



## ***GYMNASTICS WORLD TEAM AGREEMENT AND FEE FORMS 2017-2018***

The following rules, policies, fee schedules, and payment procedures are in effect starting **June 1st, 2017 through May 31st, 2018**. Please read and understand all the information contained in this packet.

The packet is organized in the following sections to help guide you through the process:

- Team Agreement Form pg. 1
- Payment Policy pg. 2
- Gymnastics Team Annual Processing Fee pg. 3
- Competition Escrow Account Program pg 4
- *AutoPay* form for Competition Escrow Account pg. 5
- *AutoPay* form for Tuition Payments pg. 6
- Payment Procedures Overview pg.7
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Please read and complete the following information in all the sections. Make a copy for your records or ask us for a copy.

**ALL FORMS AND FEES MUST BE RETURNED TO THE OFFICE BY  
May 31<sup>st</sup>, 2017.**

GYMNAST'S NAME(s): \_\_\_\_\_

I agree by signing and **returning this form**, that I have carefully read, understand and agree to the contents of this 2017-2018 Gymnastics World Team Agreement and Fee Form Packet and the 2017-2018 Team Handbook.

Parent(s) Signature: \_\_\_\_\_ DATE: \_\_\_\_\_



## Payment Policy

Below is an explanation of our Payment Policies and Procedures.

- On or around the first of the month, Gymnastics World Inc. will run your account for Tuition and/or other fees that may be due.
- If your card is expired or declined, you will receive an email to let you know.
- **You will be given 48 hours to correct the issue by calling us or using your Parent Portal or a \$10.00 late fee will be charged to your account.**
- If by the 10<sup>th</sup> of the month your issue has not been resolved, you will be required to visit the front desk and set up a delinquent account payment plan and an additional \$15.00 will be charged to your account.
- **If your account falls a month behind, you will be notified to not bring your athlete into practice until a delinquent account payment plan has been set up or the balance has been paid in full.**
- All delinquent account payment plans that are not followed will be required to have a meeting with the management.

The same policies will be applied to your Competition Escrow Account (CEA) with the additional understanding that your athlete will not be entered into any competition if your CEA is delinquent and all negative balances will be automatically debited at the end of your athletes competitive season.

Sign: \_\_\_\_\_ Date: \_\_\_\_\_



➤ **GYMNASTICS TEAM ANNUAL PROCESSING FEE**

As we have done for the past 24 years, an annual fee is charged to all team members. Please understand the following:

- This payment must be paid by May 31<sup>st</sup>, 2017 or a \$30.00 Late Fee will be applied and your athlete will not be able to participate in practice until this fee is paid in full.
- **Please be aware that this fee is 100% non-refundable** as it reflects your commitment to be a part of our team program for the next 12 months commencing June 1, 2017 and ending May 31<sup>st</sup>, 2018.
- This fee covers all required memberships, dues, insurances, etc. for the athletes and a portion of the required coverage's for their coaches. It also covers special related expenses for athletes and staff as well as additional secretarial time and costs.
- Staff hiring, group assignments, practice scheduling, meet schedules etc., are all based on the number of athletes we have in our program, hence the need to require payment by May 31<sup>st</sup>, 2017.

**GYMNASTICS TEAM ANNUAL PROCESSING FEES, BY TEAM LEVEL**

<u><b>TEAM LEVEL</b></u>	<u><b>WITH ONE FAMILY MEMBER</b></u>	<u><b>WITH 2 OR MORE</b></u>
Girls, 3,4-5-6-7-8 & Xcels:	\$350.00	\$280.00 per Additional Team Child

**Gymnastics World Inc. will use the credit card you have on file in your tuition account, to pay the Annual Processing Fee when this packet is received. The only exception is if prior arrangements have been made, in writing, with our front desk.**

Please initial that you have read and understood this page: \_\_\_\_\_



## ➤ Competition Escrow Account (CEA)

Quite a few years ago we established a special bank account to accommodate the needs of our team program. Since the cost of competitions is *separate* from your monthly tuition accounts, we need a system for collecting and distributing meet expenses. By pre-collecting each gymnast's anticipated meet expenses, we can enter meets in a timely fashion.

Since we cannot enter your child into a meet if the funds are not available please understand the following two options of payment:

1. All families must be on AUTO-PAY for the Competition Escrow Account
2. Payment must be made in full, for the entire balance currently required, by your first payment due date for your respective level. (See payment schedule below)

As the season progresses, we use your money to enter your athlete into meets. Following each meet, a prorated share of coaching expenses is debited from your account. At the end of each competitive season, we will provide you with a final statement, showing either a positive or negative balance.

**Negative balances will be automatically debited from your account.** If you have a positive balance, you may request a refund, apply to tuition, apply to your Annual Processing Fee or have it held in your account for next year.

**The amount we collect is an estimated amount. The actual costs may vary by 20%, either way.**

The schedule of payments shown below includes all regular season meets. **Regional, National or special event meets involving bus trip or "fly to" events are not included in the anticipated expenses. Additional monies will need to be deposited should these events occur for your athlete.**

For your convenience, we have staggered the payments over a several month period.

On or about the PAYMENT DUE DATES shown below, we will debit your credit card/checking account the amount shown for your child's team level.

<u>TEAM LEVEL</u>	<u>AMOUNT OF EACH PAYMENT</u>	<u>PAYMENT DUE DATES</u>
Levels 6-7-8 Girls:	\$200.00	7/15, 8/15, 9/15, 10/15, 11/15, 1/15
Level 3,4,5	\$175.00	7/15, 8/15, 9/15, 10/15, 11/15, 1/15
Xcels	\$125.00	7/15, 8/15, 9/15, 10/15, 11/15, 1/15
High School Athletes:	\$100.00	7/15, 8/15, 9/15, 10/15, 11/15

**(None of these fees allow for Regional, National, Bus Trips or "Fly To" meets)**

Please initial that you have read and understand this page: \_\_\_\_\_



**AUTOPAY AUTHORIZATION FORM FOR YOUR  
COMPETITION ESCROW ACCOUNT**

**Initial**\_\_\_\_\_ I hereby authorize Gymnastics World, Inc. dba, Gymnastics World of Twinsburg, to debit the **current credit card, debit card, checking or savings account** that I have on file at Gymnastics World Inc., dba, Gymnastics World of Twinsburg the amount due for my athlete(s) competition escrow account.

I understand that this will be debited on or about the **15<sup>th</sup>** of each month, according to my athlete(s) required payment schedule..

I therefore understand that this credit card/debit card, checking or savings account will be used for all competition escrow account related expenses commences on June 1, 2017 and will continue until we receive written notification to cease this authorization.

**I also understand that any negative balance on my account, at the conclusion of my athletes competitive season, will automatically be debited from my account.**

*I understand that this approval is null and void when and if I notify GWI dba, GWof T, in writing prior to the 15<sup>th</sup> of any month, of our intent to withdraw from the team program or it is decided by GWI/GWT that my child(ren) will not be participating in gymnastics competitions.*

**Signature:**\_\_\_\_\_

**Date:**\_\_\_\_\_

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**AUTOPAY AUTHORIZATION FORM FOR TUITION**

I hereby authorize Gymnastics World, Inc., dba Gymnastics World of Twinsburg to debit **current credit card or debit card**, that I have on file currently at Gymnastics World Inc., dba Gymnastics World of Twinsburg, the amount due for my athlete(s) team tuition. I understand that this will be debited on or about the **first** of each month, commencing June 1st, 2017 and will continue until we receive written notification to cease this authorization..

*At the end of each month, GW, Inc, dba Gymnastics World of Twinsburg is authorized to debit your credit card the exact amount owed to us for any retail purchases made that month, i.e. tape, pre-wrap, wristbands, etc. , and any debts related to all tuition based issues. This will include past balances. Although we are not obligated, Gymnastics World Inc., dba Gymnastics World of Twinsburg will communicate the intent to charge any debt above your prescribed tuition fees in excess of \$100.00.*

*I understand that this approval is null and void when and if I notify GWI/GWT, in writing, prior to the 1st of any month, of our intent to withdraw from the team program.*

*The processing of your credit card payments may be a day or so prior to or following the first of the month, depending on holiday closures, etc.*

EMAIL (Required): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## ➤ PAYMENT PROCESS OVERVIEW

### **WE REQUEST ALL TEAM MEMBER FAMILIES USE *AUTOPAY* FOR TUITION AND REQUIRE IT FOR YOUR TEAM FUND PAYMENTS**

We require **ALL** Team families to pay their Competition Escrow Account (CEA) payments using ***AutoPay*** with Credit Card, Debit Card or Bank Draft on File. Your (CEA) payment will be drawn on the **15<sup>th</sup>** of prescribed months (see CEA sheet for those months). Your only other option would to pay in “full” by the first scheduled date. Clients may opt out of ***AutoPay for tuition only***, by using alternate means with a slight up charge of \$10.00 per month. Your **Tuition** payment will be drawn on the **1st** of every month and your (CEA) payment will be drawn on the **15th** of every month.

### **10% FAMILY DISCOUNT**

**10% FAMILY DISCOUNT.** Your family pays only one tuition at full fare and then we deduct 10% per child from the lesser tuitions.

### **TEAM IS A YEAR ROUND COMMITMENT REGARDLESS OF ATTENDANCE**

Tuition is calculated on a yearly basis and then divided by 12 months to arrive at a monthly amount paid on the **first day of each month**. It is important to make this next point clear: team members do not get to move onto and off the team, nor will tuition be prorated because of illness, injury\*, vacations, camps, schedule conflicts, or the like.

### **\*INJURED ATHLETES ARE EXPECTED TO CONTINUE TRAINING.**

Injuries are a part of gymnastics and athletes can participate in practice to the extent possible. It is usually possible to work around an injury and turn a weakness into strength by increased conditioning, flexibility, or specific skill work. If an injury extends over 2 weeks, please visit our front desk, ask for a medical credit form and return that form to the front desk. At that point, GWI will review your situation and decide on a possible reduction in tuition based on your current tuition.

### **TUITION IS BASED OFF OF 48WKS/YEAR**

You can **expect** to have a limited number of practices canceled due to holidays, competitions, and rest days after some competitions, inclement weather, etc. This has already been calculated in, as all tuitions are based on 48 weeks of training, meaning there are four weeks you are not paying for, more than enough to make up for any canceled practices.

### **COMPETITION ESCROW ACCOUNT, TUITION, AND YOUR ANNUAL PROCESSING FEE ARE 3 SEPARATE FEES.**

Please be clear on this point: **COMPETITION ESCROW ACCOUNT (CEA), Tuition payments and Annual Processing Fee** are three separate payments. As your tuition pays for training time in the gym, your **CEA** payments are for competition fees and your Annual Processing Fee is 100% non-refundable. **CEA payments** are due on the 15th of every month required for your specific team level. It is required that all team members use ***AutoPay*** for CEA and Tuition payments. Team Members may opt out of ***AutoPay*** if their **CEA** is paid **in full** by the first required payment date, which is usually July 15th.

**GYMNASTICS WORLD'S TEAM MEMBER MEDICAL EMERGENCY  
INFORMATION FORM 2017-2018 (Required to have on file)**

**GYMNAST'S NAME:** \_\_\_\_\_ **D.O.B.:** \_\_\_\_\_

**GYMNAST'S  
ADDRESS:** \_\_\_\_\_ **CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**PARENT/GUARDIAN NAME(S):** \_\_\_\_\_

**HOME PHONE :**(\_\_\_\_) \_\_\_\_\_ **CELL #:** ( \_\_\_\_ ) \_\_\_\_\_

**Home Address of Parent if different from gymnast's:**

**ADDRESS:** \_\_\_\_\_ **CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**FATHER'S PLACE OF EMPLOYMENT:** \_\_\_\_\_

**FATHER'S WORK PHONE NUMBER:** ( \_\_\_\_ ) \_\_\_\_\_

**MOTHER'S PLACE OF EMPLOYMENT:** \_\_\_\_\_

**MOTHER'S WORK PHONE NUMBER:** ( \_\_\_\_ ) \_\_\_\_\_

**MEDICAL INSURANCE INFORMATION**

**NAME OF CARRIER:** \_\_\_\_\_

**NAME OF EMPLOYER IF THIS IS A GROUP POLICY:** \_\_\_\_\_

**LIST BY NAME, ALL GROUP AND POLICY NUMBERS SHOWN ON YOUR CARD:**

**FATHER'S**

**MOTHER'S**


**Name on Card:** \_\_\_\_\_ **Name on card:** \_\_\_\_\_

**Signature of Card Holder:** \_\_\_\_\_ **Signature of Card Holder:** \_\_\_\_\_

\_\_\_\_\_

**By signing the above, I/We understand that this information will be included in the event of an emergency, and, I/we cannot be reached, the treating hospital/emergency center will have the necessary insurance information.**

**Relationship to gymnast named on top of form:** \_\_\_\_\_

**Date signed:** \_\_\_\_\_

## Checklist of items to Do:

1.  Read and review the Team Handbook as well as the Team Agreement and Fee Forms
2.  If you have money left over in your Team Fund Account, contact LYNN BACHNA at: [bachna@att.net](mailto:bachna@att.net) Request her to transfer your money to be applied to your Annual Processing Fee
3.  Turn in your signed Agreement and Fee Forms at the desk by May 31<sup>st</sup>.
4.  Your Annual Processing fee will be automatically charged when we receive this packet or you may go into your tuition portal and pay now.