

Accounting Recommendation Report

[Title of the Report]

[Your Name / Your Company Name]

[Date]

1. Executive Summary

Briefly outline the financial situation, key findings, and the accounting recommendation.

2. Introduction

- **Purpose:** State the need for the recommendation.
- **Background:** Provide context regarding the financial situation or accounting issue.

3. Problem Statement

Clearly define the accounting challenge or opportunity.

4. Analysis and Evaluation

- **Methodology:** Explain how you analyzed the situation.
- **Findings:** Present relevant financial data, issues, or trends.
- **Options Considered:** Summarize alternatives and their pros and cons.

5. Recommendation

Provide your recommended accounting strategy or solution with justification.

6. Implementation Plan

Outline steps for execution, including required tools, personnel, and timelines.

7. Conclusion

Summarize your recommendation and its anticipated financial impact.