

# OUR COMMUNITY CHARTER SCHOOL

## CURRICULUM AND INSTRUCTIONAL DESIGN

### a) Curriculum Development and Planning

During the planning year, the Coordinator of Instructional Support Services will be responsible for identifying the most appropriate curricular materials and for the development of detailed scope and sequences for all grades and subject areas based on State Standards and Common Core Learning Standards (CCLS).

During Our Community Charter School Summer Staff Development, which will be a mandatory one-week long session prior to the beginning of school, teachers, under the supervision of the Coordinator of Instructional Support Services, will create curriculum maps and thematic units of study for the entire school year. Using the theory of best practice as a guide, teachers will develop units that adhere to a common format, including essential questions, learning objectives, enduring understandings, CCLS addressed, and other elements.

Equipped with these detailed resources, teachers will begin the school year with a focus on developing thoughtful and effective lesson plans. In developing lesson plans, teachers will work within a formal weekly system in which:

1. Teachers draft lesson plans for the upcoming week in collaboration with grade level teams, including special education teachers during a 40-minute shared planning period each week.
2. Teachers submit the plans to the Coordinator of Instructional Support Services on Wednesday mornings.
3. This director then reviews, provides written feedback, and returns the draft by Thursday morning.
4. Teachers make final revisions during shared preparation time.
5. Teacher will also be required to submit 3 days of emergency plans to be reviewed.

Through this system, teachers will be well equipped with a detailed roadmap of how to best lead student learning on a daily basis. (This may change as the school expands and based on the talents and skill of the staff).

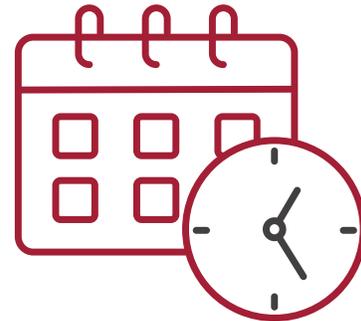


## SCHOOL SCHEDULE

**School Day: 7:00 a.m. – 6:00 p.m.**

Monday, Tuesday, Thursday, Friday

Dinner will be provided at no cost for all students on these days.



**Wednesday School Day: 7:00 a.m. – 3:30 p.m.**

Early dismissal for all students occurs every Wednesday at 3:30pm.

Professional Development for all staff

**Wednesdays\*: 4:00 p.m. – 6:45 p.m.**

- » Teachers will report daily at **6:45 a.m.**
- » Total of **228 days** of instruction
- » Two Saturdays of each month will offer academic remediation from **9:00 a.m. – 3:00 p.m.**

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## **PROPOSED BOARD OF TRUSTEES FOR OUR COMMUNITY CHARTER SCHOOL**

### **L. Smith, Board Chair**

L. Smith is a retired elementary school principal with strong capability and competency in governing schools. He has diverse leadership qualities and academic administration. L. Smith has a commitment to ensure quality education for all students. Over his tenure at ABC public school, staff retention increased by 45% and student achievement on state exams rose from 14% to 28% overall.

### **M. Scott, Vice-Chair**

M. Scott provides legal oversight for the Board. He currently works for the City of ABC as a Municipal Attorney. He is a parent and a lifelong ABC resident.

### **P. Jones, Secretary**

P. Jones serves as the Board of Trustees Recording Secretary. She served as the Managing Director of the South West ABC Neighborhood Association, a community service organization, and retired in March 2014. P. Jones understands the needs of the ABC community that the proposed charter school plans to serve.

### **A. Michael, Treasurer**

A. Michael is in charge of fundraising, fiscal monitoring, compliance, budget development, cash flow, and completing operational reviews for the organization. He was previously employed by the DEF school district as a history teacher and he also coached varsity basketball and field hockey. A. Michael will also play an essential role in the research for facility acquisition.

### **T. Gordon, Outreach Manager**

T. Gordon is in charge of the board correspondence and is responsible for representing the Board and the Our Community Charter School to the public. She is a new ABC city resident.

### **A. Brown, Trustee**

A. Brown has been a Licensed Associate Real Estate Broker with Trustworthy Realtors since 2012. She previously worked at the ABC County Sheriff's Office for 25 years and retired with the rank of Deputy Sheriff Sergeant Jailor in 2011. A. Brown will assist A. Michael in researching facility acquisition.



### PROPOSED SCHOOL BUDGET (EXCERPTS)

*Instructions: Please complete the fields in yellow.*

#### Enrollment Assumptions

	Year 1	Year 2	Year 3	Year 4	Year 5
<b>New Students</b>					
K	0	0	0	0	0
1	0	0	0	0	0
2	0	0	0	0	0
3	0	0	0	0	0
4	0	0	0	0	0
5	0	0	0	0	0
6	125	0	0	0	0
7	125	125	0	0	0
8	125	125	125	0	0
9	125	125	125	125	0
10	0	125	125	125	125
11	0	0	125	125	125
12	0	0	0	125	125
<b>Elementary Student Total</b>	0	0	0	0	0
<b>Middle School Student Total</b>	375	250	125	0	0
<b>High School Student Total</b>	125	250	375	500	375
<b>Enrollment Total</b>	500	500	500	500	375
<b>New students</b>	500	0	0	0	-125
<b>Students per classroom</b>					
Classrooms	35	35	35	35	35
	14	14	14	14	11

#### Our Community Charter School Staffing and Compensation

*Instructions: Please complete the fields in yellow.  
Annual salary growth = 3%. Annual benefit growth = 5%*

	STAFF HEADCOUNT					SALARIES, TAXES AND BENEFITS				
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 1	Year 2	Year 3	Year 4	Year 5
<b>INSTRUCTIONAL LEADERSHIP STAFF</b>										
Executive Director	\$ 125,000	1.0 F	- F	- F	- F	\$ 125,000	\$ -	\$ -	\$ -	\$ -
Principal	120,000	1.0 F	- F	- F	- F	120,000	-	-	-	-
Special Education Coordinator	45,000	- F	- F	1.0 F	- F	-	-	43,743	-	-
Dean of Curriculum	45,000	- F	- F	1.0 F	- F	-	-	43,743	-	-
Dean of Assessments	45,000	- F	- F	- F	1.0 F	-	-	-	49,175	-
Dean of Students	45,000	- F	- F	- F	- F	-	-	-	-	50,648
<b>TOTAL</b>						<b>\$ 345,000</b>	<b>\$ -</b>	<b>\$ 95,481</b>	<b>\$ 49,175</b>	<b>\$ 50,648</b>
<b>TEACHERS</b>										
Classroom teachers	\$ 35,000	11.0 F	14.0 F	14.0 F	14.0 F	\$ 490,000	\$ 504,700	\$ 525,843	\$ 535,436	\$ 493,321
Special education teacher	25,000	- F	1.0 F	1.0 F	1.0 F	-	25,750	26,523	27,318	28,138
Teaching assistant	25,000	7.0 F	7.0 F	7.0 F	7.0 F	175,000	180,250	185,658	191,227	196,964
ESL specialist	25,000	- F	- F	1.0 F	1.0 F	-	-	26,523	27,318	28,138
Reading or math specialist	31,000	- F	- F	1.0 F	1.0 F	-	-	33,948	34,967	36,016
Specialist teacher	26,000	- F	- F	- F	- F	-	-	-	-	-
<b>TOTAL</b>						<b>\$ 665,000</b>	<b>\$ 710,700</b>	<b>\$ 792,482</b>	<b>\$ 816,267</b>	<b>\$ 722,577</b>