ASHEVILLE CITY SCHOOLS STUDENT RESPONSIBLE USE OF TECHNOLOGY AND INTERNET SAFETY AGREEMENT (in accordance with Children's Internet Protection Act [CIPA] and North Carolina Public Law 106-554)

PURPOSE: Asheville City Schools provides all students on campus access to the Internet, network resources, email accounts and/or portable computers at designated grade levels, as a means to promote achievement and provide diverse opportunities during the educational experience. This agreement provides guidelines and information about the limitations that the school imposes on use of these resources. Signing this Responsible Use Agreement signifies compliance with Board Policy 3225, and agreement with the higher standards in this document. Additional rules may be added as necessary and will become a part of this agreement.

TERMS OF THE RESPONSIBLE USE OF TECHNOLOGY AND INTERNET SAFETY AGREEMENT
Specifically, the student:

- Will adhere to these guidelines each time ACS provided technology resources are used.
- Will make available any messages or files stored or information accessed, downloaded, or transferred using district-owned technology for inspection by an administrator or teacher. District and school administrators may access all communications and data, including those stored by outside entities for services provided by Asheville City Schools for usage by school faculty, staff, and students.
- Will use appropriate language in all communications avoiding profanity, obscenity and offensive or inflammatory speech. Cyber-bullying, such as personal attacks or threats against anyone, while using district-owned technology to access the Internet or local school networks shall be reported to school personnel.
- Will behave in a responsible, ethical and polite manner in digital venues.
- Will follow copyright laws and shall only download or import music or other data to a district-owned technology that he/she is legally permitted to reproduce or possess.
- Will actively protect and maintain the privacy of personally identifying information.
- Will use district provided email for academic purposes and understand that this email is not private. District and school administrators may access all communications and data, including those stored by outside entities for services provided by Asheville City Schools for usage by school faculty, staff, and students.
- Will not attempt to access networks and other technologies beyond the point of authorized access. Will not attempt to use another person's account and/or password.
- Will not share passwords or attempt to discover passwords and will be held accountable for password misuse.
- Will not download and/or install any unauthorized data, including malicious software, applications, or games, to any district-owned technology.
- Will not tamper with computer hardware or software, including unauthorized entry into computers, vandalism or destruction of the computer or computer files. Damage to computers or technology systems may result in felony criminal charges.
- Will not attempt to override, bypass or otherwise change the Internet filtering software or other network configurations, including use of a proxy to bypass the filter.
- Will not access or store materials or attempt to locate materials that are unacceptable in a school setting such as, but not limited to, pornographic, obscene, graphically violent, or vulgar images, sounds, music, language, video or other materials. Specifically, all district-owned technologies should be free at all times of any such materials. Students shall inform staff immediately in the event of inadvertent access of inappropriate material.
- Will keep district laptops and other technology resources secure and damage free. If a laptop or other device is issued to a student, the student must use the provided protective bag or case at all times. This will help protect the device but does not absolve the student from responsibility of caring for the device. Follow the guidelines in the *ACS Parent/Student 1:1 Handbook* when applicable.
- Will back up data and important files regularly. Files may be deleted during required maintenance or in the event of hardware failure. Students are encouraged to back up all personal files on their own storage media.

By signing this I agree to abide by the conditions listed above and assume responsibility for the care and proper use of ACS technologies. ACS is not responsible for any loss resulting from delays, non-deliveries, missed deliveries, lost data, or service interruptions caused by user errors, omissions or reasons beyond the district's control. Information obtained via the Internet and other sources using ACS technologies is not guaranteed as to accuracy or quality. I understand that should I fail to honor all the terms of this agreement, future Internet and other electronic media accessibility may be denied. Furthermore, I may be subject to disciplinary action outlined in the **ACS Student Code of Conduct** and, if applicable, my laptop computer may be recalled.

As the student, my signature indicates I have read or had explained to me and understand this Responsible Use of Technology and Internet Safety Agreement, and accept responsibility for abiding by the terms and conditions outlined and using these resources for educational purposes. ***I understand that this agreement applies to the use of any school equipment used both on and off campus***.

Student name (please print): _____

Student Signature: _____ Date:_____

By signing below, I give permission for the school to allow my son or daughter to have access to the Internet and related technologies under the conditions set forth above. ACS takes all reasonable precautions to ensure online safety including Internet content filtering and promotes proper use of the Internet and related technologies. I understand that no Internet filter can block all inappropriate content. I understand that Asheville City Schools cannot be held responsible for inappropriate content accessed or initiated by students using our network. I accept responsibility for my child's actions if he or she does not abide by this Responsible Use of Technology and Internet Safety Agreement. Furthermore, I accept responsibility for guiding my child's Internet use and for setting and conveying standards for my child to follow when exploring information and media.

In compliance with the Children's Online Privacy Protection Act (2000), Asheville City Schools allows the use of select third party websites and other online services (such as Google Apps for Education, Moby Math, etc.) that may collect individually identifiable information about students under the age of 13 only when parental consent is obtained by school system personnel. My signature below indicates my consent for Asheville City Schools to provide such services to my child.

As the parent/guardian, my signature indicates I have read and understand this Responsible Use of Technology and Internet Safety Agreement.

Please note, highly structured educational activities, such as online testing, will require student use of Internet technologies.

The effective period of this agreement is as follows:
Grades Kindergarten to Fifth – Parent signature each year
Grades 6 to 8 – Parent signature in 6th grade or when the student first enrolls
Grades 9 to 12 – Parent signature in 9th grade or when the student first enrolls

Parent/Guardian name (please print): _____

Parent/Guardian Signature: _____Date: _____

If you have questions about the ACS Student Responsible Use of Technology and Internet Safety Agreement please contact the school administration.
Please contact the school administration to review or change your response to this agreement.