
**KEENE HOUSING
REQUEST FOR PROPOSAL/QUOTE:
¾ TON PICKUP TRUCK**

Keene Housing (KH), located in Keene, New Hampshire, hereby invites Proposals/Quotes from Automotive Dealerships for a 2019 or 2020 ¾ ton Pickup Truck with accessories and equipment as described on Exhibit "A"

Keene Housing is required by HUD to use certain procurement practices, and often uses federal or state funds which carry their own procurement or design requirements. In all Keene Housing projects, accurate cost projections within the budget are very important.

Required Qualifications:

1. Evidence of the Dealerships ability to supply and deliver the vehicle and equipment no later than January 31, 2020
2. Capability to provide professional services in a timely manner
3. Certified statement that the business is not debarred, suspended or otherwise prohibited from professional practice by any Federal, State or local agency.

Proposal Submission Requirements & Deadline:

The selected dealership must be prepared to deliver the vehicle **not before 1/1/20 and not after 1/31/20.**

Proposers must submit their proposals to KH's Central Office no later than **2:00 PM on Monday December 9, 2019 via e mail to sclark@keenehousing.org USPS mail to 831 Court Street Keene 03431 or fax 603-352-6845.**

Proposals should follow the outline presented below. All proposals that are not received by the deadline will be considered late and will be returned to the proposer.

Equal Opportunity/Affirmative Action: Keene Housing is an Equal Opportunity/Affirmative Action Agency. Women and Minority Owned businesses are encouraged to apply. All unsuccessful proposers will be notified.

KH reserves the right to waive as any informality, any irregularities in submittals, and/or reject any and all submittals.

Request for Quote: ¾ Ton Pickup Truck

Proposals should follow the outline presented below.

1. **Transmittal Letter/Introduction** which must, at a minimum, contain the following:

- ☐ Identification of the offering firm, including name, mailing address, e-mail address and telephone number;
- ☐ A statement to the effect that the proposal shall remain valid for a period of not less than sixty (60) days from the due date for proposals;
- ☐ Signature of a person authorized to bind the offering firm to the terms of the proposal.

2. **Price**

- ☐ The Maximum Not to Exceed total price for all of Exhibit "A": \$_____

EXHIBIT "A" SPECIFICATIONS

2019 or 2020 ¾ Ton Pickup Truck – Preferred Color Dark Blue but will accept White

Regular Cab, Long bed, 4x4, power windows, power locks, power heated mirrors, A/C, tow package, Gas Engine, V8 automatic transmission, vinyl/cloth seats, snow plow prep package, Reading Low Profile Classic II or Knapheide Service Body, spray in bed liner, 8 ½' Fisher Extreme V Plow

Trade in of a Black 2010 Chevrolet Silverado 3500 One Ton Pickup VIN # 1GC3KZBG5AF129534 68,000 miles, Fisher 9' straight blade plow included. Trade in may be viewed any week day afternoon between 2:00 p.m. – 3:00 p.m. at 831 Court Street Keene (call 603-352-6161 x340 or e mail sclark@keenehousing.org for appointment)

Keene Housing/City of Keene has a Fleet Municipal Discount – Fleet # QA598
Keene Housing will pay for the purchase outright in its entirety by check upon delivery.

Submit proposals by the specified date and time to:

Keene Housing
Attn: Sandy Clark – Facilities Director
831 Court Street
Keene, NH 03431
sclark@keenehousing.org
fax 603-352-6845