



# flying mango

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Des Moines, IA 50312

## Request for Catering Proposal

Date of Event: \_\_\_\_\_

Number of Guests: \_\_\_\_\_

Your proposal is based on this number. If your number increases or decreases, your quoted price per guest may also change.

About the Event Location:

Place: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Time the Guests are Expected: \_\_\_\_\_

Time the Meal is to be Served: \_\_\_\_\_

Reason for Event: \_\_\_\_\_

☐ Business Function

☐ Personal Function

Budget: \_\_\_\_\_

How were you introduced to Flying Mango? \_\_\_\_\_

Client: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Please be advised that payment is due the day of the event.

Street: \_\_\_\_\_

City: \_\_\_\_\_

State & Zip: \_\_\_\_\_

Contact Information: \_\_\_\_\_

Name: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Menu is to be served in this style:

☐ Buffet Service

☐ Sit Down Dinner

☐ Drop Off

Menu is to be served on:

☐ Disposables

☐ Host's China

☐ Flying Mango China

Our high quality disposables are included in the price.  
Use of any china will increase the price per guest.

Function will take place:

☐ Indoors

☐ Outdoors

☐ Both

Is there a kitchen available for caterer to work from?

☐ Yes

☐ No

If outdoors, tent for guests will be provided by:

☐ No tent needed

☐ Host

☐ Flying Mango

Tables & chairs for guests will be provided by:

☐ Host

☐ Flying Mango

If desired, tablecloths & linen napkins will be provided by:

☐ Host

☐ Flying Mango

Preferred Color: \_\_\_\_\_

Tables for buffet service will be provided by:

☐ Host

☐ Flying Mango

Appetizers:

Entrees:

Salsas, Sauces, Condiments:

Side Dishes, Salads, Soups:

Desserts:

Do you have a wedding cake or some other special dessert that you will be providing?

- ☐ No  
☐ Yes

Who would you like to serve this dessert?

- ☐ Host  
☐ Flying Mango

Who will provide plates and dessert forks ?

- ☐ Host  
☐ Flying Mango

Beverages:

- |  |  |
|--|--|
| <input type="checkbox"/> Sodas         | <input type="checkbox"/> Wine or Champagne |
| <input type="checkbox"/> Bottled Water | <input type="checkbox"/> Beer              |
| <input type="checkbox"/> Coffee        | <input type="checkbox"/> Liquor            |
| <input type="checkbox"/> Lemonade      | <input type="checkbox"/> Mixers            |
| <input type="checkbox"/> Iced Tea      | <input type="checkbox"/> Bartender Service |

Selected beverages provided by:

- ☐ Host  
☐ Flying Mango

Glassware provided by:

- ☐ Host  
☐ Flying Mango

Glassware should be:

- ☐ Disposable  
☐ Glass

Event Planner:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Location Contact:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Florist:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Photographer:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Music:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Wedding Cake:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

If there is anything else Flying Mango should know about, please tell us here: