



Conference Session Proposal

Please complete all portions of this form and submit to Events@myFAPA.org.

Session Duration 90 minutes (including questions at end)

Proposal Title (See Conference agenda, if available, for session you would like to facilitate and include suggested content in your session as well as any additional you feel will be valuable):

Abstract (one or two paragraph description to be used for marketing):

Three Learning Objectives/Outcomes (what people will leave the room knowing or being able to immediately apply):

- 1.
- 2.
- 3.

At the end of this session, and when applying concepts discussed and demonstrated, participants will be able to:

- 1.
- 2.
- 3.

Methodology (Description of your approach to delivering this information. Interactive format is preferred over stand- up presentation or talking. Visual aids will be expected):

Facilitator Biography (300–500 words highlighting your expertise and ability to deliver this session)
Attach Word document if preferred:

References (Name, email and phone number of three people who can attest to your facilitation skills and expertise related to facilitating the session you are proposing). If multiple presenters, we need references for each person:

	NAME	EMAIL	PHONE
1.			
2.			
3.			

Submitted (Date): _____

Facilitator(s)

Facilitator (If multiple facilitators, list all):

Contact Email (Primary facilitator):

Phone (Primary facilitator):

Proposal Submitter

Submitter:

Email:

Phone: