



**Hours:** Monday 10-5  
Tuesday 10-8  
Wednesday 10-5  
Thursday 10-8  
Friday 10-5  
Saturday 10-5  
Sunday Closed  
519-538-1060 ext 1123

## Technology and Equipment Lending Agreement

**Time:**

**Date:**

I hereby agree to the following terms and conditions when borrowing equipment from the Meaford Public Library. This agreement is valid until the item(s) listed below are returned in good condition, at which time it will be shredded.

Equipment Borrowed with barcode:

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_

Equipment Condition:

(staff initials)

- The technology and equipment has been tested prior to loan and has been verified to be functioning properly with all components.

Damages & Content:

(patron initials)

- The equipment will be reset upon return; all content will be erased and no longer available to me.
- I am responsible for reporting any damages or equipment malfunctions immediately.
- I am responsible for all damages due to accident, neglect, abuse, or loss once this item has been checked out. In the event of damage or loss, full replacement value and/or all costs associated with repair or replacement of the equipment loaned will be billed to me, according to Schedule A.
- I understand that I am personally responsible for this technology and equipment and may not loan it to a third party.
- The Library is not responsible for any personal injury or death as a result of the technology or equipment borrowed.



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Lateness:

- I agree to return the equipment to the Circulation Desk no later than the closing time on the day it is due.
- I understand that equipment is non-renewable.
- I understand if the technology and equipment is overdue I will be charged overdue fines and that my library privileges will be suspended.
- I understand that I will be charged overdue fines up to the full replacement cost of the item.

I certify that I have read and accept my responsibility related to the loan of this technology and equipment.

\_\_\_\_\_  
 Library card number

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
 Phone Number

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

**Schedule A:** Replacement costs for damaged or lost components are listed below:

Carrying Cases	\$20
Charging Cords/Adapters	\$25
Geocaching Kit	\$300
iPad mini 2	\$350
iPad Air 2	\$510
Kobo Touch eReader	\$50
Kobo Arc eReader	\$220
Otterbox Cases	\$100
Power Monitor	\$50
Projector	\$500
Samsung Galaxy Tab3 Lite	\$178
Samsung Galaxy Tab 4	\$330
Samsung Galaxy Tab S2	\$550
Fishing Rods	\$20



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**For Staff Use:**

Item Returned on: \_\_\_\_\_

All items present:  Staff initial: \_\_\_\_\_

To read the Technology and Equipment Lending Policy or for additional information, visit the Library's Website under "Policies" at <https://www.meaford.ca/about/policies.html>