



MUSIC INSTRUMENT LOAN AGREEMENT

School _____ School Year 20__20__ Factory Serial # _____

Instrument Type _____ Brand _____ Replacement Price _____

CCPS Property Record No. _____

Supplied with the following accessories: (check those issued)

___ Case	___ Joint Cap	___ Reed Case	___ Strap
___ Cover	___ End Plug	___ Swab	___ Sling
___ Mouthpiece	___ Hand Crutch	___ Oil	___ Mallets
___ Ligature	___ Crooks	___ Grease	___ Strings
___ Cap	___ Bokal	___ Piston Wiper	___ Bow
___ Lyre	___ Stand	___ Other	_____

Date Issued _____ Condition _____

Director Signature _____

We acknowledge the receipt of the above instrument and accessories and agree to the following:

1. To be personally responsible for the safekeeping of this instrument and to return it immediately to the school upon the request of the director or principal.
2. To allow no person other than myself to play, handle or use this instrument without specific permission of the director.
3. To maintain it in good playing condition at all times. To repair as deemed necessary by the director.
4. To keep the instrument clean, polished, adjusted and properly maintained at all times.
5. To pay the current replacement value in the event of loss or total damage.
6. To encourage my child to use the instrument to the best of his/her ability for serious study including regular attendance at all organization rehearsals and performances, regular home practice and additional instruction and study when possible.
7. I understand that this instrument may be used by more than one student. Each student shall be afforded equal home practice time.

Student's Name _____ Grade _____ Phone _____ Date _____

Home Address _____ Parent's/Guardian's Name _____

Student's Signature _____ Parent's Signature _____

Date Returned _____ Condition _____

Director's Signature _____

Instructions: White: Director

Yellow: Parent (s)