

WORK PROPOSAL FOR NEW STRATEGIC PLANNING SOFTWARE

1. Background

As we begin a new strategic planning process, Valencia determined that we needed to invest in a new, comprehensive planning software tool that can house the college-wide strategic plan, the campus plans, and division plans. The software would also facilitate tracking of SACSCOC compliance requirements, including but not limited to outcomes assessment, and institutional effectiveness.

2. Charge and Work Products

In 2014, a Strategic Planning Software Search Team was convened to review education-centered planning software that could address and align our institutional needs in the areas of strategic planning, assessment, accreditation, budgeting, and faculty credentialing. The software should integrate with our current collegewide system platform (i.e. Atlas, Data Warehouse, Banner), offer training services throughout the implementation process, and provide customer support.

To get a better understanding of the college's software needs, a survey was sent out to all academic deans, deans of students, campus presidents, marketing, finance, human resources, information technology, student affairs, academic affairs, and continuing education. Results indicated end-users were in need of a software that was easy to use, have the ability to be customized to our language and needs, be simple to navigate, be accessible both on and off campus, makes clear connections between planning, budgeting, and progress, and have the ability to generate reports inclusive of those sent to SACSCOC. Please see attached for complete survey results.

Final Report Elements:

- A. Abstract
- B. Team Members
- C. Technology Readiness Adoption Analysis
- D. Survey
- E. Software Selection Process
- F. Finalists with cost information
- G. Recommendations

3. Known Constraints, Criteria, or Design Principles

Budgetary constraints in the range of \$75k

4. Relevant Strategic Goals

All of Valencia's current strategic goals will be served by this new software:

- A. Build Pathways
- B. Learning Assured
- C. Invest in Each Other
- D. Partner with the Community

5. Council Overseeing the Work

Executive Council

6. Sponsors of the Work

Dr. Susan Ledlow, Vice President of Academic Affairs

7. Decision-making Authority

Executive Council

8. Internal Stakeholders or Constituents

Senior Team, Deans, Division Leaders, SACSCOC Office, Assessment Office

9. Preliminary List of Team Members

- Karen Marie Borglum (Chair)
- Alex Larzabal Gomez (OIT)
- April McGuire (OIT)
- Deidre Holmes DuBois (Faculty)
- John Niss (Faculty)
- Laura Blasi (Administration)
- Michelle Foster (Administration)
- Mike Bosley (Executive)
- Nicholas Bekas (Dean)
- Noelia Maldonado Rodriguez (Career)
- Patti Smith (OIT)

10. Deadline for Work Products

April 2015

11. Proposed Meeting Times

Once a month meetings from December 2014 to April 2015.