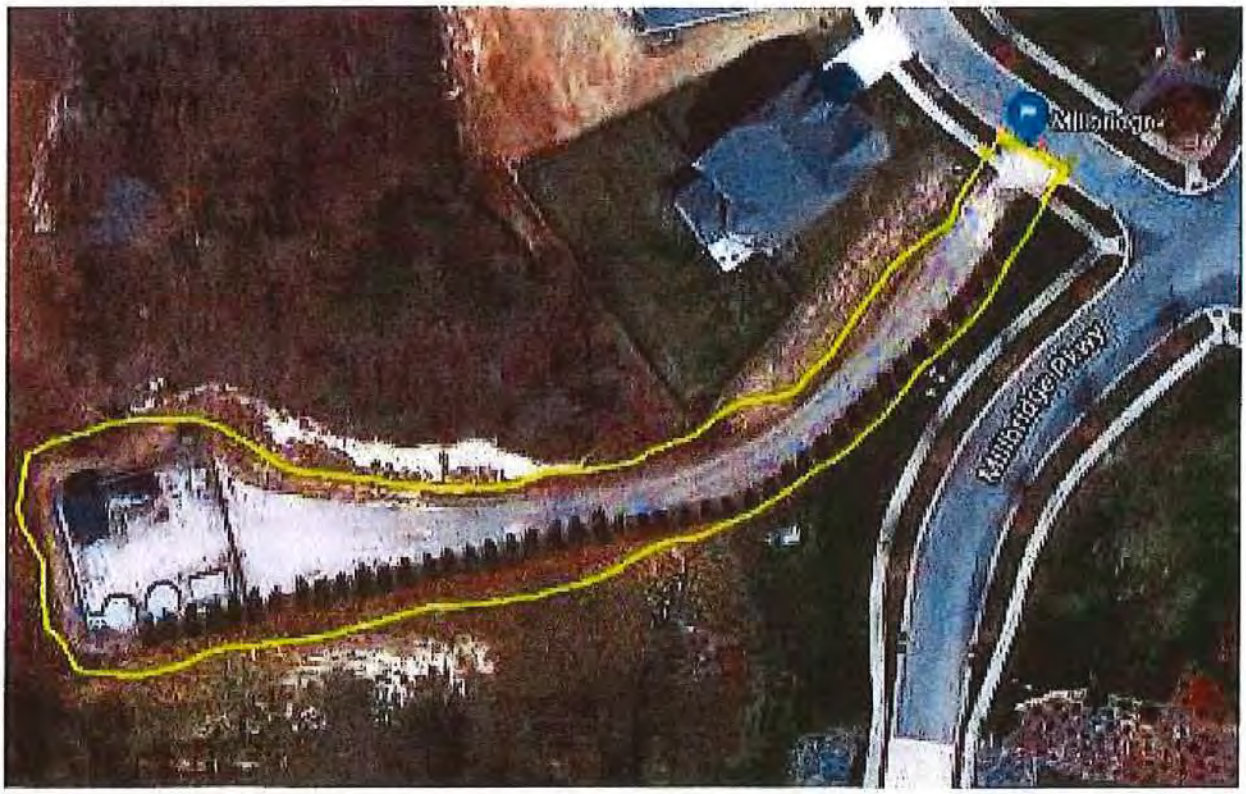
Jackson Ridge

Loxdale

Lift Stations

Millbridge 2

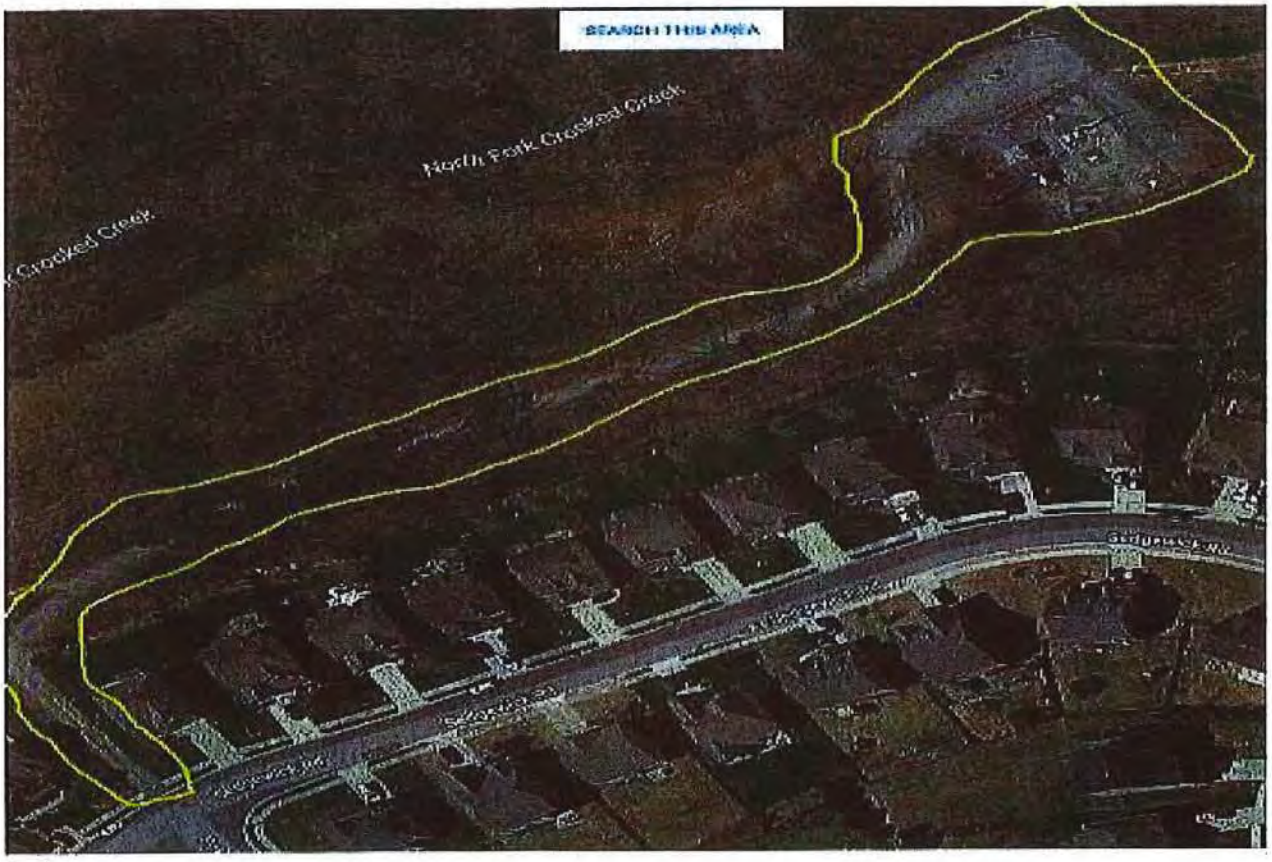
Millbridge



Lift Stations

Mineral Springs

Poplin Road



Lift Stations

Porter Ridge

Roan Branch

Lift Stations

Scotch Meadows

Southbrook

Lift Stations

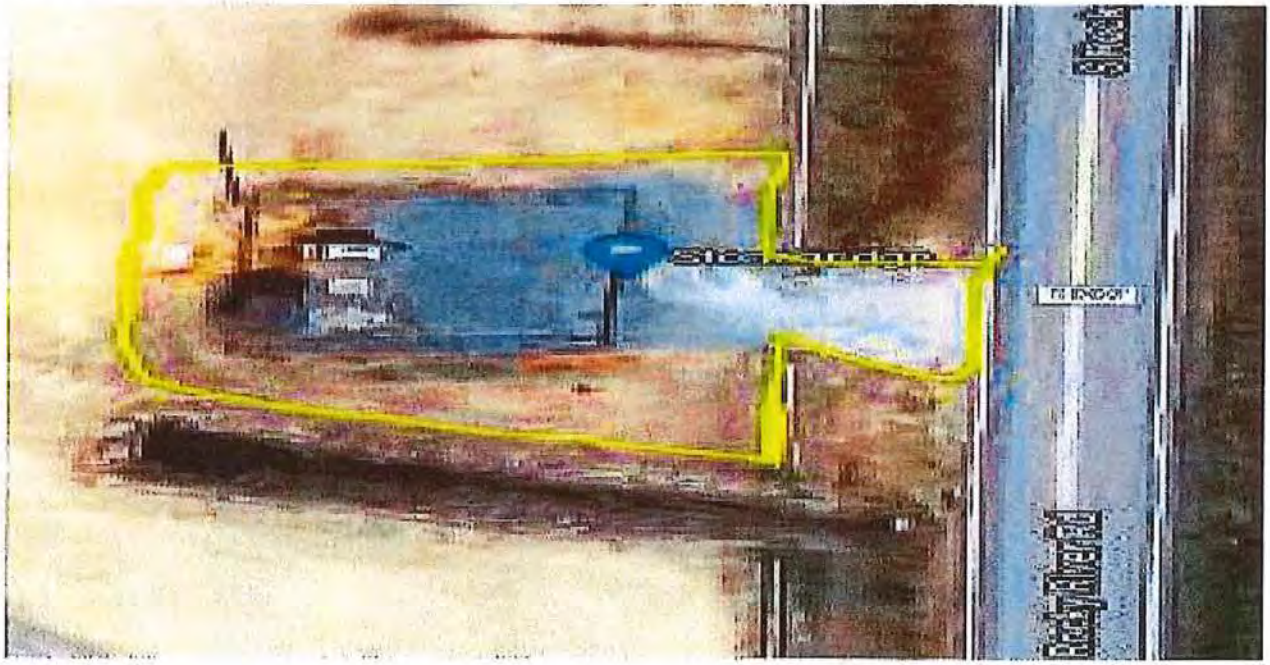
Station 1

Station 2

Lift Station

Station 3

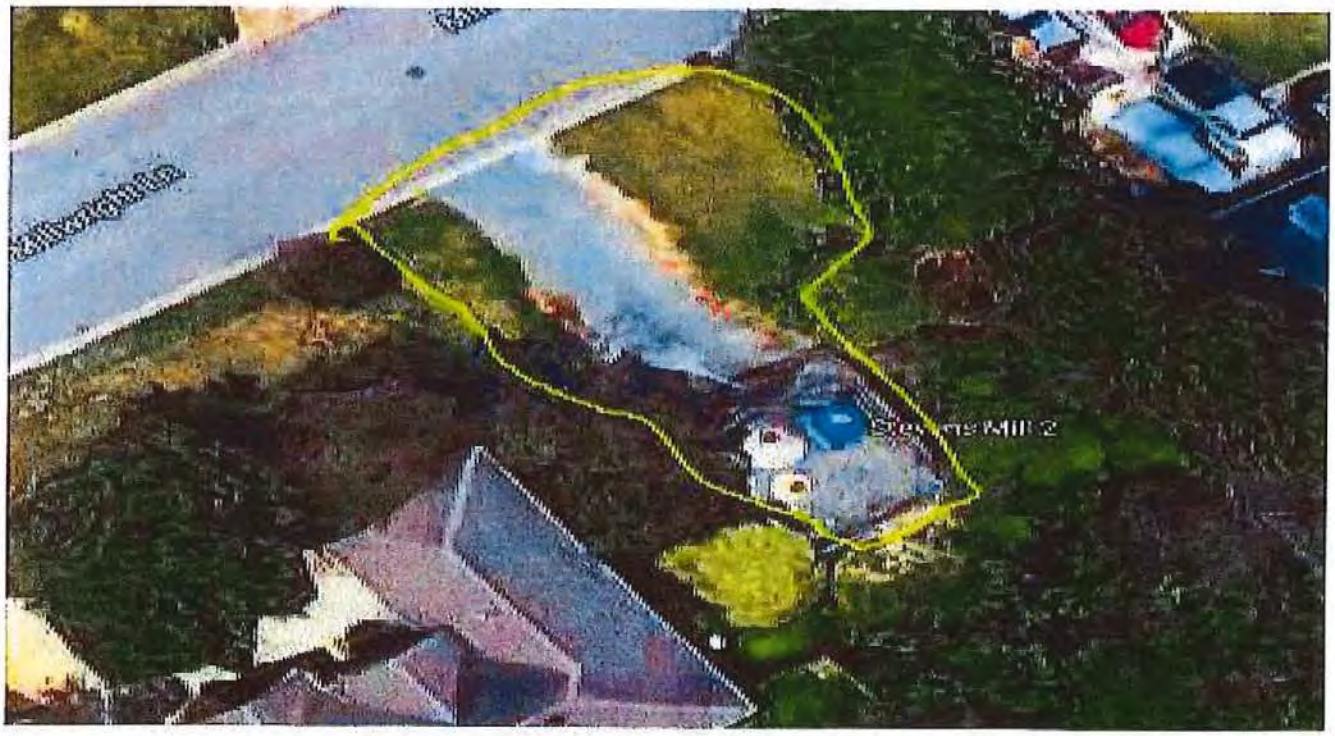
Stonbridge



Lift Stations

Stevens Mill 1

Stevens Mill 2



Lift Stations

Sun Valley

Weddington Preserves

Lift Stations

Woodlands