

TO: EXECUTIVE
DATE: 11th March 2014

CORPORATE ASSET MANAGEMENT PLAN 2014-2015
(Director of Corporate Services)

1 PURPOSE OF DECISION

- 1.1 To inform the Executive of the new Council Corporate Asset Management Plan and seek their approval of the plan.

2 RECOMMENDATIONS

- 2.1 That the Asset Management Plan 2014-2015 at Annex A be approved and its recommendations endorsed.**

3 REASONS FOR RECOMMENDATION

- 3.1 To ensure the Executive are aware of the revisions and updating to the Council's to Asset Management Framework and the recommendations for the future operation of Asset Management within the Council.

4 ALTERNATIVE OPTIONS CONSIDERED

None.

5 SUPPORTING INFORMATION

- 5.1 The current Corporate Asset Management Plan (AMP) was developed in 2009 and was revised and updated in 2010.

Therefore, it is now considered appropriate that the document is now fully reviewed to reflect the current policies and practices of the Council and provide a framework to ensure consistency across the Council.

- 5.2 The Corporate Asset Management Plan at Appendix A has been updated in line with this approach:

- 5.3 The Corporate Asset Management Plan is supported by detailed Asset Management plans for Children, Young People and Learning, Adult Social Care & Health and Housing, Environment Culture & Communities and Corporate Services and by the Council's Office Accommodation Strategy. The Directorate Plans will each be agreed by the appropriate Executive Members.

5.4 The key recommendations of the plan are:

- i) To use our assets, knowledge, skills and expertise to support the redevelopment of Bracknell Town Centre, working with our partners.
- ii) To rationalise the office space that the Council occupies by up to 15% to deliver capital receipts, operational cost savings and carbon efficiency targets.
- iii) To provide a modern infrastructure and enable new ways of working to change the way customers, staff and other service providers do business with each other.
- iv) To provide a property portfolio that promotes organisational and behavioural change and enables flexible working initiatives and provides value for money from commercial and industrial properties.
- v) To align property decisions with strategic objectives and outcomes set out in the Council's local development plan, environmental and local economic development strategies. In particular, this work will focus on extending the supply of school places across the Borough and supporting the need to provide alternatives to residential care for older people.
- vi) To centralise and co-ordinate property decisions at a corporate level through Asset Management Group allowing capital spending and investment to be prioritised and monitored in accordance with the approved capital programme.
- vii) To ensure that property and facilities management principles and standards are adopted to ensure building efficiency, improved service performance and value for money, aligned with the Facilities, Construction and Utilities Category Management Strategies.
- viii) To set the framework and criteria for owning, sharing, occupying, managing and disposing of property assets.
- ix) To carry out a Property Review to provide properties which are fit for purpose, in a satisfactory condition, safe, accessible for people with disabilities and comply with relevant statutory requirements and financial reporting requirements.
- x) To maintain a comprehensive and accurate electronic record of all Council owned assets to inform property decisions including building condition, suitability, occupancy, space utilisation, energy efficiency and the most appropriate valuation for the asset concerned. The property management information system should be web based and accessible to customers and partners with appropriate securities in place to protect data.

6 ADVICE RECEIVED FROM OTHER STATUTORY OFFICERS

6.1 Borough Solicitor

Nothing to add to the report.

6.2 Borough Treasurer

There are no direct financial implications arising from this report however the Corporate Asset Management Plan plays an important role in co-ordinating property decisions at a corporate level allowing capital spending and investment to be prioritised and monitored in accordance with the approved capital programme.

6.3 Equalities Impact Assessment

This report has no Equalities Impact in itself but each project area will be subject to a separate Equalities Impact Assessment in its own right.

6.4 Strategic Risk Management Issues

Effective Asset Management Planning is essential to assist and support the Council in the delivery of its objectives. Failure to manage the Council's property assets will have a major impact on income and satisfying the Council's objectives.

7 CONSULTATION

7.1 Principal Groups Consulted

Asset Management Group

7.2 Background Papers

Asset Management Plan 2011-13

Contact for further information

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