

SITE VIABILITY INSPECTION GUIDELINE FOR GROUP CHILD CARE PERMIT APPLICANTS

The following guideline will assist applicants of child care service permits with the selection of a location for a future child care service. Upon inspection by the NYC Health Department, the site will receive a finding of *potentially viable* or *not viable*. *Potentially viable* means it can potentially sustain a child care service. *Not viable* means either the site cannot sustain a child care service or it will need renovation before a child care service can be operated at the site. In the chart below we have identified requirements which, if not present, will result in an automatic finding of *not viable*. In some situations, the applicant can complete renovations on the site to meet the requirements which may then result in a finding of *viable*.

Please be advised, a *potentially viable* finding is not an approval of the site. Final site approval must include NYC Buildings Department approval of the site, NYC Fire Department approval, and NYC Health Department site approval. In addition, site approval shall not be construed as final Permit approval. Final Permit approval is predicated on other factors, including but not limited to approval of a Written Safety Plan, and satisfactory staff clearances and credentials.

ITEM #	DESCRIPTION OF REQUIREMENTS FOR <u>POTENTIAL SITE VIABILITY</u>	CHECK (✓) EACH ITEM CURRENTLY IN COMPLIANCE	CHECK (✓) IF ITEM IS NOT IN COMPLIANCE - RESULTING IN NOT VIABLE OUTCOME
<p>The <u>first six</u> requirements below, if not met, will result in your site receiving a finding of <i>not viable</i>, as the costs associated with making the needed changes to your site are prohibitive. A modification of the code can be requested to address the requirements below, but approval of the request is not easily obtained.</p>			
1	<p>Co-location in any building/ premises with commercial or manufacturing establishments associated with environmental hazards is prohibited. This means a child care site may not be co-located with:</p> <ul style="list-style-type: none"> • Dry cleaners, gas stations or automotive dealerships/repair facilities, industries with hazardous emissions or superfund sites. <p><i>For details, please review Article 47–§47.57 (g)</i></p>		
2	<p>Pre-school child care services are prohibited from operating above the third floor, and one level below the ground level floor</p> <p><i>For details, please review Article 47– §47.41 (b), §47.41 (d)</i></p>		
3	<p>Infant/Toddler child care services are prohibited from operating above the first/ground floor and one level below the ground level floor.</p> <p><i>For details, please review Article 47– §47.41 (c), §47.41 (d)</i></p>		
4	<p>Two means of egress from each floor of the site is required. Fire escapes are not acceptable as a secondary means of egress.</p> <p><i>For details, please review Article 47– §47.41 (a)</i></p>		
5	<p><u>Interior Alarm system is required for the following programs:</u> All child care services applying for a new permit or that are located in premises undergoing material alterations must be equipped with Fire Department approved interior fire alarm systems. <i>NYCHC §47.59 (c)</i></p> <p style="text-align: center;"><u>2008 Building Code 907.2.3 and 907.2.6</u></p>		

- Manual and automatic alarm systems shall be installed in all preschools.
- Manual and automatic alarm systems shall be installed in all infant toddler occupancies.

2014 Building Code 907.2.1; 907.2.3; 907.2.6

- A manual and automatic alarm system shall be installed in all A-3 Public Assembly spaces holding +300 persons
- Manual and automatic alarm system shall be installed in all preschools (Occupancy Group E and I-2)
- Manual and automatic alarm systems shall be installed in all infant toddler occupancies (Occupancy Group I-4)

Automatic Sprinkler Systems is required in the following programs:

Infant-toddler services obtaining a new permit or that are located in premises undergoing material alterations must be equipped with a sprinkler system that complies with the New York City Building Code. *NYCHC §47.59 (c)*

2008 Building Code, 903.2.2 and 903.2.5: Interior sprinkler system is required for the following:

- Throughout building in all Infant Toddler Occupied Spaces and throughout if the building's primary use is Use Group I-4
- Preschools greater than 20,000 sq. ft.
- Preschools with more than four persons incapable of responding to emergencies or require physical assistance to respond.
- Preschools located below the level of exit discharge except where every classroom has at least one grade level exit door going directly outside without passage through hallways or other egress passageways

2014 Building Code, 903.2.1.3 and 903.2.3: Interior sprinkler system is required for the following:

- Throughout building in all Infant Toddler Occupied Spaces and throughout if the building's primary use is Use Group I-4
- Preschools in Assembly Group A-3 greater than 12,000 sq. ft. or an occupancy load greater than 300 persons
- Preschools in Occupancy Group E greater than 20,000 sq. ft.
- Preschools providing overnight services or with more than four

	<p>persons incapable of responding to emergencies or require physical assistance to respond. (Occupancy Group I-2)</p> <ul style="list-style-type: none"> Preschools located below the level of exit discharge except where every classroom has at least one grade level exit door going directly outside without passage through hallways or other egress passageways 		
6	<p>Facility must be free of lead-based paint. (XRF Testing for lead paint analysis only) <i>For details, please review Article 47-§47.63</i></p>		

ITEM #	DESCRIPTION OF REQUIREMENTS FOR <u>SITE VIABILITY</u>	CHECK (✓) EACH ITEM CURRENTLY IN COMPLIANCE	CHECK (✓) IF ITEM IS NOT IN COMPLIANCE - RESULTING IN POTENTIALLY VIABLE OUTCOME
<p>The following requirements must be met in order for your site to receive a viable inspection result. Although your site may not be in compliance with all of the requirements below upon first inspection, your site is potentially viable if the approvals are obtained or the needed renovations are completed.</p>			
1	Buildings Department Approval - C/O or LNO		
2	Fire Department Approval		
3	Architectural Plans with measurements, dimensions, and use submitted and approved		
4	Child care rooms/facilities for exclusive use of pre-school children		
5	Adequate ventilation/heat provided (A/C or HVAC)		
6	Adequate lighting provided		
7	Walls, ceilings and floors finished and maintained		
8	Painted surfaces and equipment are free of peeling paint		
9	Cellar, basement yards and courts adjoining premises kept free of debris and refuse		
10	Premises kept free of pests (extermination service if applicable)		
11	Storage space provided for children's garments		
12	Outdoor play area enclosed, ground floor fence 5 ft. high; rooftop-10 ft. fence with 45 inward angulation		
13	Play equipment in good repair and free from hazards		
14	Resilient surfaces under and surrounding climbing and other elevated equipment		
15	Adequate refrigeration provided and working thermometer provided in refrigerator. Food storage space/containers provided (if applicable).		
16	All utensils, dishes and other materials to be properly sanitized (dishwasher temp 170° F/Hot Water and 75° F Chemicals). Appropriate number of sinks to wash, rinse and sanitize all utensils, dishes and other food contact surfaces.		

17	One toilet and one sink of appropriate heights provided for every 15 children; safe and accessible		
18	Separate toilets for adults/staff		
19	Hot & cold running water (hot water not to exceed 115° F)		
20	Water tested for Lead (Pb) content (less than 15 ppb)		
21	Toilets shall be provided convenient to class/play rooms		
22	Cross-connection and other plumbing hazard are not present		
23	Diaper changing table near sink with hot and cold running water		
24	Adequate diaper disposal receptacles provided		
25	Window guards provided (on all windows in all rooms/hallways/stairwells except windows giving access to fire escapes)		
26	Exits unobstructed		
27	Stairways provided with protective barrier and low handrails (if applicable)		
28	Clear and legible illuminated exit signs and exit-directional signs provided		
29	Fire extinguisher in good working order provided. Last inspection of extinguishers is within one year.		
30	Radiator and heating pipes are adequately protected; free standing columns protected or padded		
31	Premises free of electrical, chemical, mechanical and all other hazards		
32	Doors cannot be locked from inside/outside – bathrooms, closets or other enclosed space		
33	Panic Bars must be installed on all exterior doors of the child care service facility.		
34	All entrances providing access to the child care service must be secured with pass key identification or other means that effectively limit access to staff, parents and other authorized persons.		