



PARKDURHAM
TRANSPORTATION DEPARTMENT

MONTHLY PARKING AGREEMENT

For Office Use Only:

Start Date: ____/____/____

Access Card #: _____

Monthly Rate: \$ _____

Card Deposit: \$ _____

Location: _____

Name: _____ E-mail: _____

Address: _____

City: _____ State: _____ Zip: _____

Company: _____ Phone: (____) ____ - ____

Office/Suite #: _____

Vehicle Make/Model/Color: _____ Tag Number: _____ State: _____

PLEASE READ CAREFULLY

1. This agreement regards the privilege of utilizing 1 parking space(s) in the _____ parking facility. This agreement to become effective on the _____ day of _____, 201__ between Republic Parking System DBA Park Durham (Park Durham) and the individual or entity ("Customer") listed above.
2. The term of this Agreement to be one month, automatically renewable each month upon the timely receipt by Park Durham of the prevailing fee. This Agreement may be terminated by **30 days** written notice by either party; Customer termination must be complete as outlined in section 11 below.. Customer will be responsible for all rental charges until cancellation date.
3. Payments are either debited automatically from Customer's bank account (see Automatic Debit Authorization Agreement below), charged automatically to Customer's credit card (see Automatic Credit Card Authorization Agreement below), or payable to Park Durham by check each month. Checks must be RECEIVED by check paying Customers on or before the **first (1st) of the month (i.e. payment for July is due on July 1).** Checks received on or after the **fifth (5th) of the month will be considered late and will be subject to a late fee of \$_____.** Payments not received by the **tenth (10th) of each month will result in the account being terminated. ALL checks returned as Non-Sufficient Funds (NSF) or Account Closed will be charged a forty dollar (\$40.00) fee, per returned item. Park Durham may require any Customer who has presented a check which was returned to Park Durham, for any reason, to pay via ACH or credit card at any time.**
4. A **\$5.00 card set up fee** will be charged Customer at time of application submission along with first month's payment and shall not be refundable. Current Customers will have the setup fee waived. Parking card(s) will not be issued prior to the payment of all fees due and the submission of a completed parking agreement.
5. Park Durham is not responsible for theft or damage to individuals, vehicles in the garage, or their contents. To reduce the chance of theft or damage, please place your personal items out of sight and lock your car doors. **ALL CUSTOMERS PARK AT THEIR OWN RISK AT ALL TIMES.**
6. Access Cards are not transferable to another person or company.
7. The Customer agrees to pay the specified monthly rate for as long as the Customer maintains possession of the parking card(s).
8. Park Durham reserves the right to terminate any or all monthly parking privileges immediately without cause or liability.
9. Parking Rates are subject to change at any time by posting of new rates or similar manner. Customers whose account is current are granted the right to park a single vehicle in the specified facility only; vehicle storage is strictly prohibited and subject to tow.
10. There is a **replacement charge of twenty dollars (\$20.00) per damaged or lost parking card.**
11. This monthly charge, regardless of payment method will be in effect until Park Durham receives from Customer a **thirty (30) day advanced written notice**, prior to the first of the month, of Customer's intent to cancel this agreement. Customer may cancel this agreement by delivering notice to Park Durham via facsimile, or e-mail, in which case Customer must receive a cancellation number from Park Durham. Customer may also cancel this agreement via certified mail.
12. Customer agrees to adhere to all regulations pertaining to the use of the facility. Customer further acknowledges and agrees that Park Durham has the right to make changes to the parking areas within the facility, or lot, which may cause the area Customer is accustomed to parking in to change, at any time and for any reason. Customer acknowledges they will not be receive any refunds due to vacation, absences or any other reason they fail to utilize parking services within the facility, or lot, as per this agreement.
13. Monthly Payment Authorization (please check only one):

Park Durham reserves the right to change the terms and conditions above by providing written notice or via e-mail. I FULLY UNDERSTAND AND AGREE WITH THE TERMS AND CONDITIONS ABOVE.

Signature: _____ Date: ____/____/____

Print Name: _____