

Client Account List

1. General Information

- **Account ID:** [Unique Identifier]
- **Client Name:** [Full Name/Company Name]
- **Account Type:** [New/Existing/Priority/VIP]
- **Account Manager:** [Assigned Manager's Name]
- **Date Created:** [Account Opening Date]

2. Financial Details

- **Account Balance:** [Current Balance]
- **Credit Limit:** [If applicable]
- **Payment Terms:** [Net 30/Net 60/Advance]
- **Last Payment Date:** [Date]
- **Outstanding Payments:** [Amount]

3. Services/Products Associated

- **Services Used:** [List of Services or Products]
- **Subscription Status:** [Active/Inactive]
- **Renewal Date:** [If applicable]

4. Notes

- **Client Remarks:** [Notes about preferences or issues]
- **Account Manager Notes:** [Internal comments]