Mentor *M*E Mentoring Agreement Form

This mentoring agreement and first individualized development plan should be signed during the first meeting.

Mentor Name	
Mentee Name	
Agreement Period	From ___/____/_____ Till _____/_____/_____

Purpose of Agreement

This agreement sets forth the objectives that the Mentor and Mentee commit to working on together. Both agree to follow the guidelines of this agreement.

Confidentiality. Both parties agree that all information and content shared between the mentor and mentee shall be confidential. **Information obtained from the resident mentee shall in no way be communicated to the residency program, nor be used for residency evaluations or milestones.**

Expectations.

Mentor. It is expected that the mentor will provide educational and development advice and guidance as well as assisting with the development of strategic plans to accomplish goals set forth on the individualized development plan (IDP).

Mentee. It is expected that the mentee will set specific goals to work on using the individualized development plan prior to each meeting with mentor.

Meetings. Mentor and Mentee agree to set up and meet in person at least twice (2) in each academic year. It is the responsibility of the mentee to make the initial attempt to meet with the mentor. It is expected that the mentor will make a good faith effort to accommodate the mentee.

Feedback. Mentor agrees to be honest and provide constructive feedback while sharing insight based on their personal experience. The mentee agrees to be open to feedback that the mentor shares and to respect the insight and expressions shared by the mentor.

Mentor's signature: _____ Date: _____

Mentee's signature: _____ Date: _____