

People's Plan Campaign for Gram Panchayat Development Plan (GPDP)

Sabki Yojana Sabka Vikas

2nd October to 31st December 2018



MINISTRY OF PANCHAYATI RAJ &
MINISTRY OF RURAL DEVELOPMENT
GOVERNMENT OF INDIA

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1. Introduction

Gram Panchayats have been mandated for the preparation of Gram Panchayat Development Plan (GPDP) for economic development and social justice. The GPDP planning process has to be comprehensive and based on participatory process which involves full convergence with Schemes of all related Central Ministries / Line Departments related to 29 subjects listed in the Eleventh Schedule of the Constitution. Panchayats have a significant role to play in the effective and efficient implementation of flagship schemes on subjects of National Importance for transformation of rural India. The People's Plan Campaign will be rolled out as 'Sabki Yojana Sabka Vikas' from 2nd October to 31st December, 2018. During the campaign, structured Gram Sabha meetings will be held for preparing Gram Panchayat Development Plan (GPDP) for the next financial year i.e. 2019-20. A snapshot on People's Plan Campaign is given at Annexure – I. All States have been informed about the campaign (Annexure – II) and their cooperation have been solicited.

People's Plan Campaign: Activities & Action items

- Appointment of Nodal Officers for the campaign, baseline survey of Gram Panchayats (Mission Antyodaya) and Registration on web portal (www.gpdp.nic.in)
- Appointment of facilitator for every Gram Panchayat/Rural Local body
- Training of Facilitators
- Finalization of Gram Sabha wise calendar for holding of Gram Sabhas
- Appointing frontline workers of all departments related to 29 subjects to be deputed for structured presentation in Gram Sabha meetings on the designated days
- Organizing special Gram Sabhas for GPDP
- Display of Public Information Board in every Gram Panchayat and uploading of geo-tagged photographs of it on the web portal
- Uploading of Geo-tagged photograph(s) of Gram Sabha meetings in progress
- Preparation of GPDP
- Publishing of approved plan on PlanPlus application

The GPDP campaign will be an intensive and structured exercise for planning at Gram Sabha level through convergence between Panchayati Raj Institutions (PRIs) and concerned Line Departments of the State. The schedule/activity calendar for the campaign is given at Annexure – III. As part of this Campaign, it is also proposed to complete the exercise of Mission Antyodaya (MA) data collection in respect of all Gram

Panchayats. This data is currently available for about 44,111 GPs and is required to be collected for the balance number of GPs out of total about 2.49 lakh GPs.

The guidelines for the main activities that are to be taken up during the People's Plan Campaign are described in the succeeding section

2. Campaign portal and Project Monitoring Unit (PMU): Monitoring and facilitating real time information sharing is a necessary pre-requisite for the successful implementation of such a large campaign. Accordingly, MoPR has operationalized a portal (www.gpdp.nic.in), through which the progress of the campaign will be monitored. In order to have an assessment on various activities before, during and after the campaign, the States need to provide information in various reporting formats on the portal. Principal Secretaries of Panchayati Raj & Rural Development Departments of all the States are requested to immediately appoint Nodal Officers (NO) for the campaign. Username and password for the portal will be generated in a cascading mode. While for State Nodal Officers username and password will be generated at the central level, for District, Block and facilitator level these will be generated at their next upper level by the State Nodal Officers. Similarly, username and password to state level nodal officers of line Departments will be provided. These State level Nodal Officers of line departments will be responsible for appointing and uploading the names of frontline workers to be deputed for Gram Sabha (GS) meetings on the designated days. A PMU will be established at MoPR to operationalize the portal and to resolve technical queries.
3. Facilitator for each Gram Panchayat: A facilitator for each Gram Panchayat/Gram Sabha will be appointed by the State. State may consider Community Resource Persons (CRPs), trained Social Auditors or other appropriate persons including officials for nomination as facilitators. The facilitators appointed for each Gram Sabha will be required to undertake following activities on priority basis:
 - a. Carry out a survey under Mission Antyodaya (MA) (Annexure – IV) using MA format for scoring under various criteria and have the same validated in the GS.
 - b. Facilitate the special GS for GPDP on the designated day.

Role of Facilitators

- Carry out the survey under Mission Antyodaya (MA) using MA mobile app.
- Coordinate with frontline staff of participating ministries/ departments
- Facilitate the special Gram Sabha for GPDP on the designated day
- Ensure community mobilization including vulnerable sections like SC/ST/Women/ Disabled during the Gram Sabha
- Submit a report regarding conduct of the Gram Sabha on the portal
- Supporting preparation of GPDP
- Upload GPDP on PlanPlus

- c. To ensure community mobilization including vulnerable sections like SC/ST/Women during the Gram Sabha. The Village Organisations/SHGs may be supported to present before the Gram Sabha, a poverty reduction plan which may after deliberation may be incorporated in the GPDP planning process.
 - d. Submit a report regarding the conduct of the GS on the portal. A template of report is at Annexure – V.
 - e. Coordinating with frontline staff of participating ministries/departments.
4. Calendar of Gram Sabha meetings: Gram Sabha wise calendar for holding of Gram Sabhas will be finalized at district/State level and the same will be uploaded on the portal. A wide window for holding the special Gram Sabha for GPDP planning has been provided between 2nd October, 2018 to 31st December, 2018, so as to ensure the presence of the frontline workers of line departments related to 29 subjects listed in the XIth schedule of the Constitution in the Gram Sabha, on the designated day. While scheduling the calendar of events of the Gram Sabha, States may take care that within a block no two Gram Sabha meetings are scheduled on the same date so as to ensure presence of frontline workers of all line Departments. However, States may schedule more than one Gram Sabha meetings in a block on the same date if they can ensure the presence of frontline workers from the line department in all Gram Sabha meetings. Subsequently, another meeting of the Gram Sabha may also be required to be scheduled within the campaign period for approval of the final projectised GPDP, before the same is uploaded on Plan Plus.
5. Special Gram Sabha & Involvement of Frontline workers of line Departments: A comprehensive special Gram Sabha will be organized during the campaign. A Model schedule of special Gram Sabha is given in Annexure – VI. In this special Gram Sabha, all developmental needs and gaps will be discussed. The frontline workers will give a brief structured presentation regarding the activities of the department. The Model structure of presentation is given at Annexure- VII. The frontline workers are also to make public disclosure before the Gram Sabha regarding progress of activities being implemented in the current year along with fund utilization for the same, as well as activities proposed to be taken up during 2019-20 and funds to be allocated for the same. The public disclosure in the form of statement is to be submitted to the Gram Panchayat for incorporating in the GPDP plans, once the same is approved by the Gram Sabha. The facilitators appointed shall also ensure community mobilization including vulnerable sections like SC/ST/Women during the Gram Sabha. The Village Organisations/SHGs may be supported to present before the Gram Sabha, a poverty reduction plan which may after deliberation may be incorporated in the GPDP planning process. A template for presentation of Poverty Reduction Plan for by Village Organisations/SHGs is attached at Annexure - VIII.

6. Training Modules: As a preparatory exercise of rolling out the campaign, a Workshop to finalize the training modules, has already been held at NIRD&PR, Hyderabad on 28th August, 2018 with representatives from State SIRDs. The training for will be carried out in cascade mode i.e. NIRDPR will carry out training of master trainers nominated by the States, who will then carry out the respective training for the facilitators in their States. The first level of training is scheduled to be held during 6-7th August, 2018 at NIRD&PR, Hyderabad. Director General, NIRD&PR has separately addressed in this regard to the concerned and Master trainers for the same may accordingly be nominated.
7. Public Information Display Board: A public information board of the size of 20 feet x 10 feet should be installed in every GP at a prominent space with background information of the GP, important gaps as emerging from the Mission Antyodaya parameters, along with physical& financial progress of interventions under the schemes for proactive public disclosure. Design of the public information board is attached at Annexure- IX(A). Estimated cost for the installation of Public Information Board is attached at Annexure- IX(B). States may utilize funds from IEC component of RGSA, administrative cost from Fourteenth Finance Commission Awards or other appropriate sources for this purpose
8. Preparation of Gram Panchayat Development Plan (GPDP): During the Special Gram Sabha gaps will be identified from MA survey and other data. These gaps are indicative of sectoral requirements which need to be adequately addressed through interventions under different schemes of the line departments and other developmental activities. The Gram Sabha should classify the gaps in three broad categories – Critically Important, High priority and Desirable. Keeping in view the gap analysis and prioritization, Gram Panchayat may finalize activities to be taken up under GPDP. States which have already started the process of preparing GPDP for 2019-20, may continue with their existing exercise and converge this with the PPC timelines to finalize their GP plans. A snapshot on GPDP is given in Annexure – X.
9. Activities related to the basic services: While processing the formulation of GPDP for 2019-20, Gram Sabha may ensure that the activities related to the basic services may be planned from FFC allocation. Cost based activities may be planned only as per availability of funds. Since long term projects will have multiple activities, the same will have to be spread over and allocated across different Annual Plans.
10. Publishing of the approved plan: After formulation of the GPDP in the format at Annexure XI and with the approval of Gram Sabha in the above mentioned manner, the final plan should be published and uploaded in PlanPlus. Hard copy of the plan may be kept in the office of Gram Panchayat for public disclosure. Besides, the Asset Creation Activities of GPDPs may be published on Public Information Board at the beginning of the implementation Year. The uploading of approved GPDP on Plan Plus must be completed by 31st December, 2018.

11. National Level Monitors (NLM): NLM will be deployed to carry out their survey during the campaign. These NLMs are expected to cover some Gram Panchayats based on random selection across the country. They would provide first-hand information on the impact of the campaign and also the verification of the participation of the frontline workers/ supervisors in the Gram Sabhas.

Note: In case of Gram Panchayats in areas under Fifth Schedule, the Special Gram Sabha would be conducted as per the provisions of PESA acts of respective States.

'People's Plan Campaign' – A snapshot

**GRAM PANCHAYAT
DEVELOPMENT PLAN (GPDP)**

Sabki Yojana Sabka Vikas
People's Plan Campaign

2nd October 2018 – 31st December 2018

**MINISTRY OF PANCHAYATI RAJ
DEPARTMENT OF RURAL DEVELOPMENT**

**Objectives of the People's Planning
Campaign...(1)**

- Strengthening Role of 31 lakh elected Panchayat Leaders and 5.25 crore SHG Women under DAY-NRLM in effective Gram Sabha.
- Evidence Based Assessment of Progress made in 2018-19 and proposals for 2019-20 in all 29 subjects of XI Schedule.
- Public Information Campaign – Full public disclosure on a Village Display Board on Schemes, Finances, etc. of all Programmes in Gram Panchayat Office and on Gram Samvaad App.

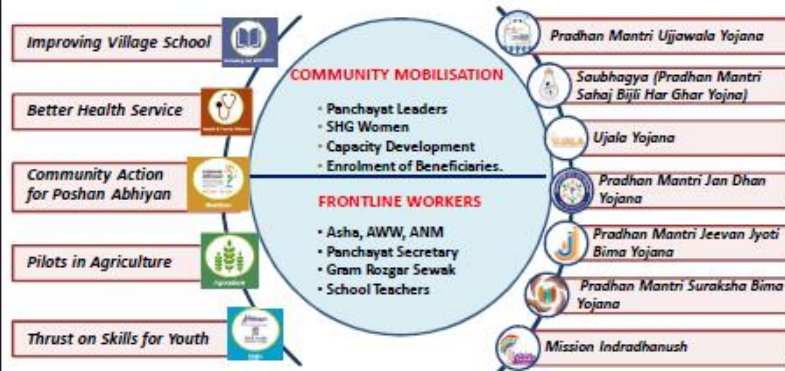
Objectives of the People's Planning Campaign...(2)

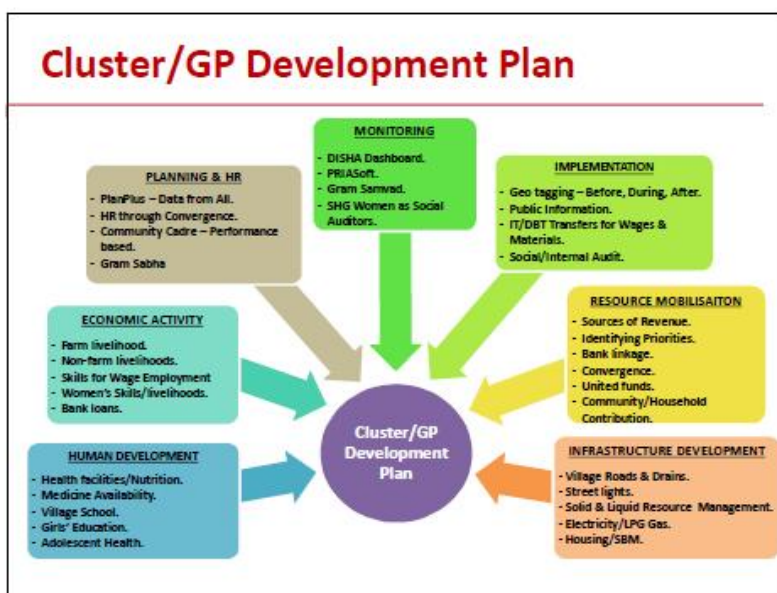
- Structured Gram Sabha meetings spread over 2nd October – 31st December, 2018, with physical presence and presentation by frontline workers/Supervisors of all 29 Sectors in XI Schedule.
- PlanPlus strengthened to provide for a pragmatic and holistic Gram Panchayat Development Plan.

29 Sectors in XI Schedule

1. Agriculture. 2. Land Improvement. 3. Minor Irrigation. 4. Animal Husbandry. 5. Fisheries.	6. Social Forestry. 7. Minor Forest Produce. 8. Small scale industries. 9. Khadi, village and cottage industries. 10. Rural Housing.	11. Drinking Water 12. Fuel and fodder. 13. Roads. 14. Rural Electrification. 15. Non-conventional energy.
16. Poverty alleviation programme. 17. Education. 18. Vocational education. 19. Adult and non-formal education. 20. Libraries.	21. Cultural activities. 22. Markets and fairs. 23. Health and sanitation. 24. Family welfare. 25. Women and child development.	26. Social welfare. 27. Welfare of the weaker sections. 28. Public distribution system. 29. Maintenance of community assets.




Gram Swaraj Abhiyan in Aspirational Districts Partnership for Results





Accountability Framework



150th BIRTH ANNIVERSARY OF MAHATMA GANDHI

Gram Panchayat:

Block/Taluka:

Name of Sarpanch:

Total Population:

LGD Code:

District: State:

Names of Villages:

Population of Scheduled Caste:

Population of Scheduled Tribe:

Sr. No.	Scheme	Activity	Funds

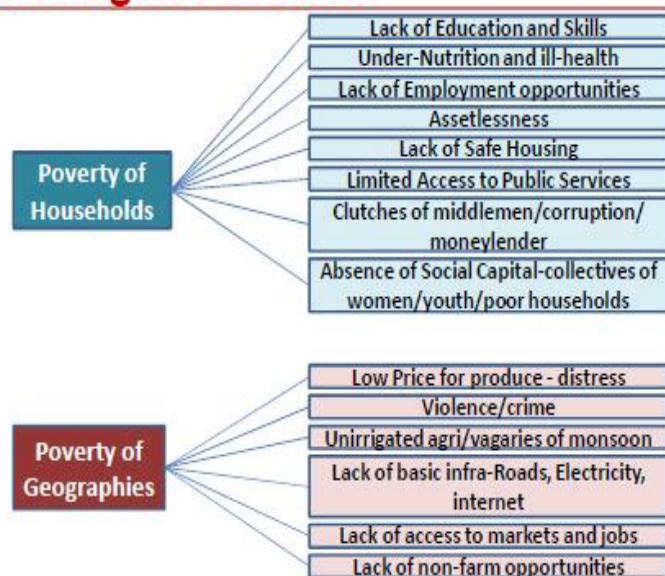
Critical Gaps as per Mission Antyodaya

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-
-
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Poverty Free Rural Cluster



Making a Difference



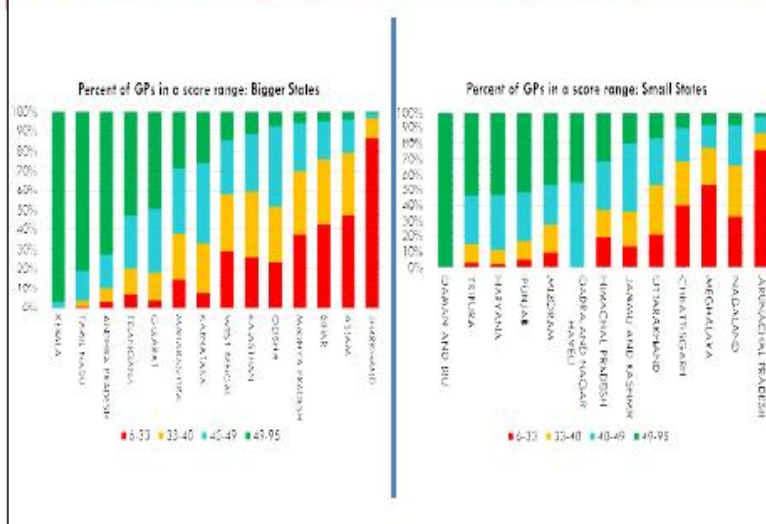
SECC 2011- Focused efforts on most deprived sections

Particular	Deprived Households	Interventions Required
Only zero room or one room with kucha walls and kucha roof (D1)	2,37,31,674	• PMAY Gramin • DAY-NRLM
No adult member between 16 to 59 (D2)	65,15,205	• MGNREGS • DDUGKY/RSETI
Female headed households with no adult male member between age 16 to 59 (D3)	68,96,014	• NSAP • Livelihoods
Disabled member and no able bodied adult member (D4)	7,16,045	• Education/Skills • Animal Resources
SC/ST households (D5)	3,85,82,225	• Non-Farm option • Markets/Value
No literate adult above 25 years (D6)	4,21,47,568	• Social Capital • Bank Linkage
Landless households as manual casual labour (D7)	5,37,01,383	• Enterprise • Professionals
TRANSFORMING LIVES AND LIVELIHOODS MEASURING OUTCOMES		• Horticulture
		• Organic • Health • Nutrition • SBM

Measuring GP Performance (Census 2011) Household's Well – Being (SECC 2011)

INFRASTRUCTURE AND ACCESS TO SERVICES	SOCIAL DEVELOPMENT AND PROTECTION	ECONOMIC DEVELOPMENT AND DIVERSIFICATION OF LIVELIHOODS
All Weather Road (Y/N)	% of children fully immunized	% of HHs with Bank loans for diversified livelihood
Internet Connectivity (Y/N) with Bank/Banking Correspondent	% of 0-3 children under weight, stunted, wasted	% of HHs earning through dairy & animal resources.
% of Households with safe housing	% Deprived HHs with maternity benefits/Health Protection, access to basic medicines & primary care.	% of HHs with placement/settlement in wage/self-employment.
% of HHs getting power for 12 hours daily	% of HHs with food security and clean water	% of HHs with over Rs. 10,000 in Savings account.
% of HHs cooking on LPG	% girls completing Secondary Education/Skill Certificate Course	% of HHs in non farm employment with skills, markets and Bank linkage.
% of Agricultural Land giving 2 crops/protective irrigation.	% of needy old, widows, disabled under social protection	% of HHs in Farmers' Producer Organizations/ PACS
% of HHs with solid and liquid waste management/ODF	% of 18-24 year covered under Skills/Higher Education	% of women in paid/self-employment

Observations from baseline survey



Adolescent Girls – The ‘Schooling Revolution

Sl. No	Change Parameters	1986-87	2015
1.	Girls in Schools in Rural Areas	69.23% 6+ females never enrolled (NSSO - 42 nd Round)	Attendance Ratio upto Class-VIII same for boys & girls (NSSO – 71 st Round)
2.	Participation of Girls in Secondary/Higher Secondary Schools	Very low	Almost equal at Secondary
3.	IMR	95	38
4.	TFR	4.1	2.2
5.	Age at Marriage	Low	Rising
6.	Effective ASHAs, SHG women and women in PRIs	Low/No	High/Many



Transforming Rural India



Panchayat Statistics

No. of PRIs in the country	: 2,55,537
No. of Gram Panchayats	: 2,48,624
No. of Block Panchayats	: 6,307
No. of District Panchayats	: 606
No. of Elected members of PRIs	: 31.00 lakh
No. of Elected Women Representatives	: 13.76 lakh (44%)

Areas not covered by PRIs (Non Part IX):

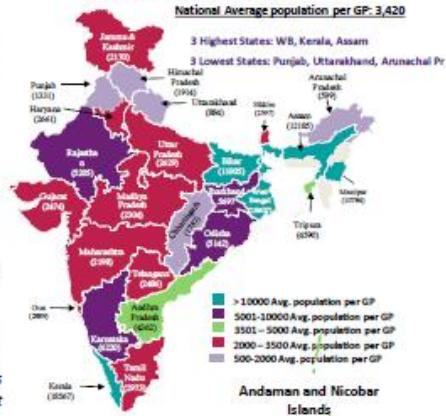
Meghalaya, Mizoram, Nagaland & parts of Hill areas of Manipur, district Darjeeling, West Bengal, parts of Assam and Tripura

Avg. population per GP

National Average population per GP: 3,420

3 Highest States: WB, Kerala, Assam

3 Lowest States: Punjab, Uttarakhand, Arunachal Pradesh



Preparatory Work...(1)

- Letter to Chief Secretaries outlining approach.
- Coordination with 18 Ministries/Departments.
- Training Module for Panchayat Leaders & SHG Women – 28th August 2018 – NIRD-SIRD Workshop.
- Developing Calendar of Gram Sabhas by Districts/States.
- Ensuring Structured Presentation by frontline workers at Gram Sabha.

Preparatory Work...(2)

- Illustrative Schedule for Gram Sabha meeting.
- Pre populating PlanPlus with full background information/data.
- NIRD&PR led module on facilitation of GPDP meeting for Community Resource Persons (CRPs) & Cluster Coordinators of DAY-NRLM.
- Next Issue of Panchayat Quarterly Magazine to focus on GPDP.
- Update PRIASoft uploading, EFMS/PFMS/Geo-tagging/14th Finance Commission.

Public Information Campaign

- Display of physical & financial progress on boards in GP Office.
- Uploading on Gram Samvaad.
- Mission Antyodaya like ranking of all Gram Panchayats/Villages on same format by all GPs.
- Display Boards, Bill Boards on People's Plan Campaign.
- Inter Personal Communication materials with frontline workers.

Monitoring of People's Plan Campaign

- Portal uploading GP meeting visuals.
- Report of Facilitators in standard format.
- PlanPlus uploading of GPDG for all 29 sectors.
- Visit to Gram Sabhas for every District/State/Central level official of concerned Departments.
- NLM visits to random Gram Sabhas.

Participating Ministries/Departments

M/o Panchayati Raj & D/o Rural Development	D/o Agriculture Cooperation & Farmers Welfare	D/o Animal Husbandry, Dairying & Fisheries	M/o Environment, Forest & Climate Change
M/o Micro Small and Medium Enterprises	M/o Drinking Water & Sanitation	D/o School Education & Literacy	M/o Health & Family Welfare
M/o Women & Child Development	D/o Food & Public Distribution	M/o Tribal Affairs & M/o Social Justice & Empowerment	D/o Financial Services
	M/o Power	M/o Petroleum and Natural Gas	


Timeline for Preparations

Sl	Timelines	Date
1.	Letter to Chief Secretaries, Secretaries (PR & RD) of all States/UTs	13 th August 2018
2.	Pre populating PlanPlus.	30 th August 2018
3.	EFMS/PFMS/PRIASoft/Geo-tagging	30 th September 2018
4.	Panchayat Quarterly Magazine despatched	25 th August 2018
5.	Training Module for PRIs/SHGs ready	30 th August 2018
6.	Roll out of Facilitators Training Module	30 th August 2018
7.	Appointment of Facilitators for every Gram Panchayat	10 th September 2018
8.	Gram Sabha wise Calendar of Events uploaded	10 th September 2018
9.	Illustrative Gram Sabha meeting schedule finalized	30 th August 2018
10.	Public Information Boards in every GP on all Programs	15 th September 2018
11.	Deployment order for Gram Sabha meeting issued	15 th September 2018



Letter from Secretary, Ministry of Panchayati Raj on Participatory Gram Panchayat Development Plan (GPDP)-October 2 to December 31, 2018

अमरजीत सिन्हा
AMARJEET SINHA



सत्यमेव जयते

सचिव
भारत सरकार
पंचायती राज मंत्रालय
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DO # K-14016/02/2018-PC August 13, 2018

Subject: Participatory Gram Panchayat Development Plan (GPDP) - October 2 to December 31, 2018

Dear Chief Secretary,

As you are aware Gram Panchayats initiate the process of preparing Gram Panchayat Development Plan (GPDP) for the next Financial Year from 2nd October of the current year. To make this process effective, in partnership with State and Local Governments, and utilizing the funds under the newly approved Rashtriya Gram Swaraj Abhiyan (RGSA) Scheme, we would like this to be a completely participatory process. For doing so, it is important to space out the Gram Sabha meetings between October 2 to December 31, 2018. This will enable mandatory participation and presentation by key functionary of all the 29 transferred subjects under Eleventh Schedule of the Constitution before the Gram Panchayat.

2. As preparatory work we are providing for basic social and economic assessment of every Gram Panchayat as done for Mission Antyodaya Gram Panchayats by State and Local Governments. Using all available information from the Census 2011, Socio Economic Census (SECC) 2011 and databases of all concerned programmes, it is possible to provide a background ranking for every Gram Panchayat in the field of infrastructure, human development and economic activity. Based on these gap assessments, a Gram Panchayat can focus the Gram Sabha meeting on bridging these gaps effectively.

3. I am enclosing a detailed PowerPoint Presentation made on the subject for your suggestions. Copies of this letter are also being sent to concerned Ministries in Government of India for full public disclosure of Gram Panchayat wise of interventions being made. Copies are also marked to Principal Secretaries of Rural Development and Panchayati Raj (RD&PR) Departments, Commissioners of Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS), and Directors of State Rural Livelihood Missions (SRLMs) of all States/UTs. The intention is to involve women Community Resource Persons (CRPs) from Self Help Groups (SHGs) and trained Social Auditors as facilitators for the Gram Sabha meeting. The Ministry of Panchayati Raj shall develop a portal on the lines of the Gram Swaraj Abhiyan (GSA) portal where follow up on the GPDP planning of each and every Gram Panchayat could be done.

4. To promote public information, a Public Information Board is also proposed through State and Local Governments with assured funding from Central Schemes, where full information could be provided to villagers about initiatives. Gram Samvaad is already providing such information for Rural Development Programmes through an App.

5. The timeline for effective roll-out of preparatory work for Gram Panchayat Development Plans (GDPs) is provided in one of the slides enclosed. It is as follows:-

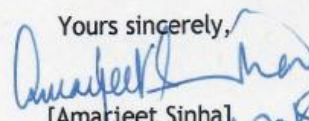
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(x)	Public Information Boards in every GP on all Programs	15 th Sept 2018
(xi)	Deployment order for Gram Sabha meeting issued	15 th Sept 2018

6. This is to urge you for an early review on the GDP preparatory work to make it a truly participatory process if preparations are in accordance with timelines mentioned, I am certain it will improve the Community Connect of programmes manifold.

7. I seek your leadership and guidance for effective roll-out of the participatory GDP process from October 2 to December 31, 2018. This would be one of the finest tributes to Mahatma Gandhi as we enter on October 2, the 150th year celebration of his anniversary.

With regards,

Yours sincerely,


[Amarjeet Sinha]
12 August 2018

encl: as above

1. The Chief Secretaries of all States/UTs.
2. The Additional Chief Secretaries/Principal Secretaries (Rural Development & Panchayati Raj) of all States/UTs.
3. The Commissioners of MGNREGS of all States/UTs.
4. The Directors of State Rural Livelihood Missions (SRLMs) of all States/UTs.
5. The Directors of State Institutes of Rural Development (SIRDs).
6. The Director General/DDGs of NIRD&PR, Hyderabad.

Activity Calendar for the Campaign

S. No.	Activities	Timeline
1	Roll out of facilitators Training Module	30 th August, 2018
2	Appointment of Nodal Officers (State, District & Block levels) and Registration on web portal by all the nodal officers	10 th September, 2018
3	Uploading of Gram Sabha meetings schedule	10 th September, 2018
4	Appointment of facilitators for every Gram Panchayats	10 th September, 2018
5	Completion of training of facilitators	15 th September, 2018
6	Appointment of frontline workers of line departments for Gram Sabha meetings	15 th September, 2018
7	Display of Public Information Board in every GP and uploading of geo-tagged photographs of it on the portal	15 th September, 2018
8	Uploading Geo-tagged visuals of Gram Sabha meetings	Immediately after conduct of GS meeting
9	Publishing of approved plan on PlanPlus application	31 st December, 2018

Letter from Secretary, Ministry of Rural Development for ranking of the Gram Panchayat

अमरजीत सिन्हा
AMARJEET SINHA



सत्यमेव जयते

सचिव
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ग्रामीण विकास मंत्रालय
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DO # Secy(RD)/Misc/2018

August 24, 2018

Subject: Ranking of Gram Panchayats on a scale of 100 on Infrastructure, Human Development and Economic Activity - September 2018

Dear Chief Secretary,

As you will recall State Governments purposively selected Gram Panchayats on the basis of social capital and carried out a ranking of these Gram Panchayats on a scale of 100 on Infrastructure, Human Development, and Economic Activity. This was carried out as a part of the Mission Antyodaya Framework for Implementation in about 45,000 Gram Panchayats covering 1.06 lakh Villages in the month of October 2017. This ranking carried out through field functionaries like Community Resource Persons (CRPs) of Livelihood Mission, Gram Rozgar Sewaks of Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS) etc, is available on missionantyodaya.nic.in website. It helped in identifying gaps at Village and Gram Panchayat level and facilitated a systematic thrust on Evidence Based Planning and Implementation.

2. Based on the good use that States have made by ranking Gram Panchayats under Mission Antyodaya, it is suggested that a similar ranking of all remaining Gram Panchayats be undertaken in the month of September 2018 as preparatory activity for the People's Plan Campaign (Sabki Yojana Sabka Vikas) of making Evidence Based Gram Panchayat Development Plans (GPDs). Field formations in all the States have already done this in nearly one-fifth of the Gram Panchayats of the States, and survey formats, apps etc are already developed for its implementation. This will greatly facilitate clear identification of gaps Gram Panchayat wise to enable need based interventions for effective action. Since the vision of New India 2022 is also of a poverty free India, it is important to develop objective criteria for identification of gaps that contribute to the persistence of poverty.

contd...

-2-

3. The formats for survey etc are already in place. The administrative cost for carrying out the survey was to be charged from the administrative costs of Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA) and Deendayal Antyodaya Yojana-National Rural Livelihoods Mission (DAY-NRLM), depending on which frontline team carried out the ranking of Gram Panchayats in identified Blocks. The Guidelines for the Baseline Survey and the Questionnaire are at Annex-I and Annex-II respectively.

4. I would be grateful to you for nominating a State Nodal Officer for Baseline Survey of all the remaining Gram Panchayats in your State and for sharing his contact details with this Department at nictech-ma@gov.in.

With regards,

Yours sincerely,

sd/-

[Amarjeet Sinha]

encl: as above

Chief Secretaries of all States/UTs.

Copy to:

Additional Chief Secretary, Principal Secretary, Secretary, Department of Rural Development of all States/UTs.

sd/-

[Amarjeet Sinha]

Copy to information to:

JS(RE) & JS(RL) for assuring the services of their functionaries for the Survey work.

[Amarjeet Sinha]

1. Appointment of a State Nodal Officer: SRLM is the nodal agency for a detailed baseline survey of GPs termed as Mission Antyodaya Survey. Each SRLM is required to appoint a senior State Mission Professional as the state nodal person; preferably, State Mission Director may act as the State Nodal Officer. Similarly, each district will have the PD, DRDA/DRDC as the district nodal officer.
2. Training of Resource Teams: The training programmes for the functionaries associated with the survey would be carried out under overall supervision and guidance of NIRD&PR. The training would be organized in a cascading mode. This is detailed as under:
 - NIRD&PR will also train about 60 professionals empanelled with them and train them as resource persons for conducting training in the States
 - Each SRLM will identify team of 6-8 resource persons from each district. These resource persons may preferably be chosen from the persons engaged earlier in Intensive Participatory Planning Exercise (IPPE)
 - The members of the national team will undertake orientation of the identified district resource persons. For each State at least two national resource persons will be allocated for training district resource persons.
 - The district resource persons will impart training to CRPs in intensive areas of NRLM and Grameen Rozgar Sewaks in districts which are presently not covered under NRLM
3. Duration of assessment: The States are required to complete the assessment in identified GPs from 3rd September-28th September, 2018. This would require deployment of adequate number of trained teams. Each team may consist of one/two Community Resource person identified from the same area. It is estimated that each team of two persons can complete/collect information from at least 2-3 villages per day and 1 GP in two days. The States are also required to closely monitor and supervise the entire process of assessment. At the Block level the BDO/BPM may be the person responsible for the task.
4. Method of Assessment: The CRP teams are expected to interact with Ward member/Sarpanch, GP Secretary, Elected office bearers, ICDS workers, health workers, school teachers, village revenue officials, NGOs, front line workers of other line departments, representatives of community based organizations etc. and collect information. The teams are also advised to go around the villages and cover all habitations including the SC and ST habitations.
5. Validation by Gram Sabha: The team would be required to download a print copy of the information collected on each village and place it before the Gram Sabha for approval. Based on the feedback, necessary changes may be incorporated.

6. Source of Funds and Estimated Training Cost

Training Costs

- a. Costs of NIRD&PR professionals: The NIRD&PR professionals (with experience of 5 years) engaged for training the State teams will be paid resource fee and travel cost as per the existing norms of NIRD&PR
 - b. Orientation of District Resource Persons: The cost of training to orient the District Resource persons at the State level will be as per the approved NRLM Unit Cost norm – Rs. 2000 per participant per day (includes Boarding & Lodging, travel, cost of training hall and Misc. expenses)
 - c. Training of CRPs/GRS/Students/Support persons at the district level: The cost of training CRPs/GRS/Students/Support persons will be met by SRLM as per the approved unit cost norms – Rs. 1000 per person per day (includes Boarding, Lodging, travel, cost of training hall, honorarium of resource persons wherever applicable and Misc. expenses)
 - d. Payment to CRPs/other community resource persons: The SRLMs may adopt either their existing norms of payment of honorarium and travel cost to all the CRPs and such other social capital used exclusively for the assessment or adopt the following rates:
 - i. Honorarium for CRPs/Student/Support Person: Rs 200 per day per person
 - ii. Local Travel and food cost for CRPs/Student/Support Person: Rs 100 per day per person
7. Source of funds: The SRLMs can meet the expenses incurred on the hiring the services of CRPs/GRS/any other village functionary doing the survey/students and support persons from out of their unspent balances of funds available till they get the funds released from the MoRD
8. Costing: The Costing is done based on the assumption that:
- 5 villages will be covered per GP
 - It is estimated that each team of two persons can complete/collect information from at least 2-3 villages per day and one GP in two days.
 - Trainings will be of 2 days duration
 - Extent of local travel requirement will minimal

Estimated cost of survey

Serial No	Items	Number
1	Total No. of GPs/Village Council to be covered	228645*
2	Total No of villages to be covered (@5 villages per GP)	1143225
3	No of man days required to cover 1 village	1
4	Honorarium, local travel and food per person per day (in Rs)	300
Cost of Survey (Villages*man days*Honorarium)		34,29,67,500

(Total number of GPs 272756 - GPs covered under Mission Antyodaya 44111)

Estimated cost of CRP Trainings at the district level

Serial No	Items	Number
1	No of villages to be covered in 20 days (228645*5)	1143225
2	No of villages to be covered per day	57162
3	No of enumerators to be trained and deployed @2 per team	114324
4	Unit cost of training per participant per day at the district level (in Rs)	1000
Cost of two day training at the district level (Individuals*unit cost*2)		23 crore

Estimated cost of district trainers at the state level

Serial No	Items	Number
1	No of districts	640
2	No of resource persons per district	4
3	Total number of District resource persons to be trained	2560
4	Unit cost of training per participant per day at the State level (in Rs.)	2000
Cost of two day training at the State level (District resource persons*Unit Cost*2 days)		1.02 crore

Questionnaire for measuring Gram Panchayat Performance (Mission Antyodaya indicators)

State Code	State Name	
District Code	District name	
CD Block code	CD Block Name	
Gram Panchayat Code	Gram Panchayat Name	
Village Code	Village Name	Village Pin Code

I. BasicParameters:

SI No	Key parameters	Weightage	Remarks
1.	Total Population		
2.	Male		
3.	Female		
4.	Total Household		
5.	Total Number of SHGs Promoted		
6.	Total Area(in hectares)		
7.	Net sown Area(In hectares)		
8.	Total Un irrigated land area (in hectare)		
9.	Area irrigated (in hectare)	4	>80%=4, 61-80%=3, 41-60%=2, 20-40%=1, <20%=0

II. Key InfrastructureParameters:

SI No	Key parameters	Weightage		Remarks
	<i>Infrastructure parameters</i>			
10.	% households engaged exclusively in			
	A. Farm activities			
	B. Non-farm activities	5		>50%
11.	Availability of banks(Yes= 1, No=2)	5	5	If yes then 5
12.	If not available in the village; the distance range code of the nearest place where facility is available is given; (<3km-1; 3-5km- 2; 5-10 km-3, >10Km-4)			For option 1- 4; 2-3 3=2, option 4=0
13.	If bank not available in the village; Availability Of bank/Business Correspondent with internet connectivity?		2	If yes and answer of question 5 is 'No'
14.	Availability of ATM (yes-1;No-2)		1	If yes
15.	Whether the village is connected to All weather road (Yes-1;No-2)	5		If yes
16.	Whether village has an internal cc/ brick road (Yes-1;No-2)	4		If yes
17.	Availability of Public Transport (Bus-1;Van-2;Auto-3;None-4)	3		For option 1,2,3 =3 For option 4=0
18.	Availability of Internet Café/Common Service Centre (Yes-1;No-2)	2		

19.	Availability of electricity for domestic use (1-4 hrs-1; 5-8 hrs-2; 9-12 hrs-3; >12 hrs-4; No electricity-5)	4	For option 1=1; 2=2; 3=3; 4=4; 5=0
20.	Availability of Public Distribution System (PDS) (Yes-1;No-2)	1	If yes
21.	Availability of markets (Mandis-1; Regular market-2;weekly haat-3; none-4)	3	For Option 1,2 =3 For option 3=1
22.	Availability of Piped tap water (1) 100% habitations covered (2) 50 to 100% habitations covered (3) <50% habitation covered (4) only one habitation is covered (5) Not Covered	4	Option 1=4 Option 2=3 Option 3 =2 Option 4 =1 Option 5 =0
23.	Availability of telephone services (Landline-1; Mobile-2; Both-3;None-4)	2	For option 1,2 ,3=2 Option 4 =0
24.	Total no of household using clean energy (LPG/Bio gas)	4	<25% = 1 25%-50%=2 51%-75%=3 >75% =4 No Household with Clean Fuel = 0
25.	No of household with kuccha wall and kuccha roof Kutcha Wall is ...1 Grass/ thatch/ bamboo etc. 2 Plastic/ Polythene 3 Mud/ unburnt brick 4 Wood 5 Stone not packed with mortar Kutcha Roof is1 Grass/ thatch/ bamboo etc. 2 Plastic/ Polythene 3 Handmade tiles	5	<20% = 5 20%-40%=4 41%-60%=3 61-80%=2 >80% = 1
26.	Availability of Post office/Sub-Post office (Yes-1;No-2)	1	
27.	Availability of school (Primary-1; Middle School-2; High School-3; Senior Secondary school-4;No school-5)	4	Option 4 = 4 Option3=3 Option2=2 Option 1 =1 Option 5 =0
28.	Availability of Vocational Educational centre/ITI/RSETI/DDU-GKY (Yes-1;no-2)	2	If yes
29.	Availability of Sub centre /PHC/CHC (PHC-1; CHC-2; Sub Centre-3, None=4)	3	For option1,2,3=3
30.	If not available in the village; the distance		<5km- 2

	range code of the nearest place where facility is available is given; (<5km-1; 5-10 km-2; >10 km-3)		5-10 km-1 >10 km-0
31.	Availability of Veterinary Clinic Hospital (Yes-1;No-2)	2	If Yes
32.	If not available in the village; the distance range code of the nearest place where facility is available is given; (<5km-1; 5-10 km-2; >10 km-3)		<5km-1 >5km-0
33.	Availability of drainage facilities (Closed drainage-1; open pucca drainage covered with tiles slab-2; open pucca drainage uncovered-3; open kuccha drainage-4; no drainage-5)	4	Option 1=4 Option 2 = 3, Option 3 =2, Option 4=1 Option 5 = 0
<i>Economic development and livelihoods</i>			
34.	Availability of soil testing centres (Yes-1;No-2)	2	If yes
35.	Availability of government seed centres (yes-1;No-2)	1	If yes
36.	Availability of fertilizer shop (yes-1;No-2)	1	If yes
<i>Health, nutrition and sanitation</i>			
37.	Community waste disposal system (Yes-1;No-2)	2	If yes
38.	Community bio gas or recycle of waste for production use (yes-1;No-2)	3	If yes
39.	Is the village Open Defecation Free(ODF) (Yes-1;No-2)	3	If yes
40.	Availability of Aanganwadi Centre (Yes-1;No-2)	1	If Yes
41.	No of total children in the age group of 0-3 years		
42.	No of children aged 0-3 years registered under Aanganwadi	2	If >80%=2 60%-80%=1 <60%=0
	No of children aged 0-3 years immunized	3	>95% = 3(MCTS),91-95%=2 80-90%=1,Else 0
43.	No of children categorized as Non-Stunted as per ICDS record	4	>90% = 4,81-90%=3 71-80%=2,60-70%=1 <60%=0
<i>Women empowerment</i>			
44.	Number of households mobilized into SHGs	3	If >80% =3, 51% -80%=2,25% -50%=1, <25%=0
45.	Number of households mobilized into Producer Groups (PGs)	2	If >=25%=2, 10%-25%=1, Else 0
46.	Number of households supported by village based Agricultural Extension Workers	1	If >=25% =1 else 0
47.	Number of households supported by village based	1	If >=25% =1 else 0

	Livestock Extension Workers		
	<i>Financial Inclusion</i>		
48.	No Of SHGs accessed bank loans	3	If $\geq 80\% = 3$, if 51% to 80% = 2, if 25% to 50% = 1, $< 25\% = 0$
	TOTAL	100	


Facilitator's Report



Facilitators Report

#	Field	Input
1.	Number of people present in Gram Sabha	<Count>
2.	Number of Schedule Castes present in Gram Sabha	<Count>
3.	Number of Schedule Tribe present in Gram Sabha	<Count>
4.	Number of SHG members present in Gram Sabha	<Count>
5.	Number of Women present in the Gram Sabha	<Count>
6.	Frontline workers present and made presentation	
6.1	Department of Panchayati Raj	<Check box>
6.2	Department of Rural Development	<Check box>
6.3	Department of Agriculture	<Check box>
6.4	Department Health & Family Welfare	<Check box>
6.5	Department of Women & Child Development	<Check box>
6.6	Department of Power	<Check box>
6.7	Department of Chemicals & Petrochemicals	<Check box>
6.8	Department of Animal Husbandry and Dairying	<Check box>
6.9	Department of Revenue	<Check box>
6.10	Department of Drinking Water	<Check box>
6.11	Department of New and Renewable Energy	<Check box>
6.12	Department of Education	<Check box>
6.13	Department of Skill Development	<Check box>
6.14	Department of Social Justice	<Check box>
6.15	Department of Food and Supply	<Check box>
6.16	Department of Finance	<Check box>
6.17	Irrigation Department	<Check box>
6.18	Department of Fisheries	<Check box>
6.19	Department of Forest	<Check box>
6.20	Department of small scale industries	<Check box>
6.21	Department of industries	<Check box>
6.22	Department of Khadi/ village industries	<Check box>
6.23	<State> Electricity Board	<Check box>
6.24	Rural Road Development Corporation	<Check box>
6.25	<State> PWD	<Check box>
7.	Presentation & validation of Mission Antyodaya Data	<Check box>
8.	Presentation by SHGs regarding poverty related issues & poverty reduction plans	<Check box>
9.	Discussion on GPDP	
9.1	Review of progress of current year activities & funds utilised	<Check box>
9.2	Discussion on resources likely to be available to the Gram Panchayats during 2019- 2020	<Check box>
9.3	Discussion on gaps as identified from Mission Antyodaya survey and proposed interventions	<Check box>
9.4	Resolution on final GPDP activities passed by Gram Sabha	<Check box>
10.	Geotagged photograph of Gram Sabha in progress	<Upload>
11.	Geotagged photograph of Public Information Board	<Upload>
12.	Video of Gram Sabha in progress (optional)	<Upload>

Model schedule for Conduct of Special Gram Sabha for GPDP

<u>Model Schedule for Conduct of Special Gram Sabha for GPDP</u>		
<u>Sabki Yoiana Sabha Vikas</u>		
	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">Meeting Date:</div> <div style="border: 1px solid black; padding: 5px;">Meeting Place:</div>	
Gram Panchayat:		LGD Code:
Block/Taluka: District: State:		
❖ Agenda of the meeting: People's Plan Campaign (GPDP)		
❖ Attendance of the members, Elected Representatives and officials for the meeting		
❖ Format for conduct of Gram Sabha		
i. Sarpanch Pradhan of the Gram Panchayat will brief regarding the purpose of the meeting to the Gram Sabha.		
ii. Gram Panchayat Secretary will discuss about the vision of GPDP.		
iii. Presentation and validation of ranking parameters and data collected under Mission Antyodaya by facilitators (if not already validated in earlier Gram Sabha).		
iv. Village Organisations (VO)/ Self Help Groups to make a presentation regarding poverty related issues and poverty reduction plans before Gram Sabha.		
v. Gram Sabha to discuss gaps as emerging from Mission Antyodaya survey and categorise the priorities in to three classes i.e. Critically Important, High Priority and Desirable (By Panchayat Secretary)		
vi. Presentation by Frontline Workers from line departments relating to 29 subjects listed in schedule XI to be devolved to Panchayats as per the Article 243G of the Constitution.		
List of 29 Subjects as per Article 243G of the Constitution		
1. Agriculture 2. Land Improvement 3. Minor Irrigation 4. Animal Husbandry 5. Fisheries 6. Social Forestry 7. Minor Forest Produce 8. Small Scale Industries 9. Khadi, village and cottage industries 10. Rural Housing	11. Drinking Water 12. Fuel and fodder 13. Roads 14. Rural Electrification 15. Non-Conventional Energy 16. Poverty Alleviation Programme. 17. Education 18. Vocational Education 19. Adult and Non-Formal Education 20. Libraries	21. Cultural Activities 22. Markets and Fairs 23. Health and Sanitation 24. Family Welfare 25. Women and Child Development 26. Social Welfare 27. Welfare of the Weaker Sections 28. Public Distribution System 29. Maintenance of Community Assets

- vii. Review of current year activities and fund utilization.
- viii. Discussion on resources likely to be available to the Gram Panchayat during the FY 2019-2020, viz. FFC/ SFC/ Own Source of Revenue/ MGNREGA/ Other Centre & State schemes.
- ix. Gram Sabha may discuss the reasons for the Gaps and propose interventions
- x. Based on identified gaps, Gram Sabha to identify & prioritize the activities to be included in GPDP such as asset creation, asset maintenance, low cost/no cost (e.g. community mobilization for 100% immunization, no school dropout, ODF/ODF plus, social harmony, awareness on social issues etc).
- xi. Gram Panchayat to finalize activities to be taken up under GPDP
- xii. Only activities related to delivery of basic civic services such as water supply, sanitation including septic management, sewage and solid waste management, storm water drainage, maintenance of community assets, maintenance of roads, footpaths, street-lighting, burial and cremation ground etc. to be planned from FFC allocation. Other approved activities in relation to various sectors related to 29 subjects listed in the XI schedule are also to be included in GPDP.
- xiii. Gram Sabha shall pass a resolution on the prioritized list of development activities. The resolution must be read out before the Gram Sabha and should be recorded accordingly.
- xiv. Geo-tagged Photographs of Gram Sabha to be uploaded on People's Plan Campaign Portal.
- xv. Geo-tagged Photographs of Public Information Board to be uploaded on People's Plan Campaign Portal.

Model Structure of presentation by frontline workers/ Line departments during Gram Sabha



Model Structure of presentation by frontline workers/ Line departments during Gram Sabha

Indicative discussion points for presentation by a frontline worker of department:

1. Frontline workers of respective departments will present brief overview of schemes related to that department including eligibility criteria, entitlements and benefits accruing/ to be accrued under scheme; indicating role of Gram Panchayat and incorporation in GPDP.

Sl. No.	Name of the Scheme	Activities permissible under Scheme	Eligibility criteria for beneficiary selection	Benefits/Entitlements under the scheme

2. Activities taken in current FY (2018-2019) and progress made so far along with time lines.

Sl. No.	Name of Activity	List of Beneficiaries	Activity Wise Status Report						
			Progress Status			Timelines		Funds utilization Status	
			Activity completed	In-Progress	Not started	Planned Timelines	Actual Time Line	Funds Allocated	Funds Utilized

3. Activities proposed to be taken in next FY (2019-2020)

Sl. No.	Continuation of ongoing activities	New activities to be taken up	Proposed Plan of Action

4. Copy of this information is to be handed over to the Panchayat Secretary by the frontline workers of line departments during the Gram Sabha.

**Template for Presentation of Poverty Reduction Plan for 2019-20 by
Village Organisations/Self Help Groups
(To be prepared by Primary level SHG Federation/SHG in consultation
with all members and presented in the Gram Sabha)**

1. Basic information:

- a. Name of the district:
- b. Name of the Block:
- c. Name of the Gram Panchayat (GP) / Village Council (VC):
- d. Name / Number of the Ward (Panchayat Constituency):
- e. Name of the Village or Habitation:
- f. Name of the Primary Level SHG Federation (PLF):
- g. Number of SHGs in the Primary Level SHG Federation:
- h. Number of VOs/PLFs in the CLF/SLF:
- i. Name and Contact number of VO/PLF Office Bearers:

2. Present status of SHGs and Plan for 2019-20:

Present Status		No	Plan for 2019-20		No
a	Total Number of HHs in VO/PLF Jurisdiction		f	No. of Households will be brought under SHG fold	
b	Number of HHs Covered in SHGs		g	No. of SHGs will be provided RF	
c	Total No. of SHGs existing		h	No. of SHGs will be accessed Bank loan	
d	Total No. of SHGs received RF				
e	Total No. of SHGs accessed Bank loan				

3. Entitlement plan:

Type of Entitlements	Names of the eligible members who wants to access the benefit	Name of the SHG (Applicable only when the member is in SHG)
a. Old Age Pension		
b. Widow Pension		
c. Disability Pension		
d. Other Pension		
e. MGNREGS Job Card		
f. Aadhar Card		
g. Ujjawala (PMUY)		

4. Livelihoods Plan:

Under the type of activity, please clearly indicate the livelihood activities like: 1. Land Development 2. Agriculture, 3. Horticulture, 4. Animal Husbandry (Dairy, goat rearing, Pig rearing, sheep rearing, Poultry, duck rearing etc) 5. Fisheries, 6. Forestry, 7. Handicrafts 8. Minor irrigation 9. Cottage industries 10. Small Scale industries etc and type support required like fertilisers, seeds, inputs, implements/equipment's, market facility, bore well, cooling plants, godowns, drying platforms, fishing nets, saplings, CSCs etc.

Sr. No.	Name of the SHG member	Name of the SHG	Type of activity	Individual / Group activity	Type of Support needed

5. Individual Infrastructure plan:

Sl No	Name of the Work	Description	Name of SHG Member	Name of the SHG
1	Cattle Shed			
2	Poultry Shed			
3	NADEP Pit			
4	Individual Toilet			
5	Electricity			




6. Public goods and Services Plan:

S. No	Name of the Work	Description	S. No	Name of the institution	Type of service required
a	Road Construction		o	PDS	
b	Drinking water facility		p	AWC	
c	Irrigation Channel construction		q	Health - Immunisation, Medicines, institutional delivery facility, Deworming, mosquito nets etc	
d	School (enrolment,		r	Veterinary services	

	teachers, midday meal, uniforms, books etc)			(Vaccination, deworming	
e	Market Shed / Marketing Facility				
f	Community Toilet				
g	Community Work-shed				
h	Drainage				
i	Sewage				
j	Street Lights				
k	Community building/asset				
l	Electricity				
m	Transport facility				
n	School/ AWC building				

Note: Activities mentioned above are indicative and may not be applicable for all areas. Activities need to be identified at the local level as per local context and prioritisation also needs to be done at their own level before presenting it to Gram Sabha. Every Primary Level Federation (VO) should prepare a detail plan for all their member households through an interaction with all SHG members before the Gram Sabha. During Gram Sabha meeting respective SHG federations should present this Poverty Reduction Plan and ensure to incorporate the same in GPDP after prioritization of each activity in the Gram Sabha. |

Illustrative design of Public Information Board

150th BIRTH ANNIVERSARY OF MAHATMA GANDHI

Gram Panchayat:

Block/Taluka:

Name of Sarpanch:

Total Population:

LGD Code:

District: State:

Names of Villages:

Population of Scheduled Caste:

Population of Scheduled Tribe:

Sr. No.	Scheme	Activity	Funds

Critical Gaps as per Mission Antyodaya

-
-
-
-

Illustrative Cost Estimate of Public Information Board

Illustrative cost estimate for Public Information Board									
S. No.	Description	No.	L	B	H	Qty	Unit	Rate	Amount
1	Earth work in excavation in foundation in all kinds of soil as per HSR	7	1.250	1.250	1.500	16.41	cum	58.17	954.35
2	Cement concrete 1:8:16 in foundation and plinth	7	1.250	1.250	0.150	1.64	cum	1650.00	2707.03
3	R C C work in foundation with cement concrete 1:1.5:3	7	0.900	0.900	0.230	1.30	cum		
		7	0.380	0.380	2.020	2.04	cum		
	Total					3.35	cum	4257.00	14243.56
	Providing and fixing of reinforcement in position 80kg per cum					267.67	Kg	60.00	16060.40
4	Providing and fixing of anchor bolt 12mm dia	28				28.00	nos	150.00	4200.00
5	MS fabrication for display board								
	ISA 50X50X5 back to back @ .48kg/mt		39.580			19.00			
	ISA 60X60X5 back to back @ .575kg/mt		46.120			26.52			
	ISA 60X60X5 back to back 2nos @ .575kg/mt		25.020			14.39			
	Sheet 16 gauge 20sft					23.00			
	Base plate					15.00			
	Total					97.90	Kg	60.00	5874.23
6	Writing, Painting of two coats over priming coat.	1				20.00	sft	50.00	1000.00
	Gross Total								45039.58
	Add 10% Escalation charges on Gross total								4503.96
	Total								49543.54
	Add 2% Contingency charges								990.87
	Add 10% Contractor's Profit								4954.35
	Gross total								55488.76
						Say Rs		55500.00	

Gram Panchayat Development Plan (GPDP)



Gram Panchayat Development Plan

Sabki Yojana Sabka Vikas





1

Agenda

- 1 GDPD Implementation issues
- 2 Base Data for Planning & Additional Source of Data
- 3 Mapping of MA Parameters with 14th FC, 29 Sectors
- 4 Gap Identification
- 5 Identification of critical sectors
- 6 Way Forward/ Implementation

GPDP Implementation Issues

- Lack of awareness generation and participatory planning for GPDP
- No concern for financial resource envelope
- Lack of technical support to GPs for GPDP preparation
- No relation between GPDP and works actually undertaken
- Miniscule presence of major sectors like Agriculture, WCD, Health and Nutrition, Education, Animal Husbandry, Skill development etc.
- Departments working in isolation
- Review of GPDP at Block/ District/ State levels non-existent
- Uploading of GPDPs not done/ partial

GPDP Creation Process



Review / Assessment Of Current Year Plan

- Activity wise Status Report
 - Completed/ In-Progress/ Not Started
- Funds Allocated vs. Funds Utilized
- Planned Timelines vs. actual Timelines
- Validation Of completed activities in Gram Sabha
- Review Impact of Activity On GP
- Identifying the activities
 - To be shifted/ Continued in the next Year
 - To be discontinued/ dropped

Data Inputs for Planning

- First Phase of Mission Antyodaya is already done and data for 44108 GPs has been collected
- SECC 2011 data is already available which is further mapped with LGD Directory
- Scheme Implementation
 - MoRD Schemes data to be pre-populated
 - Other Scheme Data to be arranged by respective Frontline workers. After validation in Gram Sabha, may also be captured in PlanPlus
- Long Term(Perspective) Plan Of the GP
- Budget Allocation (FFC, SFC, Scheme Budget)
- Own Resources

Base Data for GDP			
#	MA Development Parameters	SECC Data	Additional Sources of Data
1.	Infrastructure, Economic Development & Livelihoods, Health Nutrition & Sanitation, Women Empowerment and Financial Inclusion	Socio Economic parameters such as Housing/Dwelling, Employment, Income, Asset, Agriculture, Land Related	MoRD & other Ministry Schemes such as GSA, PMAV-G, PMUY, DDUGJY, UJALA ICDS and many more

GPDP: Themes for Poverty Free Gram Panchayats



Action Points

- Collection of Mission Antyodaya data of Remaining GPs
- Mission Antyodaya Data collected to be validated in Special Gram Sabha during People's Plan Campaign

Mapping of Mission Antyodaya Parameters with XIth Schedule, 29 Sectors (1/4)

29 Sectors in IFC XIth Schedule	Mission Antyodaya Development Parameters	MorD Schemes	Other Ministry Schemes
1 Agriculture.	No households engaged exclusively in		
	A. Farm activities	10	
	B. Non-farm activities		
	Availability of government seed centres (Yes-1; No-2)	35	
2 Land Improvement.	Total Area (in hectare)		
	Net sown Area (in hectare)		
	Total (in irrigated land area) (in hectare)		
	Area irrigated (in hectare)		
	Availability of soil testing centres (Yes-5; No-2)	34	
	Availability of fertilizer shop (Yes-1; No-2)	36	
3 Animal Husbandry.	Number of households supported by village based Livestock Extension Workers	47	
4 Rural Housing.	No of household with kuccha wall and kuccha roof		
	Kuccha Wall is ... 1 Grass/hatchy/bamboo etc.		
	2 Plastic/polythene		
	3 Mud/unburnt brick		
	4 Wood		
	5 Stone not packed with mortar		
	Kuccha Roof is ... 1 Grass/hatchy/bamboo/wood/mud etc.		
	2 Plastic/polythene		
5 Drinking Water	Availability of Piped tap water		
	(1) 100% habitations covered (2) 50 to 100% habitations covered (3) <50% habitation covered (4) only one habitation is covered (5) Not Covered	22	

Critical High Medium

Mapping of Mission Antyodaya Parameters with XIth Schedule, 29 Sectors (2/4)

29 Sectors in IFC XIth Schedule	Mission Antyodaya Development Parameters	MorD Schemes	Other Ministry Schemes
6 Roads	Whether the village is connected to All weather road (Yes-1; No-2)	15	
	Whether village has an internal or kuccha road (Yes-1; No-2)	16	
	Availability of Public Transport (Bus-1; Taxi-2; Auto-3; None-4)	17	
7 Rural Electrification	Availability of electricity for domestic use (1-4 line-1; 5-8 line-2; 9-12 line-3; >12 line-4; No electricity-5)	19	
8 Non-conventional energy	Total no of household using clean energy (3; No-4)	24	
9 Poverty alleviation programme	Number of households mobilized into PMJS	44	
	Number of households mobilized into Pradhan Seva (PS)	45	
	Number of households supported by village based Agricultural Extension Workers	46	
	No of States covered last season	48	
10 Education	Total Number of States Promoted		
	Availability of school (Primary-1; Middle School-2; High School-3; Senior Secondary school-4; None school-5)	27	
11 Health and sanitation	Availability of Primary Health Centre (PHC) (1) / CHC (2) / Sub Centre (3) (Yes-1; No-2)	28	
12 Parks and Public	Availability of markets (Monthly) (Regular market-3; weekly bazar-4; none-5)	29	
13 Health and sanitation	Availability of toilet centre (PHC-1; CHC-2; Sub Centre-3; None-4)	29	
	Not available in the village; the distance range code of the nearest place where facility is available is given: (<5km-1; 5-10 km-2; >10 km-3)	30	
	Availability of maternity clinic (Yes-1; No-2)	31	
	Not available in the village; the distance range code of the nearest place where facility is available is given: (<5km-1; 5-10 km-2; >10 km-3)	32	
	Availability of drainage facilities (Closed drainage-1; open drain-2; drainage covered with tiles-3; open drain drainage covered-4; open kuccha drainage-5; not drainage-6)	33	
	Commonly used drainage system (Yes-1; No-2)	37	
	Commonly used or temple of waste for production use (Yes-1; No-2)	38	
	In the village Open Defecation Free (ODF) (Yes-1; No-2)	39	

Critical High Medium

Mapping of Mission Antyodaya Parameters with XIth Schedule, 29 Sectors (3/4)

29 Sectors in IFC XIII Schedule		Mission Antyodaya Development Parameters		MoRD Schemes	Other Ministry Schemes
14	Women and child development.	Availability of Anganwadi Centre (Yes-1;No-2)	40	GGA	Mission Indradhanush
		No of total children in the age group of 0-3 years	41		MCMS
		No of children aged 0-3 years registered under Anganwadi	42		BOSP
		No of children aged 0-3 years immunised			ICDS
		No of children categorised as Non-Skilled as per ICDS record	43		
15	Social welfare.	Availability of bank(Yes-1, No-2)	11	SAGY	NRDWP
		If not available in the village; the distance range code of the nearest place where facility is available is given; (<3 km-1; 3-5 km- 2; 5-10 km-3, >10km-4)	12	NULM	PMKKKY
		If bank not available in the village; Availability Of bank/Business Correspondent with internet connectivity?	13		PMAGY
		Availability of ATM (yes-1;No-2)	14		
		Availability of Post office/Sub-Post office (Yes-1;No-2)	25		
		Availability of telephone service (Landline-1; Mobile-2; Both-3;None-4)	23		
		Availability of internet Café/Common Service Centre (Yes-1;No-2)	18		
16	Public distribution system.	Availability of Public Distribution System (PDS) (Yes-1;No-2)	20		

Critical High Medium Status

Mapping of Mission Antyodaya Parameters with XIth Schedule, 29 Sectors (4/4)

29 Sectors in IFC XIth Schedule	Mission Antyodaya Development Parameters	MoRD Schemes	Other Ministry Schemes
17 Maintenance of community assets			
18 Family welfare		GSA	PMUY
		GSA	PMUDY
		GSA	PMBOOY
		GSA	UJALA
19 Welfare of the weaker sections		NSAP	
		GSA	PMGNY
		GSA	PMUDY
20 Minor irrigation		NREP	
21 Fisheries		PMISY/TAMP	
22 Social forestry			
23 Minor Forest Produce			
24 Small scale industries			PMGGP
25 Khadi, village and cottage industries			PMGGP
26 Fuel and fodder			
27 Adult and non-formal education			
28 Libraries			
29 Cultural activities			

Critical High Medium Status

Gap Identification and Gram Sabha Discussion

- Based on the available inputs PlanPlus may report the Gaps in
 - Development Indicators - For Mission Antyodaya Parameters the Goal should be to achieve a GP score of 75 or higher
 - Scheme Implementation - Scheme implementation target should be 100% Saturation
- For the Gaps Validated by the Gram Sabha, it may identify the reasons for the Gaps and proposed interventions
- Gram Sabha may also capture additional Problems/Gaps in any of the 29 sectors along with proposed interventions
- The identified Gaps may be categorized as Critical, Moderate and Minor

Critical Sector/Activities

Critical Sectors	Activities Identified	Funding Contribution				
		Funds Detail	54th Finance Commission	State budget	Own Sources	Others
Maintenance of community assets	NA	Funds Provisioned				
		Expenditure made				
Family welfare	NA	Funds Provisioned				
		Expenditure made				
Welfare of the weaker sections	2	Funds Provisioned	78,321	12,349	8,745	Nil
		Expenditure made				
Minor Irrigation	3	Funds Provisioned	12,785	9,899	6,785	7,787
		Expenditure made				
Fisheries	1	Funds Provisioned	78,321	12,349	8,745	Nil
		Expenditure made				
Social Forestry	NA	Funds Provisioned				
		Expenditure made				
Minor Forest Produce	NA	Funds Provisioned				
		Expenditure made				
Small scale industries	NA	Funds Provisioned				
		Expenditure made				
Khadi, village and cottage industries	NA	Funds Provisioned				
		Expenditure made				
Fuel and fodder	NA	Funds Provisioned				
		Expenditure made				
Adult and non-formal education	NA	Funds Provisioned				
		Expenditure made				
Libraries	NA	Funds Provisioned				
		Expenditure made				
Cultural activities	NA	Funds Provisioned				
		Expenditure made				

Creation Of Plan

- For the identified Gaps, projects/activities are planned. The output of the project/activity is-
 - Asset Creation
 - Asset Maintenance
 - Providing Inputs to the schemes(Both Central and State).
 - Community Mobilization (No Cost Activity) for
 - Social harmony
 - Creating awareness on social issues and schemes etc.
- Activities related to delivery of basic civic services such as water supply, sanitation including septic management, sewage and solid waste management, storm water drainage, maintenance of community assets, maintenance of roads, footpaths, street-lighting, burial and cremation ground etc. only to be planned from FFC allocation
- Long term projects may have multiple activities scattered across different annual plans

Key Guidelines for Preparation Of Plan

- Planning process to target critical sector and critical Gaps identified for development
- Process begins with the structuring of Interventions for identified Gaps/ problems and converting them into measurable units
- Cost based activities should be planned only as per availability of funds
- Activity funding can be shared by multiple schemes

Publication Of GP Plan

- Once the data entry for the plan is completed, and the plan is approved, the final plan in PDF format is published on the PlanPlus Public portal
- The hard copy of the Plan is to be kept in GP office for public disclosure
- The Asset Creation Activities Of GDP are published on Public Information Board at the beginning of the Implementation Year

Challenges

- The process is too much dependent on Data from Multiple sources.
- Any Delay in Mission Antyodaya data collection for the GP may affect the GDP process also.
- Centrally Getting Data for Other Ministry schemes may not be feasible because of mismatch of location directories. Thus data collection for other schemes will depend on Frontline workers in block/GP

Model Format for Gram Panchayat Development Plan

Chapter	Particulars	Subjects of the Chapter
Chapter – I	Status of Gram Panchayat	<ol style="list-style-type: none"> GP Profile-Basic Information Demographic Information, Socio-economic parameters, Livelihood data, Natural resources, Village Institutions etc., Detail of Elected Representatives List of Standing Committees List of GPPFT/ WPFT/ Working groups related to Decentralized Plan Preparation, Names and designations of functionaries in-charge of GPDP in GP office, Names of other Govt. functionaries/support staff who are part of GPDP Vision Statement
Chapter-2	Works completed in previous years and in progress	Progress report of last Financial Year
Chapter –3	Process of Participatory Planning and analysis of Developmental gap/deficit	Environment Generation, Data Collection and compilation(Primary & Secondary), Situation& Gap Analysis, Problem –Resources- Potential Analysis, Development of Status Report(DSR)
Chapter-4	Goals Set for GP including localisation of SDGs	<p>Few Examples</p> <p>Open defecation-free Panchayat ,Safe drinking water available to all households of GP, Destitute free GP, Child labour-free GP, Trafficking free-GP , 100% Anganwadi enrolment GP, 100% school enrolment GP,100% child and mothers are covered through immunization GP, Malnutrition-free GP, Infant death-free GP</p>
Chapter-5	Resource Envelope and Activities(Scheme & Sector wise)	<p>The availability of funds to the GP from various sources e.g. 14th Finance Commission grants, Transfers by State Finance Commission, Own Resources of Gram Panchayats, MGNREGS, Other CSSs implemented by Gram Panchayat, Grants for State Plan schemes, Grants for Externally supported schemes, Voluntary contributions by the communities and other stakeholders</p> <p>On the basis of Situation & Gap Analysis; activities may be identified w.r.t. the likely available resources of the Panchayat and under the schemes of Central & State Govt.</p>
Chapter-6	Annual Plan and Perspective Plan along with Prioritisation of activities	Perspective plan for five years and annual plans with details of activities
Chapter-7	Implementation Strategy	Process of implementation
Chapter-8	Monitoring and Evaluation	Process of monitoring and evaluation

Chapter	Particulars	Subjects of the Chapter
	Annexures	Important baseline data from Census, SECC and Mission Anyodaya. Minutes of Gram Sabha Meeting(s), Report(s) of Working Groups, Minutes/Resolutions of GP accepting/approving the Plan, Photographs