GDPR Website Checklist

- Do the forms we use to capture information have option boxes left blank/defaulted to ‘opt out’?
- Are my employees aware of GDPR and the compliance that needs to be built in to all ongoing, relevant work?
- Are terms and conditions/acceptance of consent in separate sections in data collection forms?
- Are opt-ins for different types of messaging in separate boxes (email/phone etc.)?
- Can people easily withdraw from communications?
- Do I have a plan to deal with data breaches?
- Have I nominated someone at my company to be responsible for GDPR/appointed a DPO?
- Have we reviewed how we manage consent and ensured consent?
- Have we got a plan in place to deal with subject access requests?
- Have we conducted an audit of existing info (who, how they subscribed and where there information is shared)?
- Have our website terms been updated to reflect GDPR?
- Have we decided how long we can justify storing pre-gateway info? (e-commerce websites)?