

# Accounting Recommendation Report

[Title of the Report]

[Your Name / Your Company Name]

[Date]

## 1. Executive Summary

Briefly outline the financial situation, key findings, and the accounting recommendation.

## 2. Introduction

- **Purpose:** State the need for the recommendation.
- **Background:** Provide context regarding the financial situation or accounting issue.

## 3. Problem Statement

Clearly define the accounting challenge or opportunity.

## 4. Analysis and Evaluation

- **Methodology:** Explain how you analyzed the situation.
- **Findings:** Present relevant financial data, issues, or trends.
- **Options Considered:** Summarize alternatives and their pros and cons.

## 5. Recommendation

Provide your recommended accounting strategy or solution with justification.

## 6. Implementation Plan

Outline steps for execution, including required tools, personnel, and timelines.

## 7. Conclusion

Summarize your recommendation and its anticipated financial impact.