PAT PROGRAMS | AIHA Proficiency Analytical Testing Programs

Participation Agreement

A completed Participant Agreement must be submitted with Enrollment Form

Please check appropriate PAT program(s)

- ☐ Industrial Hygiene Proficiency Analytical Testing (IHPAT) Program
- ☐ Environmental Lead Proficiency Analytical Testing (ELPAT) Program
- ☐ Bulk Asbestos Proficiency Analytical Testing (BAPAT) Program
- ☐ Environmental Microbiology Proficiency Analytical Testing (EMPAT) Program
- ☐ Beryllium Proficiency Analytical Testing (BePAT) Program

By submission of this signed document to AIHA PAT Programs, the participant acknowledges and agrees to the following:

(1) Contact information will be posted in the publicly available PAT Participant Directory (results will not be included in this information); the summary results and overall proficiency shall be released to those entities requiring this information for accreditation or contract purposes.

(2) Participant shall not submit, as their own, results for proficiency samples that were analyzed by another laboratory, discuss or share proficiency sample or test information with other participants prior to the close of the round, misrepresent material information on applications or any written correspondence with the AIHA Proficiency Analytical Testing Programs, knowingly report fraudulent or erroneous data or misrepresent its participation in a PAT program.

(3) All samples are prepared by an AIHA PAT Programs subcontractor.

(4) The test results are to be used solely for internal quality control, and participants will not represent in any way that an accrediting body endorses these results or any particular participant solely on this basis. The participant shall not use participation in a proficiency testing program as representation of being an accredited laboratory. Any misrepresentation will result in the immediate removal from the PAT program and forfeiture of fees paid.

(5) Annual fees are non-refundable. A $250 reinstatement fee will apply for participants voluntarily dropping participation from a PAT program then re-enrolling later in the year.

(6) Any participant that has been dropped for non-payment and chooses to re-enroll will pay a $250 reinstatement fee as well as the outstanding balance.

(7) Current participants are invoiced through an auto-renewal billing system and are billed prior to the beginning of the year for the upcoming year's annual fees. Notice must be sent in writing to drop participation in any PAT program.

(8) Participants shall submit contact information changes by the next round enrollment deadline to ensure that samples are sent to the correct contact and location. Failure to submit the change in a timely manner by the enrollment deadline may result in undeliverable samples, sample replacement and shipping charges, missed submission dates, and thus failure of a round.

(9) After samples have been prepared and shipped participants may not return any unopened samples for a sample refund. However, a Certificate of Analysis will be provided so that the samples can be used for Quality Control purposes.

(10) U.S. participant samples are shipped via USPS unless a participant specifies to the AIHA PAT Programs that they wish to be included on a special mailing list at the cost of the participant.

_____	_____
Participant Organization Name	Participant Number
_____	_____
Authorized Signature	Print Name / Date