

**REQUEST FOR PROPOSALS
FOR TPO ROOFING REMODEL PHASE OF LIBC ELDERS HOME
BID PERIOD 3/18/19 – 4/16/19 11:00am**

**PROJECT LOCATION: LUMMI ELDERS HOME REMODEL
2071 Lummi Shore Rd; Bellingham, WA 98226
Project Manager, Robert Pell 360-312-2348 robertp@lummi-nsn.gov**

The Contracting Agency is the Lummi Indian Business Council and its officers and employees, particularly the LIBC Public Works Department who is responsible for the administration of the Contract.

Indian Preference- This project will be awarded subject to Indian Preference Requirements set forth in Section 7(b) of the Indian Self-Determination Act (25 USC 450(e)). Indian preference standards are set forth in Lummi Code of Laws Chapter 25.13. All Contractors are encouraged to participate.

LIBC Public Works is seeking competitive quotations for the construction of the public improvement hereafter described below.

Wages

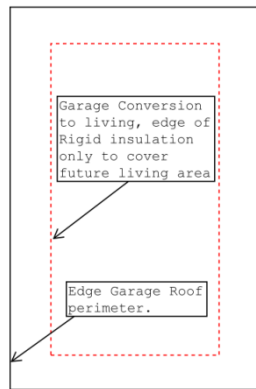
This is not a Davis Bacon Contract, these are Private Award Funds, TERO Wage scale will be utilized. Contact Teresa Bumatay TeresaRayB@lummi-nsn.gov (360-312-2245) or Ron Finkbonner Sr. RonF@lummi-nsn.gov (360-312-2383) for Wage info and TERO Packet.

Roofing Contractor will work with the TERO Department to ensure that any TERO Labor used on the project will be at least equal to the Contractors rates of pay for given classifications.

Base Bid Scope for TPO Roofing:

1. Remove satellite dish and masts. Remove 1 layer of Torch down but do not remove existing Rigid Foam on Main Building, this will be reused.
2. Clean and prep any exposed concrete.
3. Provide approximately an additional 1600sqft of 6" of Rigid Insulation on top of the Garage concrete slab roof using glued stick pins and clips. Use Midwest Fasteners IHA-177 Glue or an approved equivalent for stick pins.
4. All of Garage will be converted to living areas. See figure 1 that illustrates boundary of new Rigid Insulation coverage on top of slab roof at Garage. Start Insulation coverage at edge of exterior wall. Insulation will serve as elevation for proper drainage to the scuppers.

Figure 1



5. At Garage add flashing Kit (17"x17") to existing chimney.
6. At main roof install Chimney (87"x87") flashing kit.
7. Locate 1 existing Art Deco skylight (garage roof), locate (4) existing Art Deco skylights (main house roof). Build and install (5) 24"x24" pressure curbs at Art Deco skylights along with curb flashing kits to receive (5) new double pane argon gas skylights to cover and preserve existing Art Deco skylights.
8. Provide and Install approximately 300ft of 7"x3" Drip Metal 1" around edge of entire roofing perimeter.
9. Provide and Install (2) 1" and (2) 2" TPO Pipe Boots. Provide and install (1) 2" Split Lid TPO Boot.
10. Remove and replace all (approx.12) 2" existing scuppers. Add and install material for support of scuppers if needed.
11. Install approximately 4500sq ft of Gray 60 mill TPO Roofing Membrane using the manufacture recommended bonding adhesive.
12. Job will include all cleanup, removal and disposal at the appropriate facilities.

In General terms work shall include all roof area. Price includes all labor and materials to complete the work as defined and 5% TERO fee added on to your Bid. Winning Bid will be based on the Base bid and method already directed above. However, **please provide an optional Alternate Method** and Base Bid price with TERO included on the Proposal form below.

The Contractor shall acquire all permits and approvals required for the use of the disposal sites if necessary before any waste is hauled off the project. All work shall be completed per plan ant to the latest edition of the International Building Code (IBC). The Contractor will have 45 working days to complete the contract. If the project is not substantially complete in 45 working days (barring accepted delays, IE weather/unforeseen) the contractor will be accessed a daily contractor Penalty of 500.00 a day.

1. Site Visit.

There is a **Pre-bid meeting** 3/29/19 at 10:00am on site at 2071 Lummi Shore Rd Bellingham. If further questions contact Robert Pell, Project Manager 360-296-1424, 360-312-2348 or Robert P@lummi-nsn.gov

2. Time, Place and Manner for Filing Competitive Ouotations.

Competitive Proposals shall be filed upstairs in the lobby of the Public Works and Planning at 2665 Kwina Road Bellingham, WA 98226 prior to **April 16, 2019 at 11:00am**. Competitive quotations **shall be hand delivered to the office** of the Public Works Project Manager at the address and time listed above. Competitive quotations received after the time stated above will not be considered and the quoting contractor will be so notified. This is a Sealed Public bid. The Bid results

will be read shortly after the 11:00am deadline.

3. Costs to be Included in Competitive Quotations Submitted by Contractors.

5% Tribal Employment Rights Ordinance required to perform any construction project on the Lummi Indian Reservation. Contractor will have an approved TERO compliance plan in place before construction commences.

4. Liability Insurance and Bonding

Each contractor submitting a quotation pursuant to this Proposal shall be required to commit to provide to LIBC, at the time of the award and execution of the contract, a certificate or certificates of insurance, evidencing insurance with coverages and in amounts as required by LIBC.

a. All General Liability and Automobile Liability policies will contain, or be endorsed to contain, the following provisions:

LIBC, its officers, officials, employees, and volunteers and Whatcom County and its officers are to be covered as insured with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Contractor or any subcontractors; and with respect to liability arising out of work or operations Performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. For any claims related to this project, the Contractor's or subcontractor's insurance coverage shall be primary insurance as respects LIBC, its officers, officials, employees, and volunteers and Whatcom County and its officers. Any insurance or self-insurance maintained by LIBC, its officers, officials, employees, or volunteers and Whatcom County and its officers shall be excess of the Contractor's insurance and shall not contribute with it. Each insurance policy shall be endorsed to state that coverage shall not be canceled, except after thirty (30) days prior written notice has been provided to LIBC.

b. No other bonding will be required on this project.

5. Required Commitments by Contractors.

Before award of a public works contract, a bidder must be a Washington State licensed contractor to be considered a responsible bidder and qualified to be awarded a public works project.

a. Contractors submitting quotations pursuant to this RFP shall be required to commit to the execution of a contract for the work in the form required by LIBC, which form of contract is available for examination in the office of the Public Works Director.

Contractors submitting quotations pursuant to this RFP shall be required to commit to the completion of the work on or before the date stated in the "Notice to Proceed."

b. Sales Tax.

Not applicable on the Lummi Reservation

c. Evaluation of Competitive Quotations.

If a Contractor does not submit its quotation or does not provide all information or documentation or make all commitments required by the Lummi Indian Business Council, said quotation shall be determined to be non-responsive and shall be rejected by the LIBC Public Works.

9. Upon Award:

a. Upon the LIBC's Public Works determination which contractor has submitted the lowest responsive, responsible quotation, the LIBC Public Works will take action to award the

contract to that contractor, conditioned upon the contractor's submission, and the LIBC's approval of the contractor's ability to perform the work and evidence of insurance, and further conditioned upon the contractor's execution of a contract and its approval and execution by LIBC.

b. Contractor will be required to obtain a LIBC Business License.

c. Contractor must have an approved TERO Compliance Plan in place prior to the work.

d. Contractor will submit a Health and Safety plan which includes requirements of the Federal Occupational Safety & Health Act of 1970 (OSHA) all amendments and all other applicable health regulations. The Contractor shall be fully responsible for the safety and health of all on-site workers.

Lummi Indian Business Council reserves the right to cancel this Request for Quotation at anytime or any reason.

10. Irregular Proposals

A proposal will be considered irregular and will be rejected if:

- a. The Bidder is not prequalified when so required;
- b. The authorized proposal form furnished by LIBC is not used or is altered;
- c. The completed proposal form contains any unauthorized additions, deletions, alternate Bids, or conditions;
- d. The Bidder adds provisions reserving the right to reject or accept the award, or enter into the Contract;
- e. A price per unit cannot be determined from the Bid Proposal;
- f. If applicable, the Bid Proposal does not constitute a definite and unqualified offer to meet the material terms of the Bid invitation; or
- g. More than one proposal is submitted for the same project from a Bidder under the same or different names.
- h. Any of the unit prices are excessively unbalanced (either above or below the amount of a reasonable Bid) to the potential detriment of the Contracting Agency;
- i. Receipt of Addenda is not acknowledged;
- j. A member of a joint venture or partnership and the joint venture or partnership submit Proposals for the same project (in such an instance, both Bids may be rejected); or
- k. If Proposal form entries are not made in ink.

- 11. Tribal Sovereignty:** The LIBC is the wholly owned business enterprise of the Lummi Nation, a federally recognized Indian tribe that retains and has not waived sovereign immunity from suit or process. Nothing in this Request for Quotation is intended, nor shall it be interpreted, to subject the Lummi Nation or LIBC to the jurisdiction of the federal courts, or the courts of the State of Washington or any other state or any political subdivision thereof.

End of Request for Proposal

BID SCHEDULE /PROPOSAL FORM

See Next Page

BID PROPOSAL

REMODEL OF LIBC ELDERS HOME- ROOFING PHASE

Date of Submission: _____

TO: LIBC Public Works Department:

Attention: Robert Pell, Project Manager

This certifies that the Undersigned: has examined the location of the project site and the conditions of work; and has carefully read and thoroughly understands the contract documents entitled: ""**Remodel of LIBC Elders Home- Roofing Phase**"" governing the work embraced in this project and the method by which payment will be made for said work. The Undersigned hereby proposes to undertake and complete the work embraced in this project in accordance with said contract documents, and agrees to accept as payment for said work, the schedule of lump sum and unit prices as set forth in the "Bid" below.

The Undersigned acknowledges that payment will be based on the actual work Performed and material used as measured or provided for in accordance with the said contract documents, and that no additional compensation will be allowed for any taxes not included in each lump sum or unit price, and that the basis for payment will be the actual work Performed and measured or provided for in accordance with the said contract documents. Refer to Scope and Plans for more detail than the bid sheet.

Elders Home Roofing Project

1. Total Base Bid Price LS \$ _____

5% TERO \$ _____

TOTAL BASE BID PRICE WITH 5% TERO \$ _____

ALTERNATE PROPOSAL METHOD DESCRIPTION:

(Attach additional description if necessary)

ALTERNATE PROPOSAL TOTAL BID PRICE INCLUDING 5%TERO: \$ _____

Must be returned with bid package

Contractor's Business Name _____

Contractor Authorized Officer (Print Name) _____

Signature _____

ADDENDUM ACKNOWLEDGMENT (For base Bid)

1. _____ (initial)
2. _____ (initial)
3. _____ (initial)
4. _____ (initial)