## **Yearly Financial Report**

### **Title Page**

* **Title**: Yearly Financial Report for [Company/Organization Name]
* **Prepared By**: [Name of Preparer]
* **Period**: [Start Date] - [End Date]
* **Submission Date**: [Date of Report Submission]

### **1. Executive Summary**

* Key financial highlights.
* Revenue, expenses, and profit summary for the year.
* Performance trends and key issues.

### **2. Objectives and Scope**

* Purpose of the report.
* Scope (which departments, subsidiaries, or regions are covered).

### **3. Income Statement (Profit & Loss Statement)**

* **Revenue**: $X
* **Cost of Goods Sold (COGS)**: $X
* **Gross Profit**: $X
* **Operating Expenses**: $X (Salaries, Rent, Marketing, etc.)
* **Net Profit Before Tax**: $X
* **Taxes**: $X
* **Net Profit After Tax**: $X

### **4. Balance Sheet**

* **Assets**
  + Current Assets: $X
  + Non-Current Assets: $X
* **Liabilities**
  + Current Liabilities: $X
  + Long-Term Liabilities: $X
* **Equity**: $X

### **5. Cash Flow Statement**

* **Cash Flow from Operating Activities**: $X
* **Cash Flow from Investing Activities**: $X
* **Cash Flow from Financing Activities**: $X
* **Net Cash Flow**: $X

### **6. Statement of Changes in Equity**

* **Opening Balance of Equity**: $X
* **Additions (Net Profit, Issuance of Shares, etc.)**: $X
* **Subtractions (Dividends, Share Buybacks, etc.)**: $X
* **Closing Balance of Equity**: $X

### **7. Key Financial Ratios**

* Profitability Ratios (Net Profit Margin, ROE, ROA)
* Liquidity Ratios (Current Ratio, Quick Ratio)
* Leverage Ratios (Debt-to-Equity, Interest Coverage)
* Efficiency Ratios (Asset Turnover, Inventory Turnover)

### **8. Analysis and Recommendations**

* Analysis of key financial changes and reasons.
* Recommendations for improvement.

### **9. Appendices**

* Copies of supporting financial statements, notes, and other documents.