



THE CORELLA & BERTRAM F.  
BONNER FOUNDATION

**FIRST YEAR SERVICE TRIP**

*Proposal Guidelines*

**Description**

All Bonner Scholars are required to participate once, during their first (or in compelling circumstances, second) year in the program, in a service trip to a geographic region outside their campus community. These events can be organized each year either during winter, spring, or summer breaks, although the Foundation encourages schools to organize these trips for the first week of the summer.

Up to \$250 per first-year Bonner Scholar is available to cover expenses related to meeting the required first-year service trip. An additional \$250 is available for each of two people (students or staff members) who attend in a supervisory capacity.

Proposals to support your first-year Bonner Scholar service trip should be made no later than six (6) weeks before the trip to allow the Foundation time to review the proposal and process a check.

Schools must submit a final report of the trip in the Annual Report due July 1.

**Application Guidelines**

Your First-Year Bonner Service Trip proposal should answer the questions below and take no more than two pages:

*I. Description of Trip*

- Itinerary, including dates
- Service Activity (i.e., what will students be doing on the trip?)
- Mission of the trip (i.e., what issues/ topics will be examined and addressed?)
- Description of Partner Organization(s)
- Curriculum/ Preparation (briefly describe activities leading up to the trip)

*II. Proposed Budget*

- Please include travel, room, board, and other expenses
- Please submit on a separate page (so we can include the budget in our award letter)